

EVESHAM MUNICIPAL UTILITIES AUTHORITY

Meeting Minutes from August 5, 2026

Authority Board, Professionals and Staff in Attendance

Present: Chairman Waters, Commissioners Tencza, Kipness, Schmidt & Druss
(Not in attendance – Commissioner Willmott)

Also Present: Executive Director Booth, Deputy Executive Director Puszcz, Director of Personnel, Safety and Security Locantore, Operations Manager Higgins, Asset Manager Vandenberg, General Counsel Agostini, Engineer Simpson and Board Secretary Krimmel

Authority Board via Video Teleconferencing:

Commissioner Sweeney

Members of the Public:

None

Chairman Waters called the meeting to order at 7:01 p.m.

Opening Statement:

Board Secretary Kipness read the opening statement as follows:

Both adequate and electronic notice of this meeting, pursuant to both the Open Public Meetings Act and Emergency Remote Meeting Protocol advised in Local Finance Notice 2020-21, has been given by the Office Manager of the Evesham Municipal Utilities Authority on February 5, 2026 in the following manner:

1. E-mailing written notice to the Burlington County Times and Courier Post
2. Posting written notice on the official Evesham MUA website
3. Filing written notice with the Clerks of Evesham and Medford

This statement shall be entered into the minutes of this meeting

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

July 1, 2026 – On motion by Tencza, seconded by Schmidt, it was moved to approve the minutes of July 1, 2026.

RECORDED VOTE: AYE: Sweeney, Schmidt, Tencza, Kipness, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

PUBLIC COMMENT (Agenda Items only)

None

FINANCIAL

Resolution 2026-88: Payment of Bills – On motion by Kipness, seconded by Schmidt, it was moved to adopt **Resolution #2026-88** approving the payment of the July 2026 bills.

RECORDED VOTE: AYE: Sweeney, Schmidt, Kipness, Tencza, Waters*
 NAY: None
 ABSTAIN: Waters* - Purchase Order #27-0073
 Florio, Perrucci, Steinhardt

*Chairman Waters advised that he must abstain approval of purchase order number 27-0073 for Florio, Perrucci, Steinhardt due to a conflict of interest.

MOTION CARRIED: 5-0-0 For Bill List items except P.O. #27-0073
 4-0-1 For Bill List item P.O. #27-0073

Resolution 2026-89: Refunds, Credits & Cancellations – On motion by Tencza, seconded by Kipness, it was moved to adopt **Resolution #2026-89** approving the July 2026 refunds, credits & cancellations.

RECORDED VOTE: AYE: Sweeney, Schmidt, Kipness, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

EXECUTIVE DIRECTOR'S REPORT

Executive Director Booth advised the Board that there were two watermain breaks since our last meeting. One was in Kings Grant in the Woodland section and was repaired in-house and the other was on a private line and repaired by R.D. Zeuli, the Authority's third-party contractor on behalf of the development owners. There were a few discolored water complaints and there were two odor in the water complaints this month. We could not replicate the odors when we went to the properties. We tested the water and they came back in compliance.

Executive Director Booth advised the Board that there were no violations this month, however; we do have a few pending. The State will notify us if we have any fees associated with these violations.

Executive Director Booth advised the Board that the Authority participated in the Township's 4th of July parade. He expressed appreciation to everyone who participated.

Executive Director Booth advised the Board that the Authority participated in National Night Out. He expressed appreciation to Asset Manager Vandenberg for helping. He received positive feedback about the event and handed out 1,200 bottles of water. The Authority will be participating in the Touch a Truck event on October 3, 2026 at the Promenade.

Executive Director Booth provided an update to the Board on the Lincoln Drive Water Tower rehabilitation. The project is 99.9% complete. They are waiting on the EMUA logo which will be placed on the tower. He will confirm on the date that they will start filling it up.

Executive Director Booth advised the Board that the WEFTEC conference will be held September 26th to September 30th in New Orleans. If anyone is interested, please contact Christine.

Executive Director Booth informed the Board that CDL training with Train the Trainer will start back up with Township employees and MUA employees who would like to get their CDL.

Resolution 2026-90: Resolution authorizing approval to amend Section 3, Chapters 8 & 9, Family Medical Leave and Insurance (FMLA) to the Authority's Personnel Policies and Procedures Manual and Employee Handbook – On motion by Schmidt, seconded by Tencza, it was moved to approve **Resolution #2026-90** authorizing approval to amend Section 3, Chapters 8 & 9, Family Medical Leave and Insurance (FMLA) to the Authority's Personnel Policies and Procedures Manual and Employee Handbook. Director of Personnel, Safety and Security Locantore explained that these changes were sent from JIF and are State mandated laws.

RECORDED VOTE: AYE: Sweeney, Schmidt, Kipness, Tencza, Waters

NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2026-93: Approval of Change Order #1 – On motion by Kipness, seconded by Schmidt, it was moved to approve **Resolution 2026-93** approving Change Order #1 in the amount of \$75,000.00 to Dynamic Sandblasting and Painting, LLC for Lincoln Drive Water Tower Rehabilitation. Executive Director Booth explained that this was not part of the contract that should have been included. There are dry areas along the drip edge that requires extensive repairs. Executive Director Booth believes it's in the Authority's best interest to repair it.

RECORDED VOTE: AYE: Sweeney, Schmidt, Kipness, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

ENGINEER'S REPORT

Review of Engineer's Status Report

Update: South Side Water Storage Tank – Nothing new to report.

Update: Route 70 Water Main – Nothing new to report.

Update: Elmwood UV Disinfection – We are still waiting for the contractor to finish up. There was some flooding at the plant which went over the UV equipment. We are working on whose insurance company is responsible for the damage, if any.

Update: Cinelli Farm Lift Station – Nothing new to report.

Update: Elmwood WWTP Generator Replacement – A preconstruction meeting was held in July. Work on site will not start until the third quarter of 2027.

Update: Kings Grant Drive Water Main Replacement – The contractor has completed the installation of the water main except for the County right-of-way on Taunton Lakes Road and Kings Grant Drive. They are waiting for the permits from the County.

New: Kings Grant Drive Mill and Overlay

Resolution 2026-91: Authorizing advertisement for Kings Grant Drive Milling and Overlay – On motion by Schmidt, seconded by Tencza, it was moved to adopt **Resolution #2026-91** authorizing advertisement for Kings Grant Drive milling and overlay

RECORDED VOTE: AYE: Sweeney, Schmidt, Kipness, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Update: Well No. 8 Replacement – Phase 1 – Uni-Tech Drilling Co., Inc. has completed the well installation and testing. Phase 2 will now move forward.

New: Well No. 8 Replacement – Phase 2

Resolution 2026-92: Authorizing advertisement for Well No. 8 Replacement – Phase 2 – On motion by Kipness, seconded by Schmidt, it was moved to adopt **Resolution #2026-92** authorizing advertisement for Well No. 8 Replacement – Phase 2

RECORDED VOTE: AYE: Sweeney, Schmidt, Kipness, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Update: Pine Grove Pump Station Rehabilitation – Nothing new to report.

Update: Cambridge Park Water Main Replacement – Survey field work is complete and the data is being used to create the design drawings. Some of the roads are concrete and discussions need to be made if we are replacing the road.

Motion to approve S-3/W-3 for The Nail Box – On motion by Tencza, seconded by Schmidt, it was moved to approve S-3/W-3 for The Nail Box – Plaza 73 Shopping Center – 142 Route 73 North

RECORDED VOTE: AYE: Sweeney, Schmidt, Kipness, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Motion to approve S-3/W-3 for McDonald's – On motion by Kipness, seconded by Schmidt, it was moved to approve S-3/W-3 for McDonald's – 741 Route 73 South

RECORDED VOTE: AYE: Sweeney, Schmidt, Kipness, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Executive Session:

Resolution 2026-94: Executive Session – On motion by Tencza, seconded by Schmidt, it was moved to enter into Executive Session at 7:24 p.m. to discuss a proposed shared service agreement with Evesham Township for a Public Notification System.

RECORDED VOTE: AYE: Sweeney, Schmidt, Kipness, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

On motion by Kipness, seconded by Schmidt, it was moved to come out of Executive session at 7:51 p.m.

RECORDED VOTE: AYE: Sweeney, Schmidt, Kipness, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Motion to approve pursuing a Shared Service Agreement with Evesham Township

– On motion by Tencza, seconded by Schmidt, there was a motion to approve pursuing a Shared Service Agreement with Evesham Township for Text My Gov Public Notification System.

RECORDED VOTE: AYE: Sweeney, Schmidt, Kipness, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

GENERAL COUNSEL'S REPORT

General Counsel Agostini had nothing new to report.

PUBLIC COMMENT

None

BOARD COMMENTS

Commissioner Druss believes that National Night Out was a huge success. He will be attending WEFTEC for professional reasons. He applauds the Authority for the shared service agreement with the Township.

Commissioner Sweeney expressed appreciation to the staff and all of the workers out in the field for all they do. He believes in the Train the Trainer. He thinks it really works.

Commissioner Kipness expressed appreciation to the professional staff and field employees as well. He believes they do a great job. He was happy to see Executive Director Booth and Asset Manager Vandenberg at National Night Out. He believes the Shared Service Agreement with the Township is the way to go.

Commissioner Schmidt expressed appreciation to our employees, professionals and our management team. He believes they all do great work. He also expressed appreciation to Deputy Executive Director Puszczyk for her precise work on the revenue projects and managing expenses. He fully supports the Shared Service Agreement with the Township.

Commissioner Tencza expressed appreciation to the Authority for participating in the 4th of July parade and National Night Out. He also expressed appreciation to the staff, the professionals and operating group for all their hard work.

Chairman Waters expressed appreciation to the professional staff, our professionals and all of our employees for doing a great job. Special thanks to everyone who participated in the 4th of July parade and National Night Out. He fully supports the Shared Service Agreement with the Township.

There was a motion to adjourn by Tencza, seconded by Kipness. The meeting was adjourned at 7:57 p.m.

RECORDED VOTE: AYE: Sweeney, Schmidt, Kipness, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

The next meeting of the Evesham Municipal Utilities Authority is scheduled for Wednesday, September 2, 2026 at 7:00 p.m.

Christine Krimmel
 Office Manager

APPROVED BY THE BOARD: _____