EVESHAM MUNICIPAL UTILITIES AUTHORITY

Meeting Minutes from June 3, 2026

Authority Board, Professionals and Staff in Attendance

Present: Chairman Waters, Commissioners Kipness & Druss
(Not in attendance – Vice-Chairman Tencza, Commissioners Schmidt, Sweeney & Willmott)

Also Present: Executive Director Booth, Deputy Executive Director Puszcz, Asset Manager Vandenberg, GIS Coordinator Stelweck, General Counsel Agostini, Engineer Simpson and Board Secretary Krimmel

Authority Board via Video Teleconferencing:

None

Members of the Public:

None

Chairman Waters called the meeting to order at 7:02 p.m.

Opening Statement:

Board Secretary Kipness read the opening statement as follows:

Both adequate and electronic notice of this meeting, pursuant to both the Open Public Meetings Act and Emergency Remote Meeting Protocol advised in Local Finance Notice 2020-21, has been given by the Office Manager of the Evesham Municipal Utilities Authority on February 5, 2026 in the following manner:

1. E-mailing written notice to the Burlington County Times and Courier Post

2. Posting written notice on the official Evesham MUA website

3. Filing written notice with the Clerks of Evesham and Medford

This statement shall be entered into the minutes of this meeting

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

May 6, 2026 – On motion by Druss, seconded by Kipness, it was moved to approve the minutes of May 6, 2026.

RECORDED VOTE: AYE: Druss, Kipness, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 3-0-0

PUBLIC COMMENT (Agenda Items only)

None

Executive Session:

Resolution 2026-77: Executive Session – On motion by Kipness, seconded by Druss, it was moved to enter into Executive Session at 7:05 p.m. to discuss T-Mobile Lease Negotiations for the Elmwood WWTP site.

RECORDED VOTE: AYE: Druss, Kipness, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 3-0-0

On motion by Druss, seconded by Kipness, it was moved to come out of Executive session at 7:20 p.m.

RECORDED VOTE: AYE: Druss, Kipness, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 3-0-0

FINANCIAL

Resolution 2026-68: Payment of Bills – On motion by Druss, seconded by Kipness, it was moved to adopt **Resolution #2026-68** approving the payment of the May 2026 bills.

RECORDED VOTE: AYE: Druss, Kipness, Waters*
NAY: None
ABSTAIN: Waters* - Purchase Order #26-01891
Florio, Perrucci, Steinhardt

*Chairman Waters advised that he must abstain approval of purchase order number 26-01891 for Florio, Perrucci, Steinhardt due to a conflict of interest.

MOTION CARRIED: 3-0-0 For Bill List items except P.O.#26-01891
2-0-1 For Bill List item P.O.#26-01891

Resolution 2026-69: Refunds, Credits & Cancellations – On motion by Kipness, seconded by Druss, it was moved to adopt **Resolution #2026-69** approving the May 2026 refunds, credits & cancellations.

RECORDED VOTE: AYE: Druss, Kipness, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 3-0-0

Resolution 2026-70: Adoption of FY 27 Water/Sewer Budget – On motion by Druss, seconded by Kipness, it was moved to adopt **Resolution #2026-70** to adopt the FY 27 Water/Sewer Budget. Deputy Executive Director Puszcz explained that this resolution will formally adopt the budget for fiscal year 2027.

RECORDED VOTE: AYE: Druss, Kipness, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 3-0-0

Resolution 2026-71: Authorizing Private Sale of Vehicles to the Township of Evesham – On motion by Kipness, seconded by Druss, it was moved to adopt **Resolution #2026-71** authorizing private sale of vehicles to the Township of Evesham. Executive Director Booth explained that these vehicles will be replaced with vehicles from the Enterprise Lease Program. The residual value that Enterprise was going to pay out was not an amount acceptable by the Authority. We reached out to Township Manager Miller and they inspected the vehicles and agreed upon the requested price of the vehicles.

RECORDED VOTE: AYE: Druss, Kipness, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 3-0-0

Resolution 2026-72: Approval of Cash Management Plan for FY-27 – On motion by Druss, seconded by Kipness, it was moved to adopt **Resolution #2026-72** approval of the Cash Management Plan for FY-27. Deputy Executive Director Puszcz explained that we request Board approval for our Cash Management Plan each fiscal year. The only significant change was the removal of NJEIT 2006 Series because it was paid in full. It includes all required balances and debt service payments, which have been updated for FY27.

RECORDED VOTE: AYE: Druss, Kipness, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 3-0-0

Resolution 2026-74: Authorizing Continued Membership in a Cooperative Pricing System with the County of Burlington – On motion by Druss, seconded by Kipness, it was moved to adopt **Resolution #2026-74** authorizing continued membership in a Cooperative Pricing System with the County of Burlington. Executive Director Booth explained that this will continue our membership with the County to utilize better pricing with various cooperative agreements.

RECORDED VOTE: AYE: Druss, Kipness, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 3-0-0

Resolution 2026-76: Award of Contract in excess of $53,000 – On motion by Kipness, seconded by Druss, it was moved to adopt **Resolution #2026-76** authorizing an award of contract in excess of $53,000.00 to Landberg Construction LLC. in the amount of $252,950.00 for Paving Services; Concrete and Asphalt Repairs. Executive Director Booth explained that we received three bids. Landberg Construction was low bid. The total value that will be used will be based on how many times we utilize them throughout the one-year term.

RECORDED VOTE: AYE: Druss, Kipness, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 3-0-0

Resolution 2026-78: Approving Antenna Lease Amendment for T-Mobile Northeast, LLC – On motion by Druss, seconded by Kipness, it was moved to adopt **Resolution #2026-78** approving the antenna lease amendment for T-Mobile Northeast, LLC at the Elmwood WWTP site.

RECORDED VOTE: AYE: Druss, Kipness, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 3-0-0

EXECUTIVE DIRECTOR'S REPORT

Executive Director Booth advised the Board that there was one water main break since our last meeting. It was repaired in-house. There were no discolored water or odor in the water complaints this month.

Executive Director Booth advised the Board that the contractor who was awarded the contract to replace the Kings Grant Drive water replacement hit the gas main which shut down Kings Grant Drive for most of the day. Their milling machine hit the gas line which was only 6 inches deep.

Executive Director Booth informed the Board that last night, we had a sewer system overflow at Elmwood WWTP. The electric went out and knocked out the power to all our equipment at that location. Unfortunately, it did not go out long enough for the generator to turn on. The alarm system failed and did not notify the Authority that the failure occurred. We are working with Verizon to resolve the issue.

Executive Director Booth advised the Board that a few weeks back, we had a work site incident at our Woodstream Plant facility. The contractor working on the Nitrate Removal System hired a sub-contractor who was cutting a concrete wall when the saw kicked back and hit him in the face. He has severe lacerations on his head above his eye. OSHA came out and did an investigation not on behalf of the MUA but Atlantic Concrete (the sub-contractor). This will have nothing to do with the Authority. Executive Director Booth just wanted the Board to be aware of the situation.

Executive Director Booth advised the Board that the Authority will be participating in the Township 4th of July parade with a few of our vehicles. He also mentioned that we will be having our staff appreciation barbeque sometime in July.

Executive Director Booth informed the Board that we will be hosting a seminar for NJWEA at Gibson House on Monday, June 8, 2026. He expressed appreciation to Karen and Angie for assisting in the setting up of the seminar.

Executive Director Booth advised the Board he took a class yesterday and he is looking into classes for employees to help prepare them for future license exams.

Executive Director Booth informed the Board that he was nominated and awarded by the New Jersey Water Environment Association the Leo J. Saverese award for distinguished services in the Southern Section of New Jersey.

Resolution 2026-73: TABLED - Authorizing a Shared Service Agreement – On motion by Kipness, seconded by Druss, it was moved to table **Resolution #2026-73** authorizing a shared service agreement with Mount Laurel Township MUA for Special

Counsel Services regarding a pending rate matter involving New Jersey American Water. This resolution was tabled and a special board meeting will be scheduled for a later date.

RECORDED VOTE: AYE: Druss, Kipness, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 3-0-0

Resolution 2026-79: Resolution mandating the Inclusion of Project Labor Agreements – On motion by Kipness, seconded by Druss, it was moved to adopt **Resolution #2026-79** mandating the inclusion of Project Labor agreements for certain Public Works Projects. Executive Director Booth explained that this agreement is for projects over $200,000.00 that will ensure that projects will be completed by skilled personnel that will provide good quality products and services.

RECORDED VOTE: AYE: Druss, Kipness, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 3-0-0

ENGINEER'S REPORT

Review of Engineer's Status Report

Update: South Side Water Storage Tank – Nothing new to report.

Update: Route 70 Water Main – Nothing new to report.

Update: Elmwood UV Disinfection – The UV equipment is all in place, but the contractor has been running into issues. They needed to return a wiring harness back to the shop to repair some damage before they can complete the installation of the equipment.

Update: Cinelli Farm Lift Station – The contractor continues making great progress on this project.

Update: Elmwood WWTP Generator Replacement – A preconstruction meeting will take place sometime this month.

Update: Kings Grant Drive Water Main Replacement – The contractor has mobilized and begun installing pipe.

Update: Well No. 8 Replacement – The contractor has just finished developing the well screening and formation. A test pump will be installed and will run for 24 hours. This will be noisy.

Update: Pine Grove Pump Station Rehabilitation – We have the TWA permit approval and we are waiting to hear from the Pinelands Commission.

Update: Cambridge Park Water Main Replacement – Survey for this project is underway.

Resolution 2026-75: Release Performance Bonds – On motion by Druss, seconded by Kipness, it was moved to approve **Resolution 2026-75** releasing performance bonds for Capital Seniors Housing – 5 Executive Drive

RECORDED VOTE: AYE: Druss, Kipness, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 3-0-0

Motion to approve S-1/W-1 for McDonald's – On motion by Kipness, seconded by Druss, it was moved to approve S-1/W-1 for McDonald's – 741 Route 73, South

RECORDED VOTE: AYE: Druss, Kipness, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 3-0-0

GENERAL COUNSEL'S REPORT

General Counsel Agostini had nothing new to report.

PUBLIC COMMENT

None

BOARD COMMENTS

Commissioner Druss congratulated Executive Director Booth on his award. He expressed appreciation to Deputy Executive Director Puszcz for all her financial work.

Commissioner Kipness congratulated Executive Director Booth on his award. He believes it is well earned. He expressed appreciation to Deputy Executive Director Puszcz for all the work she does. He hopes that all the employees stay safe, stay hydrated and take care of one another in the coming summer heat. He wished everyone a great summer.

Chairman Waters congratulated Executive Director Booth on his Leo J. Saverese award. He expressed appreciation to Deputy Executive Director Puszcz for the successful budget and to Executive Director Booth for all the work that he does.

There was a motion to adjourn by Kipness, seconded by Druss. The meeting was adjourned at 7:56 p.m.

RECORDED VOTE:	AYE:	Druss, Kipness, Waters
	NAY:	None
	ABSTAIN:	None

MOTION CARRIED: 3-0-0

The next meeting of the Evesham Municipal Utilities Authority is scheduled for Wednesday, July 1, 2026 at 7:00 p.m.

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Christine Krimmel
Office Manager

APPROVED BY THE BOARD: __________