

EVESHAM MUNICIPAL UTILITIES AUTHORITY

Meeting Minutes from April 7, 2026

Authority Board, Professionals and Staff in Attendance

Present: Chairman Waters, Commissioners Kipness, Druss & Willmott
(Not in attendance – Vice-Chairman Tencza, Commissioner Sweeney)

Also Present: Executive Director Booth, Deputy Executive Director Puszcz, Operations Manager Higgins, Asset Manager Vandenberg, General Counsel Agostini, Engineer Simpson and Board Secretary Krimmel

Authority Board via Video Teleconferencing:

Commissioner Schmidt

Members of the Public:

None

Chairman Waters called the meeting to order at 7:03 p.m.

Opening Statement:

Board Secretary Kipness read the opening statement as follows:

Both adequate and electronic notice of this meeting, pursuant to both the Open Public Meetings Act and Emergency Remote Meeting Protocol advised in Local Finance Notice 2020-21, has been given by the Office Manager of the Evesham Municipal Utilities Authority on February 5, 2026 in the following manner:

1. E-mailing written notice to the Burlington County Times and Courier Post
2. Posting written notice on the official Evesham MUA website
3. Filing written notice with the Clerks of Evesham and Medford

This statement shall be entered into the minutes of this meeting

PLEDGE OF ALLEGIANCE

Executive Session:

Resolution 2026-56: Executive Session – On motion by Druss, seconded by Kipness, it was moved to enter into Executive Session at 7:06 p.m. to discuss personnel matters.

RECORDED VOTE: AYE: Willmott, Druss, Schmidt, Kipness, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

On motion by Kipness, seconded by Willmott, it was moved to come out of Executive session at 7:22 p.m.

RECORDED VOTE: AYE: Willmott, Druss, Schmidt, Kipness, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Motion to Approve Revised Calculation Method – On motion by Druss, seconded by Kipness, it was motioned to approve the revised calculation method for Chapter 78 Health Insurance Contributions for Non-Union Personnel.

RECORDED VOTE: AYE: Willmott, Druss, Schmidt, Kipness, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

APPROVAL OF MINUTES

March 4, 2026 – On motion by Kipness, seconded by Willmott, it was moved to approve the minutes of March 4, 2026.

RECORDED VOTE: AYE: Willmott, Druss, Schmidt, Kipness, Waters
 NAY: None
 ABSTAIN:

MOTION CARRIED: 5-0-0

PUBLIC COMMENT (Agenda Items only)

None

Resolution 2026-49: Refunds, Credits & Cancellations – On motion by Druss, seconded by Kipness, it was moved to adopt **Resolution #2026-49** approving the March 2026 refunds, credits & cancellations.

RECORDED VOTE: AYE: Willmott, Druss, Schmidt, Kipness, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2026-50: Authorizing the Authority to enter into a Shared Service Agreement – On motion by Kipness, seconded by Druss, it was moved to adopt **Resolution #2026-50** authorizing the Authority into a five year (renewal) Shared Service Agreement with Evesham Township School District for the utilization of the gasoline fueling station located at Elmwood WWTP facility.

RECORDED VOTE: AYE: Willmott, Druss, Schmidt, Kipness, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2026-51: Award of Contract in excess of \$53,000 – On motion by Druss, seconded by Willmott, it was moved to adopt **Resolution #2026-51** authorizing an award of contract in excess of \$53,000.00 to A.C. Schultes, Inc. in the amount of \$286,000.00 for Hopewell Booster Station Refurbishment of on-site Sodium Hypochlorite Generation System. Operations Manager Higgins explained that this Booster station is located on Hopewell Road and is over 12 years old and parts are not easily available. We need to update the generation system.

RECORDED VOTE: AYE: Willmott, Druss, Schmidt, Kipness, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2026-54: Award of Contract under Extraordinary, Unspecifiable Services – On motion by Kipness, seconded by Druss, it was moved to adopt **Resolution #2026-54** awarding a contract under Extraordinary, Unspecifiable Services to Conner Strong & Buckelew for 2026 Employee Health Insurance Broker. Deputy Executive Director Puszcz advised the Board that we received 2 proposals and Conner Strong's proposal was the most favorable to the Authority. There will be no fees as Conner Strong's compensation is commission based.

RECORDED VOTE: AYE: Willmott, Druss, Schmidt, Kipness, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2026-55: Authorizing appropriation to Evesham Township – On motion by Druss, seconded by Willmott, it was moved to adopt **Resolution #2026-55** authorizing an appropriation not to exceed 5% of the Authority's annual operating budget for FY 27 per Township request.

RECORDED VOTE: AYE: Willmott, Druss, Schmidt, Kipness, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

EXECUTIVE DIRECTOR'S REPORT

Executive Director Booth advised the Board that there was one water main break since our last meeting. It was repaired in-house. There were three discolored water complaints, which we believe were caused by the hydrant flushing. We tested the water and they came back in compliance. There were no odor in the water complaints. There were no violations this month from the DEP; however, we are required to release a tier 3 notification, and it will be in our Consumer Confidence report concerning Well 8. Since the well was out of service, we were unable to test for PFAS or PFAS related chemicals. This was not a violation; however, we have to put out the notification.

Executive Director Booth advised the Board that the Authority has completed our Spring hydrant flushing program. We flushed approximately 25,558,197 gallons of water through our distribution system. A total of 1,663 hydrants were inspected. We currently have 6 hydrants out of service. Three of them are public and three of them are private. The Fire Department will notify the owners of the private hydrants to advise them that repairs need to be made.

Executive Director Booth informed the Board that last week, we had an employee appreciation luncheon to thank all the employees who worked during the winter storms this winter. The staff was very appreciative towards the Board for recognizing them.

Executive Director Booth advised the Board that the rehabilitation project at the Lincoln Drive Water Tower has begun. Currently the antennas are being removed. Once that is complete, they will move onto the second stage which is sandblasting the interior and exterior. If everything moves smoothly, the project should be completed in July.

Executive Director Booth reminded the Board that the AEA Conference is scheduled for a one-day event on Thursday, April 23, 2026 in New Brunswick. He is willing to drive any Commissioner who would like to join him.

Executive Director Booth informed the Board that he was asked by the Township Council to move his scheduled presentation to the May Council meeting. He will present a power point on the year-end and look ahead of the MUA. He will also have a question/answer session.

Resolution 2026-58: Approval of Change Order #1– On motion by Druss, seconded by Willmott, it was moved to approve **Resolution 2026-58** approving Change Order #1 in the amount of \$69,051.81 to Coppola Services, Inc. for Woodstream WWTP Contact Stabilization Tank. Executive Director Booth explained that this is for the Wav Tex (nitrates removal) at Woodstream WWTP. The engineer originally thought that they could use the valve on the existing biofor; however, if the State requires us to check for phosphates in the near future, it is best if we add these additional valves.

RECORDED VOTE: AYE: Willmott, Druss, Schmidt, Kipness, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

ENGINEER'S REPORT

Review of Engineer's Status Report

Update: South Side Water Storage Tank – Engineer Simpson advised that the Township is coordinating to purchase the land from the Samost organization to be preserved as a part of Black Run Preserve. We will be meeting with the Pinelands Commission later this month to section off a piece of that property for the MUA to use for a water tower.

Update: Route 70 Water Main – Nothing new to report.

Update: Elmwood UV Disinfection –

Resolution 2026-53: Approval of Change Order #6 – On motion by Kipness, seconded by Druss, it was moved to approve **Resolution 2026-53** approving Change Order #6 in the amount of \$29,727.25 to Clyde N. Lattimer & Son Construction Co., Inc. for Elmwood UV Disinfection.

RECORDED VOTE: AYE: Willmott, Druss, Schmidt, Kipness, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Update: Cinelli Farm Lift Station – The contractor has begun working on site.

Update: Elmwood WWTP Generator Replacement –

Resolution 2026-57: Authorizing advertisement for Elmwood WWTP Generator Replacement – On motion by Druss, seconded by Willmott, it was moved to adopt **Resolution #2026-57** authorizing advertisement for Elmwood WWTP Generator Replacement.

RECORDED VOTE: AYE: Willmott, Druss, Schmidt, Kipness, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Update: Kings Grant Drive Water Main Replacement – A preconstruction meeting will take place next week. The president of the Kings Grant Homeowners Association will be invited to keep him on track what we are planning.

Update: Well No. 5 Redevelopment and Pump Repair –

Resolution 2026-52: Approval of Change Order #2 – On motion by Kipness, seconded by Druss, it was moved to approve **Resolution 2026-52** approving Change Order #2 in the credit amount of \$12,500.00 to A.C. Schultes, Inc. for Well No.5 Redevelopment and Pump Repair.

RECORDED VOTE: AYE: Willmott, Druss, Schmidt, Kipness, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Update: Pine Grove Pump Station Rehabilitation – We have submitted the TWA permit application package.

New: Cambridge Park Water Main Replacement –

Motion to approve a Proposal – On motion by Kipness, seconded by Druss, there was a motion to approve a proposal from Richard Alaimo Associates in the amount of

\$808,940.00 for the survey, design, NJ I-Bank application, bidding, construction observation and administration for Cambridge Park Water Main Replacement.

RECORDED VOTE: AYE: Willmott, Druss, Schmidt, Kipness, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Motion to approve S-3/W-3 for Sweathouz – On motion by Kipness, seconded by Druss, it was moved to approve S-3/W-3 for Sweathouz – 300 Route 73, South – Suite 195 (Marlton Square Shopping Center)

RECORDED VOTE: AYE: Willmott, Druss, Schmidt, Kipness, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

GENERAL COUNSEL’S REPORT

General Counsel Agostini had nothing new to report.

PUBLIC COMMENT

None

BOARD COMMENTS

Commissioner Willmott expressed appreciation to Deputy Executive Director Puszcz and the Finance Committee for their work with the budget.

Commissioner Druss expressed condolences to Dick Alaimo’s family on his loss. He believes that Dick was a great man and admires the different facets of his life. He expressed appreciation to Deputy Executive Director Puszcz and the Finance Committee for their work with the budget.

Commissioner Schmidt agreed with all of Commissioner Druss’s comments and believes that Dick Alaimo was one of the most professional people he has ever met. He expressed his condolences to Engineer Simpson and all of his colleagues. He expressed appreciation to Deputy Executive Director Puszcz and the Finance Committee for their work with the budget.

Commissioner Kipness agreed with all of Commissioner Druss and Commissioner Schmidt's comments. He expressed appreciation to Deputy Executive Director Puszc and the Finance Committee for their work with the budget.

Chairman Waters expressed appreciation to Deputy Executive Director Puszc, Executive Director Booth and the entire team for their work with the budget. He also expressed appreciation to Operations Manager Higgins for preparing the food for his staff in appreciation for all of their hard work during the winter storms.

There was a motion to adjourn by Druss, seconded by Kipness. The meeting was adjourned at 8:17 p.m.

RECORDED VOTE: AYE: Willmott, Druss, Schmidt, Kipness, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

The next meeting of the Evesham Municipal Utilities Authority is scheduled for Wednesday, May 6, 2026 at 7:00 p.m.

Christine Krimmel
Office Manager

APPROVED BY THE BOARD: _____