

EVESHAM MUNICIPAL UTILITIES AUTHORITY

Meeting Minutes from November 5, 2025

Authority Board, Professionals and Staff in Attendance

Present: Vice-Chairman Tencza, Commissioners Schmidt & Druss
(Not in attendance – Chairman Waters, Commissioners Sweeney & Wilmott)

Also Present: Executive Director Booth, Deputy Executive Director Puszcz, Operations Manager Higgins, Asset Manager Vandenberg, General Counsel Agostini, Engineer Simpson and Board Secretary Krimmel

Authority Board via Video Conferencing:

Commissioner Kipness

Members of the Public:

None

Vice-Chairman Tencza called the meeting to order at 7:04 p.m.

Opening Statement:

Board Secretary Schindt read the opening statement as follows:

Both adequate and electronic notice of this meeting, pursuant to both the Open Public Meetings Act and Emergency Remote Meeting Protocol advised in Local Finance Notice 2020-21, has been given by the Office Manager of the Evesham Municipal Utilities Authority on February 6, 2025 in the following manner:

1. E-mailing written notice to the Burlington County Times and Courier Post
2. Posting written notice on the official Evesham MUA website
3. Filing written notice with the Clerks of Evesham and Medford

This statement shall be entered into the minutes of this meeting

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

October 8, 2025 – On motion by Kipness, seconded by Schmidt, it was moved to approve the minutes of October 8, 2025.

RECORDED VOTE: AYE: Druss, Kipness, Schmidt, Tencza
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

PUBLIC COMMENT (Agenda Items only)

None

FINANCIAL

Resolution 2025-104: Payment of Bills – On motion by Schmidt, seconded by Druss, it was moved to adopt **Resolution #2025-104** approving the payment of the October 2025 bills.

RECORDED VOTE: AYE: Druss, Kipness, Schmidt, Tencza
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

Resolution 2025-105: Refunds, Credits & Cancellations – On motion by Schmidt, seconded by Kipness, it was moved to adopt **Resolution #2025-105** approving the October 2025 refunds, credits & cancellations.

RECORDED VOTE: AYE: Druss, Kipness, Schmidt, Tencza
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

Resolution 2025-106: Award of Contract under Extraordinary, Unspecifiable Services – On motion by Druss, seconded by Schmidt, it was moved to adopt **Resolution #2025-106** awarding a contract under Extraordinary, Unspecifiable Services to Horizon Health Care Services, Inc. in an amount not to exceed \$55,000.00 for 2026 employee dental insurance. Deputy Executive Director Puszcz advised the Board that she is recommending award of a one year contract to Horizon Dental, which is our current provider. Their proposal includes an overall price increase of 3.4% over our current contract.

RECORDED VOTE: AYE: Druss, Kipness, Schmidt, Tencza
NAY: None
ABSTAIN: None

MOTION CARRIED: 4-0-0

Resolution 2025-107: Authorizing advertisement for 2026 Professional Contracts – On motion by Druss, seconded by Kipness, it was moved to adopt **Resolution #2024-108** authorizing advertisement for 2026 Professional Contracts.

RECORDED VOTE: AYE: Druss, Kipness, Schmidt, Tencza
NAY: None
ABSTAIN: None

MOTION CARRIED: 4-0-0

Resolution 2025-110: Authorizing entry into an amended Shared Service Agreement with the Township of Evesham – On motion by Schmidt, seconded by Druss, it was moved to adopt **Resolution #2025-110** authorizing entry into an amended shared service agreement with the Township of Evesham to utilize the Gasoline Fueling Station at Elmwood WWTP. Deputy Executive Director Puszcz explained that the current term is until 2028 but the Township requested a longer term. This new agreement explains the way each entity contributes for maintenance and/or repairs.

RECORDED VOTE: AYE: Druss, Kipness, Schmidt, Tencza
NAY: None
ABSTAIN: None

MOTION CARRIED: 4-0-0

Resolution 2025-111: Authorizing advertisement for Proposals for Extraordinary, Unspecifiable Services 2026 Dental & Risk Management Consultant – On motion by Schmidt, seconded by Kipness, it was moved to adopt **Resolution #2025-111** authorizing advertisement for Proposals for Extraordinary, Unspecifiable Services 2026 Dental & Risk Management Consultant.

RECORDED VOTE: AYE: Druss, Kipness, Schmidt, Tencza
NAY: None
ABSTAIN: None

MOTION CARRIED: 4-0-0

Resolution 2025-112: Authorizing award of Contract in excess of \$53,000 – On motion by Schmidt, seconded by Kipness, it was moved to adopt **Resolution #2025-112** authorizing an award of contract in excess of \$53,000 to Clyde N. Lattimer & Son in the

amount of \$254,000.00 for Elmwood WWTP Internalift Screw Pump #1 Rehabilitation. Operations Manager Higgins explained that the roller bearings on the screw pump are wearing out, the entire screw pump needs to be removed and refurbished.

RECORDED VOTE: AYE: Druss, Kipness, Schmidt, Tencza
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

Resolution 2025-113: Authorizing award of contract through New Jersey Cooperative Pricing Alliance #CK04 (County of Bergen) – On motion by Druss, seconded by Schmidt, it was moved to adopt **Resolution #2025-113** authorizing award of contract through New Jersey Cooperative Pricing Alliance #CK04 (County of Bergen) in the amount of \$1,443,000.00 to USA General Contractors Corp. for roof replacement on six (6) buildings at Elmwood WWTP. Operations Manager Higgins explained that all of the roofs at Elmwood WWTP need to be replaced; they are originals from 1987. We had 3 contractors come out to give us quotes. USA General Contractors Corp submitted the best quote under a cooperative pricing agreement.

RECORDED VOTE: AYE: Druss, Kipness, Schmidt, Tencza
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

Resolution 2025-114: Award under New Jersey State Contract – On motion by Kipness, seconded by Schmidt, it was moved to adopt **Resolution #2025-114** authorizing award under New Jersey State Contract in the amount of \$304,160.00 to Aurora Environmental Inc. General Construction for Elmwood Fuel Station Upgrades. Operations Manager Higgins explained this is for the fueling station at Elmwood plant. They will install 5 new fuel pumps, new readers and better way to read the system. We had 3 bidders. Aurora Environmental Inc. & General Construction submitted the low bid.

RECORDED VOTE: AYE: Druss, Kipness, Schmidt, Tencza
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

EXECUTIVE DIRECTOR'S REPORT

Executive Director Booth advised the Board that there were no violations this month. There were four water main breaks in the month of October including an active one tonight. They were all repaired in-house. There were no discolored water or odor in the water complaints this month.

Executive Director Booth informed the Board that we completed our Fall hydrant flushing. We serviced 1,594 fire hydrants and flushed 26,480,872 gallons of water. We are currently still flushing blow-off dead ends.

Executive Director Booth advised the Board that on October 9, 2025, the Authority completed PFAS testing at all of our wells. He was happy to report that we are still non-detected in PFAS compounds in all of our wells. We also had an NJDEP audit of our laboratory at Elmwood plant. They were very complimentary on how well our lab operates. We also contacted the NJDEP concerning the classification of the Elmwood facility. They came out and took a tour of our facility, asked questions and reclassified Elmwood to an S-3 facility. This classification better fits the Authority and we are pleased that they modified it.

Executive Director Booth discussed two open projects that we have on going. The Woodstream Nitrate Removal system which our Auxiliary Engineer, Environmental Resolutions Inc., is overlooking and the Woodstream Headworks project that T & M Associates is overseeing.

Executive Director Booth advised the Board that the Township has accepted by resolution the crane truck that we donated to them.

Executive Director Booth reminded the Board that the AEA Conference is scheduled for Monday, November 17th through Wednesday, November 19th. The Authority has 3 employees graduating from their program, Ryan Miller, Kevin Acker and Bob Veith. We are very proud of them and look forward to their leadership with the Authority.

ENGINEER'S REPORT

Review of Engineer's Status Report

Update: South Side Water Storage Tank – Nothing new to report.

Update: Route 70 Water Main – A few minor punch list items need to be completed.

Update: Elmwood Storage Building – A few minor punch list items need to be completed.

Update: Well No. 6 Redrill – The change order has been resolved, no additional cost on the contract will be required.

Update: Elmwood UV Disinfection – Construction is scheduled to be completed by the end of November.

Update: Heritage Village (Phase 3) Water Main Replacement – This project is substantially complete. We are waiting for the as-built plans to be submitted.

Update: Cardinal Court, Sweetgum Court and Cottonwood Drive Water Main Replacement – This project is substantially complete. We are waiting for the as-built plans to be submitted.

Update: Cinelli Farm Lift Station –

Motion to approve a Proposal – On motion by Schmidt, seconded by Druss, there was a motion to approve a proposal from Richard Alaimo Associates in the amount of \$107,330.00 for the construction oversight for the Cinelli Farm Left Station.

RECORDED VOTE: AYE: Druss, Kipness, Schmidt, Tencza
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

Resolution 2025-108: Award of Contract in excess of \$53,000 – On motion by Druss, seconded by Schmidt, it was moved to adopt **Resolution #2025-108** awarding a contract to B & H Contracting, Inc. in the amount of \$1,300,000.00 for the Cinelli Farm Lift Station.

RECORDED VOTE: AYE: Druss, Kipness, Schmidt, Tencza
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

Update: Elmwood WWTP Generator Replacement – We are preparing the final design plans.

Update: Kings Grant Drive Water Main Replacement – We will advertise for bids once we have the results of the soil borings.

Update: Well No. 5 Redevelopment – A.C. Schultes has conducting initial testing of the well and we start redeveloping in November.

Update: Well No. 8 Replacement – We will advertise for bids in time for next month's meeting.

Update: Pine Grove Pump Station Rehabilitation – Nothing new to report.

Resolution 2025-109: Release Performance Bonds – On motion by Schmidt, seconded by Druss, it was moved to approve **Resolution 2025-109** releasing performance bonds for 301 Route 70 West – Pad Building (Previously Friendly's)

RECORDED VOTE: AYE: Druss, Kipness, Schmidt, Tencza

NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

Motion to approve S-3/W-3 for the Juice Pod – On motion by Schmidt, seconded by Kipness, it was moved to approve S-3/W-3 for the Juice Pod – 101 South Route 73 South – Unit 1-E (Marlton Crossing Shopping Center)

RECORDED VOTE: AYE: Druss, Kipness, Schmidt, Tencza
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

Motion to approve S-3/W-3 for Chip City – On motion by Druss, seconded by Schmidt, it was moved to approve S-3/W-3 for Chip City – 301 South Route 70 West – (Marlton Commons – Previously Friendly’s)

RECORDED VOTE: AYE: Druss, Kipness, Schmidt, Tencza
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

GENERAL COUNSEL’S REPORT

General Counsel Agostini had nothing new to report.

PUBLIC COMMENT

None

BOARD COMMENTS

Commissioner Kipness expressed appreciation to Engineer Simpson, Deputy Executive Director Puszcz and Operations Manager Higgins for all of their explanations and to the entire staff for all of their hard work. He wished everyone a happy Thanksgiving.

Commissioner Druss expressed excitement from the ribbon cutting ceremony at the new storage building at Elmwood plant. He believes it turned out extremely well.

Commissioner Schmidt expressed disappointment for not attending the ribbon cutting ceremony. He hopes that he can get a tour in the near future. He expressed appreciation to all of the staff for doing a great job operating the Authority. He wished everyone a happy Thanksgiving.

Commissioner Tencza expressed appreciation to the professionals, management, administrative staff and the entire team. He believes they all do a fantastic job. He especially mentioned Regulatory Compliance Manager Kropa for running such a great ship in the laboratory to receive accolades from the State. He wished everyone a happy Thanksgiving.

There was a motion to adjourn by Schmidt, seconded by Druss. The meeting was adjourned at 7:43 p.m.

RECORDED VOTE: AYE: Druss, Kipness, Schmidt, Tencza
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

The next meeting of the Evesham Municipal Utilities Authority is scheduled for Wednesday, December 3, 2025 at 7:00 p.m.

Christine Krimmel
Office Manager

APPROVED BY THE BOARD: _____