

EVESHAM MUNICIPAL UTILITIES AUTHORITY

Meeting Minutes from August 2, 2023

Authority Board, Professionals and Staff in Attendance

Present: Chairman Waters, Vice-Chairman Tencza, Commissioners Schmidt, Hunter, and Kipness (Not in Attendance – Commissioner Sweeney and Druss)

Also Present: Executive Director Booth, Deputy Executive Director Puszcz, Operations Manager Higgins, Asset Manager Vandenberg, Engineer Simpson, General Counsel Grant and Board Secretary Krimmel

Members of the Public:

None

Chairman Waters called the meeting to order at 7:09 p.m.

Opening Statement:

Secretary Schmidt read the opening statement as follows:

Both adequate and electronic notice of this meeting, pursuant to both the Open Public Meetings Act and Emergency Remote Meeting Protocol advised in Local Finance Notice 2020-21, has been given by the Director of Finance, Deputy Executive Director of the Evesham Municipal Utilities Authority on February 2, 2023 in the following manner:

1. E-mailing written notice to the Burlington County Times, Courier Post, and Central Record
2. Posting written notice on the official Evesham MUA website
3. Filing written notice with the Clerks of Evesham and Medford

This statement shall be entered into the minutes of this meeting.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

July 5, 2023 – On motion by Tencza, seconded by Schmidt, it was moved to approve the minutes of July 5, 2023.

RECORDED VOTE: AYE: Kipness, Hunter, Schmidt, Tencza
 NAY: None
 ABSTAIN: Waters (Not in attendance)

MOTION CARRIED: 4-0-1

PUBLIC COMMENT (Agenda Items only)

None

FINANCIAL

Resolution 2023-83: Payment of Bills – On motion by Kipness, seconded by Schmidt, it was moved to adopt **Resolution #2023-83** approving the payment of the July 2023 bills.

RECORDED VOTE: AYE: Kipness, Hunter, Schmidt, Tencza, Waters*
 NAY: None
 ABSTAIN: Waters* - Purchase Order #23-00047
 Florio, Perrucci, Steinhardt

*Chairman Waters advised that he must abstain approval of purchase order number 23-00047 for Florio, Perrucci, Steinhardt due to a conflict of interest.

MOTION CARRIED: 5-0-0 For Bill List items except P.O. #23-00047
 4-0-1 For Bill List item P.O. #23-00047

Resolution 2023-84: Refunds, Credits & Cancellations – On motion by Schmidt, seconded by Tencza, it was moved to adopt **Resolution #2023-84** approving the July 2023 refunds, credits & cancellations.

RECORDED VOTE: AYE: Kipness, Hunter, Schmidt, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2023-85: Award of Contract in excess of \$6,600– On motion by Kipness, seconded by Hunter, it was moved to adopt **Resolution #2023-85** awarding a contract to Lee-Way Electrical in the amount of \$11,000.00 for electrical conduit and wires to install site lights at Elmwood Plant. Operations Manager Higgins explained that there was a

short in one of the electrical lines that fused itself to the pipe. New wiring had to be replaced in order to repair the electrical line.

RECORDED VOTE: AYE: Kipness, Hunter, Schmidt, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

EXECUTIVE DIRECTOR'S REPORT

Executive Director Booth informed the Board that there were no violations this month. There were two water main breaks since our last meeting. The first was repaired in-house with the assistance of our third party vendor. The other was on Fox Chase & Westerly Drives where we repaired street valves which was also repaired in-house. There were ten discolored water complaints. Most were caused by customer internal plumbing maintenance and a few by road construction in the area. There were a few phone calls yesterday, August 1, 2023, concerning discolored water which was due to a contractor changing out valves at a hydrant for the Authority. This has been resolved.

Executive Director Booth advised the Board that in the near future, the Authority will be working with the NJ DEP, Rutgers University and the Stevens Institute on a PFAS study at our Elmwood WWTP. They are going to work on the numbers of PFAS that are going through our waste stream.

Executive Director Booth advised that the MUA participated in National Night Out on Tuesday, August 1, 2023. He expressed appreciation to the Evesham Township Police Department for inviting us. The Authority provided 1,200 bottles of water to attendees.

Executive Director Booth announced the retirement of Jim Lynch. He expressed appreciation to Jim for his 26 years of service and wished him well on his future endeavors.

Resolution 2023-87: Extension of W-4/S-4 permits for Evesham Retirement

Residence – On motion by Schmidt, second by Hunter, it was moved to adopt **Resolution 2023-87** approving an extension of W-4/S-4 permits for Evesham Retirement Residence – 405 Lippincott Drive. Executive Director Booth explained that this project has been in development since 2010. Executive Director Booth requests that the Board to extend the permits to 40 months.

RECORDED VOTE: AYE: Kipness, Hunter, Schmidt, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

ENGINEER'S REPORT

Review of Engineer's Status Report

Update: South Side Water Storage Tank – Nothing new to report.

Update: Route 70 Water Main – We have applied for a new NJDOT permit since the old one expired. This will be prepared to go out to bid once the permit is received.

Update: Route 70 Sewer Main – This project is substantially complete. There is additional work that needs to be followed up.

Update: Elmwood Storage Building – Nothing new to report.

Update: Well No. 6 Building – Nothing new to report.

Update: Well No. 6 Redrill – A.C. Schultes is waiting for the new pump to be delivered.

Update: Heritage Village (Phase 3) Water Main Replacement – We will receive bids on September 1, 2023.

Update: Cardinal Court, Sweetfern Court and Cottonwood Drive Water Main Replacement – Nothing new to report.

New: Cinelli Farm Lift Station – We have completed the site survey and commenced design.

Resolution 2023-88: Reduce Performance Guarantees for AMS Urban Renewal LLC (Active Adult Development) – On motion by Schmidt, seconded by Hunter, it was moved to approve **Resolution 2023-88** reducing performance guarantees for AMS Urban Renewal LLC – 3 Executive Drive

RECORDED VOTE: AYE: Kipness, Hunter, Schmidt, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Motion to approve S-3/W-3 for Chick-fil-A – On motion by Schmidt, seconded by Hunter, it was moved to approve S-3/W-3 for Chick-fil-A – 220 Route 73 North

RECORDED VOTE: AYE: Kipness, Hunter, Schmidt, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

GENERAL COUNSEL'S REPORT

General Counsel Grant had nothing new to report.

PUBLIC COMMENT

None

BOARD COMMENTS

Commissioner Schmidt congratulated Jim Lynch for his 26 years of service and wished him well in his retirement. He expressed appreciation to all of the employees for their service.

Commissioner Hunter congratulated Jim Lynch for his 26 years of service and was happy that she was able to speak with him at the employee appreciation cook-out last month. She wished him a long retirement. She expressed appreciation to Executive Director Booth, his entire staff and all of the professionals. She also mentioned some awards/grants that neighboring communities have recently received from the State that she read about on the State of New Jersey EPA website.

Commissioner Kipness congratulated Jim Lynch for his years of service and wished him well in his retirement. He expressed appreciation to Executive Director Booth and his staff for participating in National Night Out.

Commissioner Tencza congratulated Jim Lynch for his years of service and wished him well in his retirement. He expressed appreciation to Executive Director Booth and his entire team and all of the professionals. He believes they do a great job. He also expressed appreciation to Executive Director Booth and Assets Manager Vandenberg for attending National Night Out and handing out the water.

Chairman Waters congratulated Jim Lynch for his 26 years of service and wished him well in his retirement. He expressed appreciation to all of the professionals, Executive Director Booth and his entire staff. He believes everyone does a great job.

There was a motion to adjourn by Tencza, seconded by Kipness. The meeting was adjourned at 7:26 p.m.

RECORDED VOTE: AYE: Druss, Hunter, Sweeney, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

The next meeting of the Evesham Municipal Utilities Authority is scheduled for Wednesday, September 6, 2023 at 7:00 p.m.

Christine Krimmel
Office Manager

APPROVED BY THE BOARD: _____