

# **EVESHAM MUNICIPAL UTILITIES AUTHORITY**

## **Meeting Minutes from June 7, 2023**

### **Authority Board, Professionals and Staff in Attendance**

Present: Chairman Waters, Vice-Chairman Tencza, Commissioners Hunter, Kipness and Druss(entered @ 7:05 p.m.) (Not in Attendance – Commissioner Schmidt)

Also Present: Executive Director Booth, Deputy Executive Director Puszcz, Asset Manager Vandenberg, Engineer Simpson and Board Secretary Krimmel

### **Authority Board/ Professional via Video Teleconferencing:**

Commissioner Sweeney and General Counsel Grant

### **Members of the Public:**

None

Chairman Waters called the meeting to order at 7:03 p.m.

### **Opening Statement:**

Asst. Secretary Hunter read the opening statement as follows:

Both adequate and electronic notice of this meeting, pursuant to both the Open Public Meetings Act and Emergency Remote Meeting Protocol advised in Local Finance Notice 2020-21, has been given by the Director of Finance, Deputy Executive Director of the Evesham Municipal Utilities Authority on February 2, 2023 in the following manner:

1. E-mailing written notice to the Burlington County Times, Courier Post, and Central Record
2. Posting written notice on the official Evesham MUA website
3. Filing written notice with the Clerks of Evesham and Medford

This statement shall be entered into the minutes of this meeting.

### **PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

**April 4, 2023** – On motion by Tencza, seconded by Kipness, it was moved to approve the minutes of May 3, 2023.

RECORDED VOTE:            AYE: Kipness, Hunter, Tencza, Waters  
                                     NAY: None  
                                     ABSTAIN: Sweeney (Not in attendance)

MOTION CARRIED: 4-0-1

**PUBLIC COMMENT** (Agenda Items only)

None

**FINANCIAL**

**Resolution 2023-66: Payment of Bills** – On motion by Kipness, seconded by Tencza, it was moved to adopt **Resolution #2023-66** approving the payment of the May 2023 bills.

RECORDED VOTE:            AYE: Kipness, Hunter, Sweeney, Tencza, Waters\*  
                                     NAY: None  
                                     ABSTAIN: Waters\* - Purchase Order #0052343  
   Florio, Perrucci, Steinhardt

\*Chairman Waters advised that he must abstain approval of purchase order number 0052343 for Florio, Perrucci, Steinhardt due to a conflict of interest.

MOTION CARRIED: 5-0-0 For Bill List items except P.O. #0052343  
                                     4-0-1 For Bill List item P.O. #0052343

**Resolution 2023-67: Refunds, Credits & Cancellations** – On motion by Tencza, seconded by Hunter, it was moved to adopt **Resolution #2023-67** approving the May 2023 refunds, credits & cancellations.

RECORDED VOTE:    AYE: Druss, Hunter, Sweeney, Tencza, Waters  
                                     NAY: None  
                                     ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2023-68: Authorizing appropriation to Evesham Township** – On motion by Tencza, seconded by Druss, it was moved to adopt **Resolution #2023-68** authorizing appropriation not to exceed 5% of the Authority’s annual operating budget for FY 24 per Township request.

RECORDED VOTE: AYE: Druss, Hunter, Sweeney, Tencza, Waters  
 NAY: None  
 ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2023-71: Authorizing Award of a one year Contract through NASPO Value Point National Cooperative Purchasing Program** – On motion by Tencza, seconded by Hunter, it was moved to adopt **Resolution #2023-71** authorizing award of contract through NASPO Value Point National Cooperative Purchasing Program to Cellco Partnership dba Verizon Wireless in the amount not to exceed \$44,000.00 for cellular, broadband & GPS services. Asset Manager Vandenberg explained this is for a one year contract for our cell phones, tablets and GPS services.

RECORDED VOTE: AYE: Druss, Hunter, Sweeney, Tencza, Waters  
 NAY: None  
 ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2023-72: Award of Contract in excess of \$6,600**– On motion by Tencza, seconded by Hunter, it was moved to adopt **Resolution #2023-72** awarding a contract to Level-1 Construction, Inc. in the amount of \$28,000.00 to replace worn Weir plates on one clarifier at the Kings Grant Wastewater Treatment Plant. Executive Director Booth explained that this will replace the Weir plates at the Kings Grant WWTP. These plates control the flow of the wastewater. They have been in operation since 2008 and are very worn down. We are currently not getting an accurate read on the flow. This is a permit regulated situation and needs to be replaced.

RECORDED VOTE: AYE: Druss, Hunter, Sweeney, Tencza, Waters  
 NAY: None  
 ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2023-74: Award Under State Contract in excess of \$6,600** – On motion by Tencza, seconded by Druss, it was moved to adopt **Resolution #2023-74** awarding under State contract to Hainesport Enterprises Inc. in the amount of \$7,611.32 to remove, rebuild and reinstall a pressure water pump and hydraulic oil pump in the 2009 Sterling LT7500 Gap Vax Truck. Executive Director Booth explained that our Gap Vax truck is a critical resource for the Authority for sewer cleaning and jetting. It is imperative to have this repaired.

RECORDED VOTE: AYE: Druss, Hunter, Sweeney, Tencza, Waters  
 NAY: None  
 ABSTAIN: None

MOTION CARRIED: 5-0-0

### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Booth informed the Board that there was one water main break since our last meeting. It was repaired in-house. There were seven discolored water complaints: six out of seven were caused by their hot water heater and the other was caused by their dishwasher. There were four odor complaints which were disseminated, by the time our technicians arrived at the homes. They performed water testing/sampling which all came back negative and in compliance.

Executive Director Booth advised the Board that the Authority hosted a mini workshop today at Gibson House provided by New Jersey Water Environment Association. There were approximately 60 attendees. The Authority had a significant number of employees who attended the training. He expressed appreciation to Monica Vandenberg for setting up the facility for the event.

Executive Director Booth advised that the MUA participated in Marlton Day on Sunday, June 4, 2023 held on Main Street. He expressed appreciation to Asset Manager Vandenberg and GIS Specialist Jordan Stelweck for attending the event.

Executive Director Booth informed the Board that the Authority donated 30 cases of water to Marlton Relay for Life event, which was held on Saturday, June 3, 2023.

Executive Director Booth reported to the Board that four, possibly five employees will participate in the AEA Leadership Development Academy (Rich Bock, Craig Moyer, Morgan Clark and Brendan Hirsh).

Executive Director Booth advised the Board that at the July Board meeting, he will be requesting the Board to authorize a resolution to call upon New Jersey Senators to sponsor the Water Systems PFAS Liability Protection Act. This will protect the Authority from any litigation that may be caused from PFAS.

### **ENGINEER'S REPORT**

#### **Review of Engineer's Status Report**

**Update: South Side Water Storage Tank** – Nothing new to report.

**Update: Route 70 Water Main** – This will be prepared to go out to bid next month.

**Update: Route 70 Sewer Main** – This project has one remaining repair which will need to be done outside the contract.

**Update: Heritage Village (Phase 2) Water Main Replacement**

**Resolution 2023-73: Approval of Change Order #1** – On motion by Tencza, seconded by Druss, it was moved to approve Resolution 2023-73 approving Change Order #1 in the amount of \$102,882.80 to MSP Construction Corporation for the Heritage Village (Phase 2) project.

RECORDED VOTE:            AYE: Druss, Hunter, Sweeney, Tencza, Waters  
                                       NAY: None  
                                       ABSTAIN: None

MOTION CARRIED: 5-0-0

**Update: Heritage Village Sewer Main Rehabilitation (Phase 2)** – This project is substantially complete.

**Update: Elmwood Storage Building –**

**Resolution 2023-69: Authorizing advertisement** – On motion by Druss, seconded by Hunter, it was moved to adopt **Resolution #2023-69** authorizing advertisement for bids for the Elmwood Storage Building.

RECORDED VOTE:            AYE: Druss, Hunter, Sweeney, Tencza, Waters  
                                       NAY: None  
                                       ABSTAIN: None

MOTION CARRIED: 5-0-0

**Update: Well No. 6 Building** – Nothing new to report.

**Update: Well No. 6 Redrill** – The redrill is complete except for installation of the new pump. We will be working with the contractor to specify the size of the pump. Once it is installed, the building repairs will be completed.

**Update: Heritage Village (Phase 3) Water Main Replacement –**

**Resolution 2023-70: Authorizing advertisement** – On motion by Tencza, seconded by Sweeney, it was moved to adopt **Resolution #2023-70** authorizing advertisement for bids for Heritage Village (Phase 3) Water Main Replacement.

RECORDED VOTE:            AYE: Druss, Hunter, Sweeney, Tencza, Waters  
                                       NAY: None  
                                       ABSTAIN: None

MOTION CARRIED: 5-0-0

**Update: Cardinal Court, Sweetfern Court and Cottonwood Drive Water Main Replacement** – The survey is complete. We have commenced the design on this project.

**New: Cinelli Farm Lift Station** –

**Motion to Approve a Proposal** – On motion by Tencza, seconded by Sweeney, it was moved to approve a proposal from Richard A. Alaimo Associates in the amount of \$163,000.00 for the engineering services for the Cinelli Farm Lift Station.

RECORDED VOTE:            AYE: Druss, Hunter, Sweeney, Tencza, Waters  
                                      NAY: None  
                                      ABSTAIN: None

MOTION CARRIED: 5-0-0

**Motion to approve W-3 for Interactive Kids** – On motion by Tencza, seconded by Hunter, it was moved to approve W-3 for Interactive Kids – 438 North Elmwood Road

RECORDED VOTE:            AYE: Hunter, Sweeney, Tencza, Waters  
                                      NAY: None  
                                      ABSTAIN: Druss – Conflict of interest

MOTION CARRIED: 4-0-1

### **GENERAL COUNSEL'S REPORT**

General Counsel Grant had nothing new to report.

### **PUBLIC COMMENT**

None

### **BOARD COMMENTS**

Commissioner Kipness expressed appreciation to Executive Director Booth and his entire staff. He believes they do a great job.

Commissioner Druss expressed appreciation to Executive Director Booth and his entire staff. He mentioned that he will be attending the AWWA conference in Toronto and he will bring back any information that he learns.

Commissioner Hunter expressed appreciation to Executive Director Booth and his entire staff. She also expressed appreciation to Engineer Simpson for making a lot of progress on all of the open projects.

Commissioner Sweeney expressed appreciation to the entire staff and believes that they do a terrific job.

Commissioner Tencza expressed appreciation to Executive Director Booth and his entire team and all of the professionals. He believes they do a great job. He hopes that everyone has a safe summer.

Chairman Waters expressed appreciation to Executive Director Booth and his entire staff. He believes everyone does a great job.

There was a motion to adjourn by Tencza, seconded by Hunter. The meeting was adjourned at 7:29 p.m.

RECORDED VOTE:            AYE: Druss, Hunter, Sweeney, Tencza, Waters  
                                     NAY: None  
                                     ABSTAIN: None

MOTION CARRIED: 5-0-0

The next meeting of the Evesham Municipal Utilities Authority is scheduled for Wednesday, July 5, 2023 at 7:00 p.m.

\_\_\_\_\_  
Christine Krimmel  
Office Manager

APPROVED BY THE BOARD: \_\_\_\_\_