

# **EVESHAM MUNICIPAL UTILITIES AUTHORITY**

## **Meeting Minutes from May 3, 2023**

### **Authority Board, Professionals and Staff in Attendance**

Present: Chairman Waters, Vice-Chairman Tencza, Commissioners Schmidt, Hunter, Druss and Kipness (entered @ 7:08 p.m.) (Not in Attendance – Commissioner Sweeney)

Also Present: Executive Director Booth, Deputy Executive Director Puszcz, Operations Manager Higgins, Asset Manager Vandenberg, Engineer Simpson, General Counsel Grant and Board Secretary Krimmel

### **Members of the Public:**

None

Chairman Waters called the meeting to order at 7:03 p.m.

### **Opening Statement:**

Asst. Secretary Hunter read the opening statement as follows:

Both adequate and electronic notice of this meeting, pursuant to both the Open Public Meetings Act and Emergency Remote Meeting Protocol advised in Local Finance Notice 2020-21, has been given by the Director of Finance, Deputy Executive Director of the Evesham Municipal Utilities Authority on February 2, 2023 in the following manner:

1. E-mailing written notice to the Burlington County Times, Courier Post, and Central Record
2. Posting written notice on the official Evesham MUA website
3. Filing written notice with the Clerks of Evesham and Medford

This statement shall be entered into the minutes of this meeting

### **PLEDGE OF ALLEGIANCE**

### **APPROVAL OF MINUTES**

**April 4, 2023** – On motion by Tencza, seconded by Hunter, it was moved to approve the minutes of April 4, 2023.

RECORDED VOTE:            AYE: Druss, Hunter, Schmidt, Tencza  
                                  NAY: None  
                                  ABSTAIN: Waters (Not in attendance)

MOTION CARRIED: 4-0-1

**PUBLIC COMMENT** (Agenda Items only)

None

**FINANCIAL**

**Resolution 2023-62: Payment of Bills** – On motion by Tencza, seconded by Schmidt, it was moved to adopt **Resolution #2023-62** approving the payment of the April 2023 bills.

RECORDED VOTE:            AYE: Druss, Hunter, Schmidt, Tencza, Waters \*  
                                  NAY: None  
                                  ABSTAIN: Waters\* - Purchase Order #052209  
   Florio, Perrucci, Steinhardt

\*Chairman Waters advised that he must abstain approval of purchase order number 052209 for Florio, Perrucci, Steinhardt due to a conflict of interest.

MOTION CARRIED: 5-0-0 For Bill List items except P.O. #052209  
                                  4-0-1 For Bill List item P.O. #052209

**Resolution 2023-63: Adoption of FY 24 Water/Sewer Budget** – On motion by Tencza, seconded by Schmidt, it was moved to adopt **Resolution #2023-63** to adopt the FY 24 Water/Sewer Budget. Deputy Executive Director Puszcz explained that this resolution will formally adopt the budget. The Authority’s budget will be returned to the Department of Community Affairs for their final adoption so it can be implemented on July 1, 2023.

RECORDED VOTE:            AYE: Druss, Hunter, Schmidt, Tencza, Waters  
                                  NAY: None  
                                  ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2023-64: Award of Contract in excess of \$44,000** – On motion by Tencza, seconded by Schmidt, it was moved to adopt **Resolution #2023-64** awarding a three-year contract to Seaside Waste Services, Inc. in the amount of \$592,800.00 for Sludge Transportation Services. Operations Manager Higgins explained that this is for the transportation of sludge coming from Elmwood Plant.

RECORDED VOTE:            AYE: Druss, Hunter, Schmidt, Tencza, Waters  
                                  NAY: None

ABSTAIN: None

MOTION CARRIED: 5-0-0

### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Booth expressed appreciation to the Board members who supported him and the Authority staff during a presentation at the Evesham Township Council meeting last week.

Executive Director Booth informed the Board that there was one water main break since our last meeting. There were seven discolored water complaints and two water odor complaints, which all seemed to be caused by fire hydrant flushing. Our technicians were unable to detect any issues. They performed water testing/sampling which all came back negative and in compliance.

Executive Director Booth advised the Board that the Authority has two potential violations with the DEP due to the heavy rains this past week. The first was at Elmwood WWTP with a plant upset. We had 5.82 million gallons come through the facility at one time. That pressure caused a system overflow. This, unfortunately, is a common occurrence during heavy rain. The second violation was on Jonathan Lane with an SSO (Sewer System Overflow) which is attributed to grease from the restaurants in Greentree Square Shopping Center. Both violations have been reported to the NJ DEP.

Executive Director Booth informed the Board that during the Town Council meeting last week, resident Ken Mills inquired how many gallons of water does the MUA have in reserve for an emergency. In response, Executive Director Booth is advising that the Authority has 5 million gallons in reserve.

Executive Director Booth advised the Board that several employees will be attending the NJ WEA 108<sup>th</sup> Jack Lagrosa Annual Waste Water Conference for technical training.

Executive Director Booth informed the Board that fire hydrant flushing is complete. There were twelve hydrants out of service; four of them have been repaired, one has been replaced. This leaves us with seven to be repaired. (Two of them are private, we will contact them and advise them of the need for repairs/replacement.)

### **ENGINEER'S REPORT**

#### **Review of Engineer's Status Report**

**Update: South Side Water Storage Tank** – Nothing new to report.

**Update: Route 70 Water Main** – This will be prepared to go out to bid.

**Update: Route 70 Sewer Main** – The contract with Insituform Technologies is complete. One run of the line cannot be lined and will need to be replaced. We are working on finding a contractor to perform the work.

**Update: Heritage Village (Phase 2) Water Main Replacement** – The paving is complete for this project.

**Updated: Heritage Village Sewer Main Rehabilitation (Phase 2)** – The contractor has completed the relining of the sewer main.

**Update: Elmwood Storage Building** – We are updating the plans and specifications prior to bidding.

**Update: Well No. 6 Building** – Nothing new to report.

**Update: Well No. 6 Redrill** – A.C. Schultes is redeveloping the well to improve its capacity. This project is taking longer than anticipated in hopes to get the well back to its full potential.

**Update: Heritage Village (Phase 3) Water Main Replacement** – This should be ready to go out to bid by the next meeting.

**Update: Elmwood UV Disinfection** – We are nearing completion of the design on this project.

**New: Cardinal Court, Sweetfern Court and Cottonwood Drive Water Main Replacement** – The survey is complete. We have commenced the design on this project.

**Resolution 2023-65: Release Performance Guarantees for Evesham Senior Apartments** – On motion by Druss, seconded by Hunter, it was moved to approve **Resolution 2023-65** releasing performance guarantees for Evesham Senior Apartments – 16 Stow Road

RECORDED VOTE:            AYE: Druss, Hunter, Schmidt, Tencza, Waters  
                                     NAY: None  
                                     ABSTAIN: None

MOTION CARRIED: 5-0-0

**GENERAL COUNSEL’S REPORT**

General Counsel Grant had nothing new to report.

**PUBLIC COMMENT**

None

**BOARD COMMENTS**

Commissioner Druss expressed appreciation to Office Manager Krimmel for her reminder to submit their Financial Disclosure statements to the State and to Deputy Executive Director Puszcz for her financial reports and budget. They seem sound. He also expressed appreciation to Executive Director Booth, Asset Manager Vandenberg and Regulatory Compliance Manager Kropa for their presentation at the Town Council meeting.

Commissioner Kipness expressed appreciation to Executive Director Booth and his team for their presentation at the Town Council meeting. He stayed for the entire meeting and the comments from Council members about the MUA were very well received. He also expressed appreciation to Deputy Executive Director Puszcz on the budget.

Commissioner Hunter expressed appreciation to Executive Director Booth and his team for their presentation at the Town Council meeting. She watched the meeting on-line and is very proud to be a part of the MUA.

Commissioner Schmidt expressed disappointment about missing the Council meeting but expressed appreciation to Executive Director Booth and his team for their presentation at the Town Council meeting. He also expressed appreciation to Office Manager Krimmel for her reminder to submit their Financial Disclosure statements to the State on time. He appreciates the entire team.

Commissioner Tencza expressed appreciation to Executive Director Booth and his team for their presentation at the Town Council meeting. He also expressed appreciation to Deputy Executive Director Puszcz on the 2024 budget and the entire staff for all that they do.

Chairman Waters expressed appreciation to Executive Director Booth, Asset Manager Vandenberg and Regulatory Compliance Manager Kropa for their presentation at the Town Council meeting. He mentioned that he wasn't at last month's meeting but wanted to express appreciation to Executive Director Booth for his updates during the water contamination situation in the Delaware river last month. He also expressed appreciation to Deputy Executive Director Puszcz on the 2024 budget and the entire staff for all that they do.

There was a motion to adjourn by Tencza, seconded by Druss. The meeting was adjourned at 7:24 p.m.

RECORDED VOTE:            AYE: Druss, Hunter, Schmidt, Tencza, Waters

NAY: None  
ABSTAIN: None

MOTION CARRIED: 5-0-0

The next meeting of the Evesham Municipal Utilities Authority is scheduled for Tuesday, June 7, 2023 at 7:00 p.m. in the conference room at 100 Sharp Road.

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Christine Krimmel  
Office Manager

APPROVED BY THE BOARD: \_\_\_\_\_