

EVESHAM MUNICIPAL UTILITIES AUTHORITY

Meeting Minutes from August 3, 2022

Authority Board, Professionals and Staff in Attendance

Present: Chairman Waters, Vice-Chairman Tencza, Commissioners, Schmidt , Hunter Druss and Kipness

Authority Board via Video Teleconferencing:

Commissioners Sweeney

Also Present: Executive Director Booth, Deputy Executive Director Puszcz, Assistant Executive Director Locantore, Operations Manager Higgins, Asset Manager Vandenberg, Regulatory Compliance Manager Kropa, General Counsel Grant, Engineer Simpson and Board Secretary Krimmel

Members of the Public:

None

Chairman Waters called the meeting to order at 7:06 p.m.

Opening Statement:

Secretary Schmidt read the opening statement as follows:

Both adequate and electronic notice of this meeting, pursuant to both the Open Public Meetings Act and Emergency Remote Meeting Protocol advised in Local Finance Notice 2020-21, has been given by the Director of Finance, Deputy Executive Director of the Evesham Municipal Utilities Authority on February 8, 2022 in the following manner:

1. E-mailing written notice to the Burlington County Times, Courier Post, and Central Record
2. Posting written notice on the official Evesham MUA website
3. Filing written notice with the Clerks of Evesham and Medford

This statement shall be entered into the minutes of this meeting

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

July 6, 2022 – On motion by Tencza, seconded by Schmidt, it was moved to approve the minutes of July 6, 2022.

RECORDED VOTE: AYE: Hunter, Schmidt, Tencza, Waters
 NAY: None
 ABSTAIN: Sweeney (Not in attendance)

MOTION CARRIED: 4-0-1

PUBLIC COMMENT (Agenda Items only)

None

FINANCIAL

Resolution 2022-88: Payment of Bills – On motion by Tencza, seconded by Hunter, it was moved to adopt **Resolution #2022-88** approving the payment of the July 2022 bills.

RECORDED VOTE: AYE: Hunter, Sweeney, Schmidt, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2022-89: Refunds, Credits & Cancellations – On motion by Schmidt, seconded by Hunter, it was moved to adopt **Resolution #2022-89** approving the July 2022 refunds, credits & cancellations.

RECORDED VOTE: AYE: Hunter, Sweeney, Schmidt, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2022-90: Authorizing appropriation to Evesham Township – On motion by Schmidt, seconded by Tencza, it was moved to adopt **Resolution #2022-90** authorizing appropriation not to exceed 5% of the Authority’s annual operating budget for FY 23 per Township request. Deputy Executive Director Puszcz explained that New Jersey statute allows a Municipality to request up to 5% of our annual operating budget and to the extent that funds are available. The Township has requested 5% of the Authority’s FY23 Operating budget, which equates to \$803,000.00.

RECORDED VOTE: AYE: Hunter, Sweeney, Schmidt, Tencza, Waters

NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2022-91: Award of Contract through ESCNJ Cooperative Pricing System – On motion by Tencza, seconded by Schmidt, it was moved to adopt **Resolution #2022-91** awarding a contract through ESCNJ Cooperative Pricing System to Laurel Lawnmower Service Inc. in the amount of \$12,393.14 for a Exmark 60” lawnmower. Operations Manager Higgins explained that this mower is needed at the Kings Grant Plant. The current mower is over 20 years old and needs to be replaced.

RECORDED VOTE: AYE: Hunter, Sweeney, Schmidt, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2022-92: Award of Contract in excess of \$6,600 – On motion by Schmidt, seconded by Hunter, it was moved to adopt **Resolution #2022-92** awarding a contract to Schwing Bioaset in the amount of \$28,749.84 for a technician to come to the Elmwood Plant to assist and train staff to rebuild the sludge processing equipment. Operations Manager Higgins explained that the last time the Schwing was rebuilt it was done by a factory representative in 2010. We have performed minor adjustments, but it needs to get back to factory standards. A factory technician will come out for three days and have training sessions with Authority employees to go over the process. The contract includes the parts for repairing the equipment.

RECORDED VOTE: AYE: Hunter, Sweeney, Schmidt, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2022-93: Award of Contract through ESCNJ Cooperative Pricing System – On motion by Schmidt, seconded by Hunter, it was moved to adopt **Resolution #2022-93** awarding a contract through ESCNJ Cooperative Pricing System to Global Industries, Inc. in the amount of \$15,491.20 for office furniture/cubicles at Elmwood WWTP. Operations Manager Higgins explained that this furniture is over 20 years old and replacing it will create additional space.

RECORDED VOTE: AYE: Hunter, Sweeney, Schmidt, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2022-94: Award of Emergency Contract in excess of \$6,600 – On motion by Tencza, seconded by Schmidt, it was moved to adopt **Resolution #2022-94** awarding an emergency contract to Stevenson Supply Co. in the amount of \$6,775.00 for a Meyer pump at the Indian Springs golf course lift station. Operations Manager Higgins explained that this is for an emergency repair at the one pump, which burned out. This pump is over 15 years old and could not be repaired.

RECORDED VOTE: AYE: Hunter, Sweeney, Schmidt, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2022-96: Award of an open ended Contract – On motion by Schmidt, seconded by Hunter, it was moved to adopt **Resolution #2022-96** awarding an open ended contract to R.D. Zeuli, Inc. in accordance with their bid (not to exceed \$400,000) for Emergency Repair Services. Executive Director Booth explained that the Authority received 3 bids and R.D. Zeuli, Inc. was the low bid and is our current vendor. This contract will provide emergency repair services, which may be out of scope for what the Authority is capable of doing.

RECORDED VOTE: AYE: Hunter, Sweeney, Schmidt, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

EXECUTIVE DIRECTOR'S REPORT

Executive Director Booth informed the Board that there were two water main breaks since our last meeting. The first water main break occurred on Kent Avenue and was repaired in-house. The second break occurred on Plymouth Drive, which was a difficult water main break and required assistance from our outside emergency repair contractor due to the severity of the break. There were several discolored water complaints which were caused by the water main breaks and the residents were asked to flush their lines and that resolved their concerns. There were no odor complaints.

Executive Director Booth advised the Board that there were no violations this past month. There was a sewer system overflow on Buckingham Road which was caused by a heavy buildup of grease. This was reported to the DEP and, is unlikely to result in a violation.

Executive Director Booth advised the Board of a situation which began in the morning hours of Tuesday, August 2, 2022. We started receiving phone calls of red water coming from the Woodstream WWTP. We immediately responded and discovered that a beverage manufacturer illegally dumped red food dye down our sewer system. We will

need for it to run its course through our streams. The dye is a non-hazardous and non-toxic substance. The DEP advised us that there are violations pending to the manufacturer. Executive Director Booth expressed appreciation to Lab Manager Kropa and her team for finding the source.

Executive Director Booth informed the Board that the Authority participated in Marlton Day. It was a great way to communicate with residents to participate in our lead service inventory program. He expressed appreciation to Asset Manager Vandenberg, Office Manager Krimmel and GIS Technician Jordan Stelweck for participating.

Executive Director Booth informed the Board that the Authority received a letter of recognition from Evesham Township Fire Department expressing appreciation for the support of Supervisor Mullen and employee Damien Ramos for their assistance in flow testing of the fire hydrants last week.

Executive Director Booth informed the Board that we received a few letters from residents expressing their appreciation for the staffs work on the Plymouth Drive water main break and for the water that we supplied to them.

Executive Director Booth advised the Board that on July 26, 2022, he met with residents from Heritage Village to discuss Phase 2 of the water main replacement program. Approximately thirty residents attended the meeting. He expressed appreciation to Engineer Simpson and Asset Manager Vandenberg for being on the question and answer panel.

Executive Director Booth informed the Board that the Authority participated in National Night Out, which gave the Authority another opportunity to discuss with the residents the importance of the lead service inventory program.

Executive Director Booth introduced Regulatory Compliance Manager Kaitlyn Kropa to present the 2022 Consumer Confidence Report (CCR). Laboratory Manager Fare provided a Power Point presentation with in-depth information regarding the quality of the Authority's drinking water as detailed on the 2022 CCR.

ENGINEER'S REPORT

Review of Engineer's Status Report

Update: South Side Water Storage Tank – Nothing new to report.

Update: Route 70 Water Main – Nothing new to report.

Update: Route 70 Sewer Main – The contractor will start cleaning and televising the sewer mains next Monday night, August 8, 2022.

Update: Elmwood WWTP Resiliency Improvements – The contractor has received the delayed flood control panels. They are currently being installed.

Update: Heritage Village (Phase 2) Water Main Replacement – MSP Construction anticipates starting the construction in the middle of this month. It will take several months to install the water main and then asphalt the road, this will be a lengthy project.

Update: Elmwood Storage Building – Nothing new to report.

Update: Well No. 7 Building – The contractor is continuing the construction of the new building, which should be complete by the end of the month.

Update: Kings Grant Effluent Force Main Replacement – The contractor continues to receive his materials and should be starting this project by the middle of the month. It should take a week to complete.

Update: Well No. 6 Building – A preconstruction meeting is scheduled for August 7, 2022.

Update: Well No. 6 Redrill – Bids for this project will be received on August 9, 2022.

Update: Heritage Village (Phase 3) Water Main Replacement – The survey is currently being processed.

Update: Elmwood UV Disinfection – We are currently working on the design of this project.

Resolution 2022-97: Executive Session – On motion by Tencza, seconded by Hunter, it was moved to enter into Executive Session at 8:16 p.m. to discuss personnel, safety & security matters. Commissioner Sweeney excused himself from the meeting at 9:02 p.m.

RECORDED VOTE: AYE: Hunter, Sweeney, Schmidt, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

On motion by Tencza, seconded by Hunter, it was moved to come out of Executive session at 9:28 p.m.

RECORDED VOTE: AYE: Druss, Hunter, Schmidt, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2022-95: Approval of Collective Bargaining Agreement with Teamsters

– On motion by Schmidt, seconded by Hunter, it was moved to adopt **Resolution #2022-95** approving the Collective Bargaining agreement with Teamsters Union No. 676.

RECORDED VOTE: AYE: Druss, Hunter, Schmidt, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

GENERAL COUNSEL’S REPORT

General Counsel Grant had nothing new to report.

PUBLIC COMMENT

None

BOARD COMMENTS

Commissioner Druss apologized for missing National Night out and expressed concern for Regulatory Compliance Manager Kropa.

Commissioner Kipness expressed appreciation to Regulatory Compliance Manager Kropa for her presentation. He also expressed appreciation to Deputy Executive Director Puszcz on her financial report for fiscal year 2022. He is pleased that an agreement has been made on the collective bargaining agreement.

Commissioner Hunter expressed appreciation to the MUA for the impressive numbers on the Consumer Confidence Report. She believes that the entire Authority is responsible for it. She also expressed appreciation to the staff for all that they do.

Commissioner Schmidt echoed all of the other Commissioners comments. He expressed appreciation to Executive Director Booth for holding the meeting with Heritage Village residents about the water main replacement. He believes its important to include residents with information on things occurring in town. He expressed appreciation to the entire staff.

Commissioner Tencza expressed appreciation to Asset Manager Vandenberg and Executive Director Booth for participating in National Night Out. He believes it’s a great opportunity for the Authority to participate in all community events. He also expressed appreciation to the staff who were involved with the Plymouth Drive water main break.

Chairman Waters expressed appreciation and concern to Regulatory Compliance Manager Kropa. He was pleased that she was able to continue her report. He expressed appreciation to Executive Director Booth and Assistant Executive Director Locantore for

their hard work in successfully negotiating a Collective Bargaining agreement. He appreciates the entire staff and all that they do.

There was a motion to adjourn by Tencza, seconded by Hunter. The meeting was adjourned at 9:37 P.M.

RECORDED VOTE: AYE: Druss, Hunter, Schmidt, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

The next meeting of the Evesham Municipal Utilities Authority is scheduled for September 7, 2022 at 7:00 pm.

Christine Krimmel
Office Manager

APPROVED BY THE BOARD: _____