

## **EVESHAM MUNICIPAL UTILITIES AUTHORITY**

### **Meeting Minutes from February 3, 2021**

#### **Authority Board, Professionals and Staff in Attendance via Video Teleconferencing:**

Present: Chairman Waters, Vice-Chairman Tencza, Secretary Lutner, Commissioners, Schmidt, Sweeney, Druss and Kipness

Also Present: Executive Director Rollins, Deputy Executive Director Puszcz, Operations Manager Booth, Asset Management Supervisor Vandenberg, Engineer Simpson, General Counsel Gillespie, Auditor Applegate and Board Secretary Kimmel

#### **Members of the Public:**

None

Chairman Waters called the meeting to order at 7:31 p.m.

#### **Opening Statement:**

Executive Director Rollins read the opening statement as follows:

Both adequate and electronic notice of this meeting, pursuant to both the Open Public Meetings Act and Emergency Remote Meeting Protocol advised in Local Finance Notice 2020-21, has been given by the Director of Finance, Deputy Executive Director of the Evesham Municipal Utilities Authority on November 30, 2020 in the following manner:

1. E-mailing written notice to the Burlington County Times, Courier Post, and Central Record
2. Posting written notice on the official Evesham MUA website
3. Filing written notice with the Clerks of Evesham and Medford

This statement shall be entered into the minutes of this meeting

#### **PLEDGE OF ALLEGIANCE**

#### **REORGANIZATION**

Executive Director Rollins conducted the nomination for election of Chairperson.

**Chairman:** On motion by Tencza, seconded by Sweeney, it was moved to nominate Mr. Edward Waters as Chairman for the coming year.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
NAY: None  
ABSTAIN: None

MOTION CARRIED: 5-0-0

Chairman Waters conducted the nominations for the remaining Board Positions.

**Vice – Chairman:** On motion by Lutner, seconded by Schmidt, it was moved to nominate Mr. George Tencza as Vice Chairman for the coming year.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
NAY: None  
ABSTAIN: None

MOTION CARRIED: 5-0-0

**Secretary:** On motion by Tencza, seconded by Schmidt, it was moved to nominate Mr. Albert Lutner as Secretary for the coming year.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
NAY: None  
ABSTAIN: None

MOTION CARRIED: 5-0-0

**Assistant Secretary:** On motion by Tencza, seconded by Lutner, it was moved to nominate Mr. Michael Schmidt as Assistant Secretary for the coming year.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
NAY: None  
ABSTAIN: None

MOTION CARRIED: 5-0-0

**Assistant Secretary:** On motion by Lutner, seconded by Tencza, it was moved to nominate Mr. Richard Sweeney as Assistant Secretary for the coming year.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
NAY: None  
ABSTAIN: None

MOTION CARRIED: 5-0-0

The members accepted their respective positions.

**APPROVAL OF MINUTES**

**January 6, 2021** – On motion by Lutner, seconded by Tencza, it was moved to approve the minutes of January 6, 2021.

RECORDED VOTE:            AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
                                     NAY: None  
                                     ABSTAIN: None

MOTION CARRIED: 5-0-0

**PUBLIC COMMENT** (Agenda Items only)

None

**Resolution 2021-46: Executive Session** – On motion by Tencza, seconded by Lutner, it was moved to enter into Executive Session at 7:49 p.m. for the purpose to discuss professional proposals.

RECORDED VOTE:            AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
                                     NAY: None  
                                     ABSTAIN: None

MOTION CARRIED: 5-0-0

On motion by Tencza, seconded by Lutner, it was moved to come out of Executive session at 8:38 p.m.

RECORDED VOTE:            AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
                                     NAY: None  
                                     ABSTAIN: None

MOTION CARRIED: 5-0-0

**Motion to re-adopt Roberts Rules of Order** - On motion by Lutner, seconded by Sweeney, it was moved to re-adopt Roberts Rules of Order for the coming year.

RECORDED VOTE:            AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
                                     NAY: None  
                                     ABSTAIN: None

MOTION CARRIED: 5-0-0

**Motion that all rules and regulations heretofore made will continue for the following year unless changes are made** – On motion by Lutner, seconded by Sweeney, it was moved that all rules and regulations heretofore made will continue for the following year unless changes are made.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
 NAY: None  
 ABSTAIN: None

MOTION CARRIED: 5-0-0

**Motion to approve official depository of the Authority** – On motion by Lutner, seconded by Tencza, it was moved to name and approve WSFS as the official depository of the Authority for the coming year.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
 NAY: None  
 ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2021-14: Authorizing Actions to be performed on behalf of the Authority** – On motion by Lutner, seconded by Schmidt, it was moved to adopt **Resolution 2021-14** authorizing actions to be performed on behalf of the Authority for the coming year.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
 NAY: None  
 ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2021-15: Appointment of Public Agency Compliance Officer (PACO) for 2021** – On motion by Tencza, seconded by Lutner, it was moved to adopt **Resolution 2021-15** appointing Laura Puszcz as Public Agency Compliance Officer (PACO) for the Authority for the upcoming year.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
 NAY: None  
 ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2021-16: Re-adoption of Anti- Harassment Policy for the Authority** – On motion by Sweeney, seconded by Lutner, it was moved to adopt **Resolution 2021-16** re-adopting the Anti-Harassment Policy for the Authority for the coming year.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
NAY: None  
ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2021-17: Open Public Meetings Act** – On motion by Lutner, seconded by Schmidt, it was moved to adopt **Resolution 2021-17** that advance notice of all meetings of the Authority will be in compliance with the Open Public Meetings Act for the coming year.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
NAY: None  
ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2021-18: Award of professional contract to Bowman & Company, LLP for the position of Auditor** – On motion by Lutner, seconded by Schmidt, it was moved to adopt **Resolution 2021-18** awarding a professional contract to Bowman & Company, LLP for the position of Auditor for the coming year.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
NAY: None  
ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2021-19: Award of professional contract to Richard A. Alaimo Associates for the position of Consulting Engineer** – On motion by Lutner, seconded by Schmidt, it was moved to adopt **Resolution 2021-19** awarding a professional contract to Richard A. Alaimo Associates for the position of Consulting Engineer for the coming year.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
NAY: None  
ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2021-20: Award of professional contract to Assured Partners for the position of Dental Broker** – On motion by Lutner, seconded by Schmidt, it was moved to adopt **Resolution 2021-20** awarding a professional contract to Assured Partners for the position of Dental Broker for the coming year.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
 NAY: None  
 ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2021-21: Award of professional contract to Buchart Horn for the position of Environmental Consultant**– On motion by Lutner, seconded by Schmidt, it was moved to adopt **Resolution 2021-21** awarding a professional contract to Buchart Horn for the position of Environmental Consultant for the coming year.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
 NAY: None  
 ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2021-22: Award of professional contract to Environmental Resolutions, Inc. for the position of Geological Engineer** – On motion by Lutner, seconded by Schmidt, it was moved to adopt **Resolution 2021-22** awarding a professional contract to Environmental Resolutions, Inc. for the position of Geological Engineer for the coming year.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
 NAY: None  
 ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2021-23: Award of professional contract to T & M Associates for the position of Auxiliary Engineer** – On motion by Lutner, seconded by Schmidt, it was moved to adopt **Resolution 2021-23** awarding a professional contract to T & M Associates for the position of Auxiliary Engineer for the coming year.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
 NAY: None  
 ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2021-24: Award of professional contract to CME Associates for the position of Auxiliary Engineer** – On motion by Lutner, seconded by Schmidt, it was moved to adopt **Resolution 2021-24** awarding a professional contract to CME Associates for the position of Auxiliary Engineer for the coming year.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters

NAY: None  
 ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2021-25: Award of professional contract to Environmental Resolutions for the position of Auxiliary Engineer** – On motion by Lutner, seconded by Schmidt, it was moved to adopt **Resolution 2021-25** awarding a professional contract to Environmental Resolutions for the position of Auxiliary Engineer for the coming year.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
 NAY: None  
 ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2021-26: Award of professional contract to Parker McCay for the position of General Counsel** – On motion by Lutner, seconded by Schmidt, it was moved to adopt **Resolution 2021-26** awarding a professional contract to Parker McCay for the position of General Counsel for the coming year.

RECORDED VOTE: AYE: Schmidt, Lutner, Tencza  
 NAY: Sweeney, Waters  
 ABSTAIN: None

MOTION CARRIED: 3-2-0

**Resolution 2021-27: Award of professional contract to Florio, Perrucci, Steinhardt, Cappelli, Tipton & Taylor LLC for the position of Labor Counsel** – On motion by Lutner, seconded by Schmidt, it was moved to adopt **Resolution 2021-27** awarding a professional contract to Florio, Perrucci, Steinhardt, Cappelli, Tipton & Taylor LLC for the position of Labor Counsel for the coming year.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
 NAY: None  
 ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2021-28: Award of professional contract to Florio, Perrucci, Steinhardt, Cappelli, Tipton & Taylor LLC for the position of Special Counsel** – On motion by Lutner, seconded by Schmidt, it was moved to adopt **Resolution 2021-28** awarding a professional contract to Florio, Perrucci, Steinhardt, Cappelli, Tipton & Taylor LLC for the position of Special Counsel for the coming year.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters

NAY: None  
ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2021-29: Award of professional contract to Malamut & Associates for the position of Bond Counsel** – On motion by Lutner, seconded by Schmidt, it was moved to adopt **Resolution 2021-29** awarding a professional contract to Malamut & Associates for the position of Bond Counsel for the coming year.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
NAY: None  
ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2021-30: Award of professional contract to Hardenbergh Insurance Group for the position of Risk Management & Insurance Consultant** – On motion by Lutner, seconded by Schmidt, it was moved to adopt **Resolution 2021-30** awarding a professional contract to Hardenbergh Insurance Group for the position of Risk Management & Insurance Consultant for the coming year.

RECORDED VOTE: AYE: Sweeney, Lutner, Tencza, Waters  
NAY: None  
ABSTAIN: Schmidt

MOTION CARRIED: 4-0-1

**Resolution 2021-31: Award of professional contract to Acacia Financial Group for the position of Financial Advisor** – On motion by Lutner, seconded by Schmidt, it was moved to adopt **Resolution 2021-31** awarding a professional contract to Acacia Financial Group for the position of Financial Advisor for the coming year.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
NAY: None  
ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2021-32: Award of professional contract to NW Financial Group, LLC for the position of Financial Advisor** – On motion by Lutner, seconded by Schmidt, it was moved to adopt **Resolution 2021-32** awarding a professional contract to NW Financial Group, LLC for the position of Financial Advisor for the coming year.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
NAY: None

ABSTAIN: None

MOTION CARRIED: 5-0-0

**FINANCIAL**

**Presentation of FY 2020 Financial Audit** – Auditor Applegate from Bowman & Company presented the FY 2020 Audit.

**Resolution 2021-41: Review and acceptance of FY20 Financial Audit Report**

On motion by Tencza, seconded by Sweeney, it was moved to adopt **Resolution #2021-41** reviewing and accepting of the FY20 Financial Audit. Auditor Applegate presented the audit to the Board. Auditor Applegate advised there are no findings in the audit report and credits the staff for accurate accounting records.

RECORDED VOTE:            AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
                                      NAY: None  
                                      ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2021-36: Payment of Bills** – On motion by Sweeney, seconded by Lutner, it was moved to adopt **Resolution #2021-36** approving the payment of the January 2021 bills.

RECORDED VOTE:            AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
                                      NAY: None  
                                      ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2021-33: Award of a (2) two year contract through the use of Competitive Contracting process to All Covered for the position of Information Technology Consultant** – On motion by Lutner, seconded by Sweeney, it was moved to adopt **Resolution 2021-33** awarding a (2) two year contract through the use of Competitive Contracting process to All Covered for the position of Information Technology Consultant.

RECORDED VOTE:            AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
                                      NAY: None  
                                      ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2021-34: Award of a (2) two year contract through the use of Competitive Contracting process to Steel in the Air for the position of Cellular Tower Lease Consultant** – On motion by Lutner, seconded by Tencza , it was moved to adopt **Resolution 2021-34** awarding a (2) two year contract through the use of Competitive Contracting process to Steel in the Air for the position of Cellular Tower Lease Consultant.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
 NAY: None  
 ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2021-35: Award of a (2) two year contract through the use of Competitive Contracting process to Intellitec Solutions for the position of Microsoft Great Plains Software Consultant** – On motion by Lutner, seconded by Sweeney, it was moved to adopt **Resolution 2021-35** awarding a (2) two year contract through the use of Competitive Contracting process to Intellitec Solutions for the position of Microsoft Great Plains Software Consultant.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
 NAY: None  
 ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2021-42: Award of Contract in excess of \$44,000** – On motion by Tencza, seconded by Lutner, it was moved to adopt **Resolution #2021-42** awarding a contract to Hydra-Numatic Sales Co. in the amount of \$56,396.00 for a Smith & Loveless Model 4B2H Vacuum primed top mounted Pista Turbo Grit Pump with rotating assembly package. Operations Manager Booth explained that this will replace the non-working system at our Elmwood Wastewater treatment facility. The Pista Grit system is essential to our operations. It removes sand, grit, gravel and inorganic material from entering into our treatment plant.

RECORDED VOTE: AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
 NAY: None  
 ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2021-43: Authorizing Advertisement for Bids:** – On motion by Lutner, seconded by Schmidt, it was moved to adopt **Resolution #2021-43** authorizing advertisement for bids for a Wachs Diesel Valve Exercising Machine, 250 Gallon tank with jackhammer and accessories. Operations Manager Booth explained that this machine is a vital part of our organization to help us comply with New Jersey Water

Quality Accountability Act, which mandates the Authority to exercise roughly 4,400 valves in our system within a four year period.

RECORDED VOTE:            AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
                                      NAY: None  
                                      ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2021-45: Award under State Contract** – On motion by Lutner, seconded by Sweeney, it was moved to adopt **Resolution #2021-45** awarding a State Contract to Cherry Valley Tractor Sales in the amount of \$39,520.00 for a World Lift forklift M# WFG60. Operations Manager Booth explained that this will replace a costly, problematic forklift that we currently have. It will have updated safety features. The older forklift will be auctioned off on Gov Deals.

RECORDED VOTE:            AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
                                      NAY: None  
                                      ABSTAIN: None

MOTION CARRIED: 5-0-0

### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Rollins informed the Board that there were three water main breaks in the month of January. At the Kings Grant Plant, the Authority discharged the wastewater effluent through a force main out to percolation basins. We have three basins and around those basins are ground water monitoring wells. These wells monitor the impact of the wastewater discharge. It is highly treated to be compatible with the Pinelands ground water profile. It has a very low limit for nitrates. The groundwater in monitoring well #2 has exceeded that limit twice in 2018 and we received a letter from the DEP requesting information on what the Authority's plans were to address this. We began collecting data on the nitrates in the entire nitrogen profile to find out what fraction of that is a problem for the ground water monitoring wells. We initiated additional sampling and the nitrate limit exceeded again two years later in 2020. The DEP will expect us to take steps to remediate that by using our data. The Authority had a monitoring violation at both Elmwood and Woodstream Plants. We are required to do three BOD (Biological Oxygen Demand) tests per month at each plant, which gets reported to the State. The contracted laboratory that was doing this analysis, reported that the lab failed for quality control criteria. This invalidates their data. This is considered a laboratory error and is very rare. The Authority has never experienced that with this laboratory. We have reported it to the State, but due to the late notification, we were unable to take another sample within the month to try to catch up on additional samples.

Executive Director Rollins advised the Board that this morning, we had a positive Covid test with one of our employees. That employee will remain out of work until medically cleared. Our employees have continued being tested monthly at Rowan College Burlington County facility.

Executive Director Rollins gave a presentation on The Year in Review of 2020 and The Year Ahead in 2021.

Executive Director Rollins informed the Board that after 45 years, Billing Manager, Nancy Carlino will retire effective April 1, 2021. He also announced that he will be retiring with a target date of June 1, 2021 but will remain flexible to the needs of the Authority.

## **ENGINEER'S REPORT**

### **Review of Engineer's Status Report**

**Update: South Side Water Storage Tank** – Nothing new to report.

**Update: ASR Well 13 Treatment Program** – This project is coming to a close. The filter is in operation.

**Resolution 2021-44: Approval of Change Order #3** – On motion by Lutner, seconded by Tencza, it was moved to approve **Resolution 2021-44** approving Change Order #3 in the amount of \$6,548.27 to Eagle Construction Services.

RECORDED VOTE:            AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
                                       NAY: None  
                                       ABSTAIN: None

MOTION CARRIED: 5-0-0

**Update: Route 70 Water Main** – We continue to work on the easements.

**Update: Route 70 Sewer Main** – We continue to work on the easements.

**Update: Elmwood WWTP Resiliency Improvements** –The DEP has authorized the award of contract. A letter will be sent out to the contractor to inform them of the award. A preconstruction meeting will be scheduled.

**Update: Knox Boulevard Water Main Replacement** –

**Resolution 2021-10: Approval of Change Order #2** – On motion by Lutner, seconded by Schmidt, it was moved to approve **Resolution 2021-10** approving Change Order #2 in the amount of \$128,850.00 to RTW Construction, Inc. Engineer Simpson reminded the Board that this was tabled last month. This change order results from the County

requiring the contractor to use flowable fill in the trench as opposed to a fifteen to one sand mix, which the County had allowed in previous contracts.

RECORDED VOTE:            AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
                                      NAY: None  
                                      ABSTAIN: None

MOTION CARRIED: 5-0-0

**Update: Heritage Village (Phase 1) Water Main Replacement –**

**Resolution 2021-11: Approval of Change Order #3** – On motion by Schmidt, seconded by Lutner, it was moved to approve **Resolution 2021-11** approving Change Order #3 in the amount of \$108,494.87 to MSP Construction, Corp. Engineer Simpson explained that this change order is also a result from the County. When the road opening permit was issued, it was required to include full pavement restorations. Engineer Simpson contacted the County to discuss further and was told that it would not need to be paved curb to curb. After the road was opened, the County came back and required it to be completely repaved.

RECORDED VOTE:            AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
                                      NAY: None  
                                      ABSTAIN: None

MOTION CARRIED: 5-0-0

**Update: Heritage Village (Phase 2) Water Main Replacement** – The survey is complete. They are currently working on the base maps.

**Update: Elmwood Storage Building** – This project has been placed on hold due to availability of funds.

**Update: Elmwood Tertiary Filter Rehabilitation** – The contractor is maintaining his original schedule and waits for the arrival of all of the filters.

**Update: Woodlake Drive Water Main –**

**Resolution 2021-47: Approval of Change Order #2** – On motion by Lutner, seconded by Schmidt, it was moved to approve **Resolution 2021-47** approving Change Order #2 in the amount of \$12,326.35 to Pioneer Pipe Contractors, Inc. Engineer Simpson explained that this change order is the cost to repair an unmarked private electrical line for street lighting less a credit to eliminate the grouting of the abandoned water main.

RECORDED VOTE:            AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
                                      NAY: None  
                                      ABSTAIN: None

MOTION CARRIED: 5-0-0

**Update: Well No. 7 Building** – They have applied for the Bureau Water System of Engineering permit for this building. They hope to have this out to bid in the Spring.

**Update: Greenbrook Drive Water Main Replacement** – The contractor has finished replacing the water main. They are waiting for test results on the bacteria testing. After that is complete, the contractor can install the services and complete the paving.

**Update: East Main Street Sewer Main Replacement** – The contractor is waiting for material to be delivered.

**Update: Defense Drive Water Main Replacement** – The design is underway.

**Motion to approve S-1/W-1 for Sammy's Express Car Wash** – On motion by Tencza, seconded by Lutner, it was moved to approve S-1/W-1 for Sammy's Express Car Wash, 801 Route 70 West

RECORDED VOTE:            AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
                                      NAY: None  
                                      ABSTAIN: None

MOTION CARRIED: 5-0-0

### **GENERAL COUNSEL'S REPORT**

General Counsel Gillespie updated the Board on the easements of the Route 70 Water and Sewer Main project. Four of the easements are recorded, two are out to be signed this evening, two are still in discussion and should be finalized by the Authority's next meeting, one is explained in Resolution 2021-39, one has not responded to three letters and the final one is Barnes and Noble and we will need to go to Court to request those easements.

**Resolution 2021-39: Authorizing commencement of eminent domain proceedings and a declaratory judgement to declare the existence of a prescriptive easements for certain properties within the Township of Evesham relating to the Route 70 Water and Sewer Project** – On motion by Lutner, seconded by Schmidt, it was moved to adopt **Resolution #2021-39** authorizing commencement of eminent domain proceedings and a declaratory judgement to declare the existence of a prescriptive easements for certain properties within the Township of Evesham relating to the Route 70 Water and Sewer Project.

RECORDED VOTE:            AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
                                      NAY: None  
                                      ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2021-40: Authorizing payment for Easements of Properties known as Block 22.02, Lot 30 (Estia Restaurant) and Block 22.01, Lot 9 (Primo Hoagies) relating to the Route 70 Water and Sewer Project** – On motion by Lutner, seconded by Tencza, it was moved to adopt **Resolution #2021-40** Authorizing payment for Easements of Properties known as Block 22.02, Lot 30 (Estia Restaurant) and Block 22.01, Lot 9 (Primo Hoagies) relating to the Route 70 Water and Sewer Project.

RECORDED VOTE:            AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
                                      NAY: None  
                                      ABSTAIN: None

MOTION CARRIED: 5-0-0

### **PUBLIC COMMENT**

None

### **BOARD COMMENTS**

Commissioner Kipness welcomed Commissioner Sweeney and offered any assistance that he may need. He expressed appreciation to Deputy Executive Puszcz for a job well done on the audit. He expressed appreciation to Executive Director Rollins for his look back at 2020 as well as, the look forward to 2021. He would like to see the updates on the Commissioner's By-Laws.

Commissioner Druss expressed appreciation to Deputy Executive Puszcz on her work on the audit. He expressed appreciation to Engineer Simpson on all of the projects that are being worked on. He expressed appreciation to General Counsel Gillespie on his work on the easements. He expressed appreciation to Executive Director Rollins for his look back at 2020 as well as, the look forward to 2021. He expressed appreciation to the entire staff. He expressed his thoughts on Executive Rollins announcement of his retirement.

Commissioner Lutner expressed the same sentiments on the audit and he appreciates the entire management team. He appreciates Executive Director Rollins work on the look back at 2020 as well as, the look forward to 2021. He welcomed Commissioner Sweeney.

Commissioner Sweeney expressed appreciation to his acceptance to the Authority. He looks forward to working with them. He expressed appreciation to Executive Director Rollins for his orientation on the Authority. He believes he will be missed.

Commissioner Schmidt agrees with what everyone has said before him. He welcomed Commissioner Sweeney. He looks forward to working with him. He expressed

appreciation to the entire staff. He is hopeful that Executive Director Rollins will stay longer than June 1, 2021.

Commissioner Tencza agrees with everyone's comments. He showed appreciation to Deputy Executive Puszcz for her hard work on the audit. He showed appreciation to Executive Director Rollins for his look back at 2020 as well as the look forward to 2021. He believes that Executive Director Rollins brings the Authority to a new level and that we have a great team. He welcomed Commissioner Sweeney and offered any assistance that he may need. He expressed appreciation to the entire staff for all of their hard work.

Chairman Waters welcomed Commissioner Sweeney. He looks forward to working with his expertise. He expressed appreciation to Deputy Executive Puszcz and her team for their work on the audit. He expressed appreciation to Executive Director Rollins for his 2020 look back. He believes that we are the best kept secret in Evesham Township. He expressed appreciation to the entire management team. He believes our staff and the entire MUA workforce has stepped up during this pandemic and appreciates all their hard work.

There was a motion to adjourn by Tencza, seconded by Lutner. The meeting was adjourned at 9:22 P.M.

RECORDED VOTE:            AYE: Sweeney, Schmidt, Lutner, Tencza, Waters  
                                       NAY: None  
                                       ABSTAIN: None

MOTION CARRIED: 5-0-0

The next meeting of the Evesham Municipal Utilities Authority is scheduled for March 3, 2021 at 7:30pm.

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Christine Krimmel  
 Executive Administrative Assistant

APPROVED BY THE BOARD: \_\_\_\_\_