

EVESHAM MUNICIPAL UTILITIES AUTHORITY

Meeting Minutes from February 5, 2020

Authority Board, Professionals and Staff in Attendance:

Present: Chairman Waters, Vice-Chairman Tencza, Assistant Secretary Jamanow, Commissioners Schmidt and Druss

Also Present: Executive Director Rollins, Deputy Executive Director Puszcz, Assistant Executive Director Locantore, Operations Manager Booth, Engineer Simpson, General Counsel Gillespie and Board Secretary Krimmel

Members of the Public:

Mayor Jaclyn Veasy, 60 Knightswood Drive, Marlton, NJ 08053
Deputy Mayor Heather Cooper, 906 Mulberry Court, Marlton, NJ 08053
Intouch Loomcharoen, 125 East Main Street, Apt. 1033, Marlton, NJ 08053

Chairman Waters called the meeting to order at 7:30 P.M.

Opening Statement:

Executive Director Rollins read the opening statement as follows:

Adequate public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Director of Finance, Deputy Executive Director of the Evesham Municipal Utilities Authority on February 6, 2019 in the following manner:

1. E-mailing written notice to the Burlington County Times, Courier Post, and Central Record
2. Posting written notice on the official Evesham MUA website
3. Filing written notice with the Clerks of Evesham and Medford

This statement shall be entered into the minutes of this meeting

PLEDGE OF ALLEGIANCE

REORGANIZATION

Executive Director Rollins conducted the nomination for election of Chairperson.

Chairman: On motion by Tencza, seconded by Schmidt, it was moved to nominate Mr. Edward Waters as Chairman for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Chairman Waters conducted the nominations for the remaining Board Positions.

Vice – Chairman: On motion by Jamanow, seconded by Druss, it was moved to nominate Mr. George Tencza as Vice Chairman for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Secretary: On motion by Tencza, seconded by Jamanow, it was moved to nominate Mr. Albert Lutner as Secretary for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Assistant Secretary: On motion by Tencza, seconded by Schmidt, it was moved to nominate Ms. Nancy Jamanow as Assistant Secretary for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Assistant Secretary: On motion by Tencza, seconded by Druss, it was moved to nominate Mr. Michael Schmidt as Assistant Secretary for the coming year.

RECORDED VOTE: AYE: Druss, Jamanow, Tencza, Waters
NAY: None
ABSTAIN: Schmidt

MOTION CARRIED: 4-0-1

The members accepted their respective positions.

APPROVAL OF MINUTES

January 8, 2020 – On motion by Jamanow, seconded by Schmidt, it was moved to approve the minutes of January 8, 2020.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

PUBLIC COMMENT – None

Motion to re-adopt Roberts Rules of Order - On motion by Tencza, seconded by Druss, it was moved to re-adopt Roberts Rules of Order for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Motion that all rules and regulations heretofore made will continue for the following year unless changes are made – On motion by Tencza, seconded by Druss, it was moved that all rules and regulations heretofore made will continue for the following year unless changes are made.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Motion to approve official depository of the Authority – On motion by Jamanow, seconded by Druss, it was moved to name and approve WSFS as the official depository of the Authority for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-12: Authorizing Actions to be performed on behalf of the Authority – On motion by Tencza, seconded by Jamanow, it was moved to adopt

Resolution 2020-12 authorizing actions to be performed on behalf of the Authority for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-13: Appointment of Public Agency Compliance Officer (PACO) for 2020 – On motion by Jamanow, seconded by Druss, it was moved to adopt **Resolution 2020-13** appointing Laura Puszcz as Public Agency Compliance Officer (PACO) for the Authority for the upcoming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-14: Re-adoption of Anti-Harassment Policy for the Authority – On motion by Tencza, seconded by Druss, it was moved to adopt **Resolution 2020-14** re-adopting the Anti-Harassment Policy for the Authority for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-15: Open Public Meetings Act – On motion by Druss, seconded by Jamanow, it was moved to adopt **Resolution 2020-15** that advance notice of all meetings of the Authority will be in compliance with the Open Public Meetings Act for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-16: Award of professional contract to Bowman & Company, LLP for the position of Auditor – On motion by Tencza, seconded by Jamanow, it was moved to adopt **Resolution 2020-16** awarding a professional contract to Bowman & Company, LLP for the position of Auditor for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-17: Award of professional contract to Richard A. Alaimo Associates for the position of Consulting Engineer – On motion by Tencza, seconded by Jamanow, it was moved to adopt **Resolution 2020-17** awarding a professional contract to Richard A. Alaimo Associates for the position of Consulting Engineer for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-18: Award of professional contract to Assured Partners for the position of Dental Broker – On motion by Tencza, seconded by Jamanow, it was moved to adopt **Resolution 2020-18** awarding a professional contract to Assured Partners for the position of Dental Broker for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-19: Award of professional contract to Buchart Horn for the position of Environmental Consultant – On motion by Tencza, seconded by Jamanow, it was moved to adopt **Resolution 2020-19** awarding a professional contract to Buchart Horn for the position of Environmental Consultant for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-20: Award of professional contract to Environmental Resolutions, Inc. for the position of Geological Engineer – On motion by Tencza, seconded by Jamanow, it was moved to adopt **Resolution 2020-20** awarding a professional contract to Environmental Resolutions, Inc. for the position of Geological Engineer for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-21: Award of professional contract to T & M Associates for the position of Auxiliary Engineer – On motion by Tencza, seconded by Jamanow, it was moved to adopt **Resolution 2020-21** awarding a professional contract to T & M Associates for the position of Auxiliary Engineer for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-22: Award of professional contract to CME Associates for the position of Auxiliary Engineer – On motion by Tencza, seconded by Jamanow, it was moved to adopt **Resolution 2020-22** awarding a professional contract to CME Associates for the position of Auxiliary Engineer for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-23: Award of professional contract to Environmental Resolutions for the position of Auxiliary Engineer – On motion by Tencza, seconded by Jamanow, it was moved to adopt **Resolution 2020-23** awarding a professional contract to Environmental Resolutions for the position of Auxiliary Engineer for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-24: Award of professional contract to Parker McCay for the position of General Counsel – On motion by Tencza, seconded by Jamanow, it was moved to adopt **Resolution 2020-24** awarding a professional contract to Parker McCay for the position of General Counsel for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
NAY: None

ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-25: Award of professional contract to Florio, Perrucci, Steinhardt & Cappelli LLC for the position of Labor Counsel – On motion by Tencza, seconded by Jamanow, it was moved to adopt **Resolution 2020-25** awarding a professional contract to Florio, Perrucci, Steinhardt & Cappelli LLC for the position of Labor Counsel for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: Druss

MOTION CARRIED: 4-0-1

Resolution 2020-26: Award of professional contract to Florio, Perrucci, Steinhardt & Cappelli LLC for the position of Special Counsel – On motion by Tencza, seconded by Jamanow, it was moved to adopt **Resolution 2020-26** awarding a professional contract to Florio, Perrucci, Steinhardt & Cappelli LLC for the position of Special Counsel for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: Druss

MOTION CARRIED: 4-0-1

Resolution 2020-27: Award of professional contract to Malamut & Associates for the position of Bond Counsel – On motion by Tencza, seconded by Jamanow, it was moved to adopt **Resolution 2020-27** awarding a professional contract to Malamut & Associates for the position of Bond Counsel for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-28: Award of professional contract to Virtua at Work for the position of Occupational Physician – On motion by Tencza, seconded by Jamanow, it was moved to adopt **Resolution 2020-28** awarding a professional contract to Virtua at Work for the position of Occupational Physician for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None

ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-29: Award of professional contract to Hardenbergh Insurance Group for the position of Risk Management & Insurance Consultant – On motion by Tencza, seconded by Jamanow, it was moved to adopt **Resolution 2020-29** awarding a professional contract to Hardenbergh Insurance Group for the position of Risk Management & Insurance Consultant for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-30: Award of professional contract to Acacia Financial Group for the position of Financial Advisor – On motion by Tencza, seconded by Jamanow, it was moved to adopt **Resolution 2020-30** awarding a professional contract to Acacia Financial Group for the position of Financial Advisor for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-31: Award of professional contract to NW Financial Group, LLC for the position of Financial Advisor – On motion by Tencza, seconded by Jamanow, it was moved to adopt **Resolution 2020-31** awarding a professional contract to NW Financial Group, LLC for the position of Financial Advisor for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-32: Award of contract under Extraordinary, Unspecifiable Services to All Covered for the position of Information Technology Consultant – On motion by Tencza, seconded by Druss, it was moved to adopt **Resolution 2020-32** awarding a contract under extraordinary, unspecifiable services to All Covered for the position of Information Technology Consultant for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None

ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-33: Award of contract under Extraordinary, Unspecifiable Services to Steel in the Air for the position of Cellular Tower Lease Consultant –

On motion by Tencza, seconded by Druss, it was moved to adopt **Resolution 2020-33** awarding a contract under extraordinary, unspecifiable services to Steel in the Air for the position of Cellular Tower Lease Consultant for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-34: Award of contract under Extraordinary, Unspecifiable Services to Intellitec Solutions for the position of Microsoft Great Plains Software Consultant –

On motion by Tencza, seconded by Druss, it was moved to adopt **Resolution 2020-34** awarding a contract under extraordinary, unspecifiable services to Intellitec Solutions for the position of Microsoft Great Plains Software Consultant for the coming year.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

FINANCIAL

Resolution 2020-35: Payment of Bills

On motion by Tencza, seconded by Jamanow, it was moved to adopt **Resolution #2020-35** approving the payment of the January 2020 bills.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-36: Refunds, Credits & Cancellations – On motion by Tencza, seconded by Schmidt, it was moved to adopt **Resolution #2020-36** approving the January 2020 refunds, credits & cancellations.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-37: Award of Contract in excess of \$17,500 – On motion by Jamanow, seconded by Druss, it was moved to adopt **Resolution #2020-37** awarding a contract to American Discount Fence LLC in the amount of \$23,500.00 to replace fencing at (2) lift stations. (Country Farms and Cinelli Farms)

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Motion to approve a proposal – On motion by Tencza, seconded by Schmidt, it was moved to approve a proposal from All Covered in the amount of \$6,094.00 to remove and replace data lines and install a new server cabinet at Elmwood Plant. Operations Manager Booth explained that this contract is to clean up some data and SCADA lines at the Elmwood Plant. They will also install a new cabinet to organize the system.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-38: Supplemental Resolution Authorizing the Issuance and Sale and Delegating the Power to Award Revenue Bonds, Series 2020 – On motion by Tencza, second by Druss, it was approved to authorize **Resolution #2020-38** for the Supplemental Resolution Issuance and Sale and Delegating the Power to Award Revenue Bonds, Series 2020 of the Evesham Municipal Utilities Authority for loan agreements in connection with the New Jersey Infrastructure Bank Financing Program for the Elmwood Waste Water Treatment Plant. Deputy Executive Director Puszc explained that this is a supplemental bond resolution to include the Elmwood Resiliency Improvement Project as part of the NJ I-Bank financing. This authorizes the Authority to pursue financing through the NJ I-Bank for this project.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-39: Award of Contract in excess of \$17,500 – On motion by Schmidt, seconded by Druss, it was moved to adopt **Resolution #2020-39** awarding a contract to ALS Environmental in the amount of \$20,456.00 for quarterly water samples at each of our 9 water treatment plants in compliance with the amendments to the New Jersey Drinking Water Act. Operations Manager Booth explained that this resolution is being awarded to a third-party contractor, ALS Environmental. They will be testing quarterly samples at our wells. The DEP and the EPA continue to adopt more stringent regulations to add to our list of compliances.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-42: Award of Contract in excess of \$6,000– On motion by Jamanow, seconded by Tencza, it was moved to adopt **Resolution #2020-42** awarding a contract to Peirce-Eagle Equipment Company in the amount of \$8,027.00 to replace the mainline cable assembly on V-61, TV truck. Operations Manager Booth explained this will replace the mainline cable which we use to inspect storm drains, sewer lines, and our sanitary sewers. This piece of equipment is used to stop infiltration and in-flow infiltration. This is a crucial piece of equipment to have in our arsenal.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-43: Authorizing execution of 2020 Intermunicipal Sludge Management Agreement – On motion by Tencza, seconded by Schmidt, it was moved to adopt **Resolution #2020-43** authorizing execution of 2020 Intermunicipal Sludge Management agreement with Burlington County Board of Chosen Freeholders. Deputy Executive Director Puszcz explained that we have participated in an intermunicipal sludge disposal agreement with the County since the 1990's. The County is the lead agent who receives bids, procures the various solid waste contracts and maintains the Burlington County district solid waste management plan. The current contract expired after a five-year term. The County is offering all sludge generators a one-year contract this year because their contract with a co-composting facility recently expired. There was some uncertainty as of the terms of the arrangement, which have since been finalized. So, in 2021 the County will offer a five-year contract term again. The terms and conditions with this agreement have remained consistent with those of the expired agreement. Each year the County imposes a rate increase for sludge disposal in accordance with the recommended increase within the consumer price index for our region. This year's increase is approximately 1.9% which is in-line with prior year increases.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

EXECUTIVE DIRECTOR'S REPORT

Executive Director Rollins informed the Board that since the last meeting, we had four water main breaks, three discolored water reports, two of which were related to the water main breaks, two odor in drinking water reports and one force main break on Evesboro-Medford Road. All water main breaks were handled in-house, but the force main break was contracted out due to Evesboro-Medford Road being a County road and additional complications.

Executive Director Rollins advised the Board that the MEL (Municipal Excess Liability Joint Insurance Fund) will be hosting their annual educational seminar for public officials on Friday, May 1, 2020. Executive Director Rollins asked the Commissioners to let him know if they would like to attend. The seminar attendance helps to lower the Authority's deductible.

Executive Director Rollins gave a presentation on The Year in Review of 2019 and The Year Ahead in 2020. Executive Director Rollins advised that the Authority awarded 3.35 million dollars in contracts for Heritage Village Phase 1 and Knox Bouvard water main replacements. He further advised that contracts were awarded for North Locust Avenue pump station, Well 13 Treatment improvements, and Well 14 screen replacement. The Authority entered into a vehicle financing program purchasing numerous vehicles renewing our fleet and obtained additional useful equipment.

Executive Director Rollins advised that we closed on a revenue bond issue of 18.5 million dollars to finance Heritage Village Phase 1 and Knox Boulevard water main replacement, Well 7 improvements, portions of Woodlake Drive and also for Phase 2 and 3 of the Heritage Village project.

Executive Director Rollins advised that we also renewed a 30-year bulk water agreement with Mount Laurel and Willingboro MUA's which maintains long time water supply sustainability. We held a connection fee hearing in October and increased the connection fees appropriately according to our calculations.

Executive Director Rollins advised the Board that in 2019 the water system SCADA (Supervisory Control and Data Acquisition) had a software upgrade. Originally SCADA (which is the method by which we monitor and control the drinking water system) was installed in 2007 and has not been upgraded since then. Getting 13 years out of any software is unheard of and the credit needs to go to our water department supervisor, Mike Mullen. The installation date for the new system will be February 24, 2020.

Executive Director Rollins advised the Board that all workstations and servers are being replaced. The hardware installation will commence February 10, 2020. Cyber security has been enhanced and we continue to keep up with current technology.

Executive Director Rollins discussed the procedures of the budget for the fiscal year 2021, which includes preparation (departmental and commissioner committee meetings), Board approval, State Local Finance Board approval and final adoption.

ENGINEER'S REPORT

Update: Employee Uniforms

Resolution 2020-45: Authorizing rejection of sole bid received and authorizing contract to be negotiated – On motion by Tencza, seconded by Druss, it was moved to reject the sole bid received from Aramark for employee uniforms supply. Engineer Simpson explained that Aramark used the original bid form instead of the revised one in the bid package. Engineer Simpson recommends that this bid should be rejected and since this is the second time the Authority has advertised for bids; the contract be negotiated.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Review of Engineer's Status Report

Update: South Side Water Storage Tank – Nothing new to report.

Update: ASR Well 13 Treatment Program –

Resolution 2020-44: Table Change Order #2 – On motion by Tencza, seconded by Schmidt, there was a motion to table **Resolution 2020-44** Change Order #2 in the amount of \$56,486.94 for ASR Well No. 13 Treatment Program to Eagle Construction Services, Inc. It was a consensus of the Board for Resolution 2020-44 to be tabled until we meet with Township officials to discuss the revised change order.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Update: ASR Well 14 Screen Replacement – The screen is being installed this week.

Update: Locust Avenue Pumping Station Upgrade – Shop drawings are under review.

Update: Route 70 Water Main – Nothing new to report.

Update: Route 70 Sewer Main – Nothing new to report.

Update: Elmwood WWTP Resiliency Improvements – Application for funding will be submitted to the DEP.

Update: Knox Boulevard Water Main Replacement – This project should start the week of February 24, 2020.

Update: Heritage Village (Phase 1) Water Main Replacement – This project is running smoothly and they are very satisfied with the contractor. They are doing excellent work.

Update: Elmwood Storage Building – This project is on hold.

Update: Elmwood Tertiary Filter Rehabilitation – The application was submitted last month and may take up to two months for approval.

Update: Woodlake Drive Water Main – This will go out to bid by the end of the month.

Update: North Cropwell Road Sewer Main Rehabilitation – A follow up inspection should be performed shortly.

Update: Well No. 7 Building – The survey is complete and the design is ongoing.

Update: Golf Course Lift Station – This project is complete.

Update: Greenbrook Drive Water Main Replacement – This will go out to bid by the end of the month.

Motion to approve S-3 for Evesham Township Schools, Operating Building – On motion by Schmidt, seconded by Tencza, it was moved to approve S-3 for Evesham Township Schools, Operations Building – Marlton Parkway and Wescott Road

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-40: Releasing Performance Bonds – On motion by Tencza, seconded by Druss, it was moved to approve **Resolution #2020-40** releasing Performance Bonds to Pad Site – Holtec Drive & Route 73 (Mission BBQ)

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2020-41: Reducing Performance Bonds – On motion by Jamanow, seconded by Druss, it was moved to approve **Resolution #2040-41** reducing Performance Bonds to Country Club Acres, Hopewell Road and Kelly Drive

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

GENERAL COUNSEL'S REPORT

General Counsel Gillespie thanked the Board for the privilege to serve them again this year. He enjoys working with them.

PUBLIC COMMENT

None

BOARD COMMENTS

Commissioner Druss applauds the investments that the entire team makes. It is proven across the country that making good investments is key to a strong organization.

Commissioner Schmidt showed appreciation to the MUA leadership team and to all of the professionals. He believes we have a very strong organization within the staff and feels the professionals compliment and support our purpose and goals. He believes we have compiled an excellent team. Commissioner Schmidt questioned if it is possible to make the two alternate positions into voting members of the Board. Can the board be restructured to have a body of seven instead of five? General Counsel Gillespie confirmed that the statute states that there shall be five voting members with two alternates.

Commissioner Jamanow thanked Chairman Waters for his continued leadership with the Board. She agrees with Commissioner Schmidt that the two alternates (Commissioners Druss and Kipness) dedicate just as much time and effort by attending all the meetings. She feels that the entire Board balances out one another. She sees all the work that was done in 2019 and knows that there is a lot to be done in 2020. Commissioner Jamanow is committed to save the rate payers money by reviewing as much as possible from proposals to contracts. She feels the entire staff at the Authority is second to none. The

professionalism is not just the executive staff but all employees and she is proud to be a part of this organization. She thanked her fellow commissioners and she looks forward to another year.

Commissioner Tencza reemphasized what Commissioner Jamanow stated. He feels that the Authority has a great team. He appreciates the time that Executive Director Rollins took in his presentation. He congratulated Chairman Waters in his reappointment.

Chairman Waters thanked the Mayor and Council for reappointing him for another term to the Board. He appreciates the Board's support for another year as Chairman. He thanked the entire staff for their hard work. Chairman Waters showed appreciation to Executive Director Rollins on his presentation. He congratulated all the professionals on their appointments. He appreciates all of their hard work.

There was a motion to adjourn by Tencza, seconded by Druss. The meeting was adjourned at 8:30 P.M.

RECORDED VOTE: AYE: Druss, Schmidt, Jamanow, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

The next regular meeting of the Evesham Municipal Utilities Authority is scheduled for March 4, 2020 at 7:30pm.

Christine Krimmel
Executive Administrative Assistant

APPROVED BY THE BOARD: _____