

EVESHAM MUNICIPAL UTILITIES AUTHORITY

Meeting Minutes from November 7, 2018

Authority Board, Professionals, and Staff in Attendance:

Present: Chairman Waters, Vice Chairman Morton, Secretary Lutner, Commissioners Druss and Fiscaro

Also Present: Executive Director Rollins, Deputy Executive Director Puszcz, General Counsel Drollas, Engineer Simpson, Secretary Krimmel

Members of the Public:

None

Chairman Waters called the meeting to order at 7:30 P.M.

Opening Statement:

Secretary Lutner read the opening statement as follows:

Adequate public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Director of Finance, Deputy Executive Director of the Evesham Municipal Utilities Authority on February 8, 2018 in the following manner:

1. Posting written notice on the official bulletin board at the Evesham Municipal Utilities Authority
2. E-mailing written notice to the Burlington County Times, Courier Post, and Central Record
3. Posting written notice on the official Evesham MUA website
4. Filing written notice with the Clerks of Evesham and Medford

This statement shall be entered into the minutes of this meeting

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

October 10, 2018 – On motion by Morton, seconded by Lutner, it was moved to approve the minutes of October 10, 2018.

RECORDED VOTE: AYE: Fiscaro, Lutner, Morton, Waters
 NAY: None
 ABSTAIN: Druss

MOTION CARRIED: 4-0-1

PUBLIC COMMENT

None

FINANCIAL

Resolution 2018-157: Payment of Bills

On motion by Lutner, seconded by Druss, it was moved to adopt **Resolution #2018-157** approving the payment of the October 2018 bills.

RECORDED VOTE: AYE: Druss, Lutner, Morton, Waters
 NAY: Fiscaro
 ABSTAIN: None

MOTION CARRIED: 4-1-0

Resolution 2018-158: Refunds, Credits & Cancellations – On motion by Lutner, seconded by Druss, it was moved to adopt **Resolution #2018-158** approving the October 2018 refunds, credits & cancellations.

RECORDED VOTE: AYE: Fiscaro, Druss, Lutner, Morton, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2018-160: Award of Contract in excess of \$6,000 – On motion by Morton, seconded by Lutner, it was moved to adopt **Resolution #2018-160** awarding a contract to Schwing Bioaset in the amount of \$7,188.00 for a technician to make engineered process changes to a hydraulic power pack and adjust the unit pressures at the Elmwood WWTP. Executive Director Rollins explained that this is an attempt to modify the existing machinery that transfers the sludge cake from the new centrifuges into dumpsters for transportation. The new centrifuges produce a sludge cake that went from an average of fifteen percent to eighteen percent solid. The old machinery is having

trouble getting the more solid sludge cake out of the bin, through the pipeline to the dumpsters which are located outside of the centrifuge room. The prudent approach is to first have Schwing Bioaset engineers modify the existing equipment where possible before replacing more expensive machinery.

RECORDED VOTE: AYE: Druss, Lutner, Morton, Waters
 NAY: Fisicaro
 ABSTAIN: None

MOTION CARRIED: 4-1-0

Resolution 2018-161: Authorizing advertisement for 2018 Professional Contracts – On motion by Lutner, seconded by Morton, it was moved to adopt **Resolution #2018-161** authorizing advertisement for 2018 professional contracts.

RECORDED VOTE: AYE: Fisicaro, Druss, Lutner, Morton, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2018-162: Award of One Year Contract Extension – On motion by Lutner, seconded by Morton, it was moved to adopt **Resolution #2018-162** awarding a one year contract extension to Rio Supply, Inc. in the amount of \$299,050.00 for Cold Water Meter with Integrated Meter Interface Unit. Executive Director Rollins explained that this is for our supply of water meters in various sizes from 5/8” to 1 ½”. Any meters beyond these sizes are outside of this contract. Due to the new development in town, we have to supply the new meters. We are reimbursed for these meters from the developers. Our internal policy has been to replace any meter over 15 years old at our expense.

RECORDED VOTE: AYE: Fisicaro, Druss, Lutner, Morton, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

EXECUTIVE DIRECTOR’S REPORT

Executive Director Rollins informed the Board that since our last meeting, there were four water main breaks which were all repaired in-house. There was also a valve repair which was handled in-house.

Executive Director Rollins provided the Board with maps of the town depicting how the GIS systems tracks the location of water main breaks. GIS depicts patterns in water main breaks and also tracks customer concerns of discolored and/or odors in the water.

This is an evolving project that will serve the future of the Authority for making sound decisions, especially for capital improvements.

Executive Director Rollins congratulated Deputy Executive Director Lender for being awarded the Malcolm Frasier Award from the New Jersey Water Association for his outstanding years of service to the water industry.

Executive Director Rollins confirmed that the AEA Conference is scheduled for November 13th through the 15th and concurrent with the League of Municipalities Conference.

ENGINEER'S REPORT

Resolution 2018-163: Authorizing advertisement for Supplying of Chemicals – On motion by Morton, seconded by Druss, it was moved to adopt **Resolution #2018-163** authorizing advertisement for supplying of chemicals.

RECORDED VOTE: AYE: Fiscaro, Druss, Lutner, Morton, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Review of Engineer's Status Report

Update: South Side Water Storage Tank – Nothing new to report.

Update: ASR Well 13/14 Treatment Program – The plans and specifications have been submitted to the NJDEP. They are awaiting their review comments.

Update: Locust Avenue Pumping Station Upgrade – The revised legal descriptions and plan of easements have been forwarded to the property owners. They are awaiting return of the executed agreement.

Update: Route 70 Water Main – Plans have been revised to reflect directional drilling of the water main. The NJEIT application process has been initiated.

Update: Route 70 Sewer Main – The Trust Fund applications for this project are being initiated.

Update: Elmwood WWTP Resiliency Improvements – The Trust Fund applications for this project are being initiated.

Update: South Maple Avenue Water Main Replacement – This project is complete.

Update: Knox Boulevard Water Main Replacement – They have received the BSDW permit for this project. Plans and specifications have been submitted for NJDEP review.

Update: Knox Boulevard and Heritage Village Sewer Main Rehabilitation – Plans and specifications have been submitted for NJDEP review.

Update: Heritage Village Water Main Replacement – Phase I – Plans and specifications have been submitted for NJDEP review.

Update: Elmwood Tertiary Filter Rehabilitation – The design is being worked on. The Trust Fund applications for this project will be initiated.

Update: Elmwood Storage Building – The design is being worked on. The planning document has been submitted to the DEP.

Resolution 2018-159: Release Performance Bonds – On motion by Morton, seconded by Druss, it was moved to approve **Resolution #2018-159** releasing Performance Bonds for Givnish Funeral Home

RECORDED VOTE: AYE: Fiscaro, Druss, Lutner, Morton, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Motion to approve S-3/W-3 for F T Equities LLC – On motion by Morton, seconded by Druss, it was moved to approve S-3/W-3 for F T Equities LLC, 600 Route 73 North (Royal Farms)

RECORDED VOTE: AYE: Fiscaro, Druss, Lutner, Morton, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

BOARD COMMENTS

Commissioner Druss had the opportunity to see the MUA's video truck and was excited to see it working in action. He was at a conference and learned about ten million dollars being set aside for Innovations. This will reduce capital cost. He suggests applying for a grant.

Commissioner Lutner asked Engineer Simpson if the Environmental Trust Drinking Water Fund is an annual funding or ongoing. Engineer Simpson informed him that it is ongoing funding with a rolling application process.

There was a motion to adjourn by Druss, seconded by Morton. The meeting was adjourned at 8:12 P.M.

RECORDED VOTE: AYE: Fiscaro, Druss, Lutner, Morton, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

The next regular meeting of the Evesham Municipal Utilities Authority is scheduled for December 5, 2018 at 7:30pm.

Christine Krimmel
Executive Administrative Assistant

APPROVED BY THE BOARD: _____