

EVESHAM MUNICIPAL UTILITIES AUTHORITY**Meeting Minutes from March 1, 2017****Authority Board, Professionals and Staff in Attendance:**

Present: Waters, Tencza, Czerniecki, Morton, Lutner, Druss

Also Present: Executive Director Rollins, Assistant Executive Director of Business Puszcz, Deputy Executive Director Lender, Engineer Simpson, General Counsel Drollas, Board Secretary Rubin

Members of the Public:

Kenneth Mills, 119 Meadow Lane, Marlton, New Jersey

Chairman Waters called the meeting to order at 7:30 P.M.

Opening Statement:

Secretary Tencza read the opening statement as follows:

Adequate public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Assistant Executive Director of Business of the Evesham Municipal Utilities Authority in the following manner:

1. Posting written notice on the official bulletin board at the Evesham Municipal Utilities Authority, Evesham Township Building, 984 Tuckerton Road, Marlton, NJ on February 1, 2017.
2. E-mailing written notice to the Burlington County Times, Courier Post, and Central Record on February 1, 2017.
3. Posting written notice on the official Evesham MUA website on February 1, 2017.
4. Filing written notice with the Clerks of Evesham and Medford on February 1, 2017.

This statement shall be entered into the minutes of this meeting

PLEDGE OF ALLEGIANCE**APPROVAL OF MINUTES**

February 1, 2017 – On motion by Morton, seconded by Lutner, it was moved to approve the minutes of February 1, 2017.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

General Counsel Drollas conducted the swearing in of new Board Member – Byron Druss. Mr. Druss assumed his position of first Alternate Board Member.

PUBLIC COMMENT

Kenneth Mills questioned if a comparative study was completed between AJM and the State Medical Plan. Chairman Waters stated that a comparative study cannot be completed at the current time. It is based on claims processed throughout the year. Commissioner Czerniecki stated that the Fire Department and the Township are both using it and doing very well.

FINANCIAL

Resolution 2017-45: Payment of Bills

On motion by Czerniecki, seconded by Tencza, it was moved to adopt **Resolution #2017-45** approving the payment of the February 2017 bills.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2017-46: Refunds, Credits & Cancellations – On motion by Tencza, seconded by Lutner, it was moved to adopt **Resolution #2017-46** approving the February 2017 refunds, credits & cancellations.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2017-47: Award of Contract in excess of \$17,500 – On motion by Lutner, seconded by Morton, it was moved to adopt **Resolution #2017-47** awarding a contract

under Non Fair and Open to Dave Heiner Associates in the amount of \$17,900 to purchase two waste sludge pumps to replace original pumps (1991) at Elmwood Plant.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2017-48: Award of Contract in excess of \$6,000 – On motion by Morton, seconded by Lutner, it was moved to adopt **Resolution #2017-48** awarding a contract to Rio Supply, Inc. in the amount of \$9,558 to purchase a Neptune Mobile Data Collector with laptop. Deputy Executive Director Lender explained that this data collector reads the meters throughout the town.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2017-49: Award of Contract in excess of \$17,500 – On motion by Morton, seconded by Lutner, it was moved to adopt **Resolution #2017-49** awarding a contract under Non Fair and Open to Rio Supply, Inc. in the amount of \$24,705 to purchase three Neptune Trimble Nomad Handheld collectors with accessories. Deputy Executive Director Lender explained that the handheld collector also reads the meters.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2017-51: Authorizing Sale of Property – On motion by Morton, seconded by Lutner, it was moved to adopt **Resolution #2017-51** authorizing Sale of Property no longer needed for public use through on-line Auction at GovDeals.com. Deputy Executive Director Lender explained that this is a 2003 pickup truck that is being sold as is on GovDeals.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2017-52: Authorizing Advertisement – On motion by Tencza, seconded by Lutner, it was moved to adopt **Resolution #2017-52** authorizing advertisement for proposals for water meter purchases using a proprietary product.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2017-53: Award under State Contract in excess of \$17,500 – On motion by Tencza, seconded by Lutner, it was moved to adopt **Resolution #2017-53** awarding a state contract to Mohawk Resources Ltd in the amount of \$39,494.33 to purchase a heavy duty two post above ground vehicle lift including installation. Deputy Executive Director Lender explained that this is for 100 Sharp Road in shared services with Department of Public Works. It was in our capital budget for planning purposes. We have one bay but also have access to DPW's larger lift for bigger vehicles.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

EXECUTIVE DIRECTOR'S REPORT

Potential Violations

No violations on water or sewer to report for the month of February.

Comment

Executive Director Rollins advised the Board that no water main breaks have occurred since the last meeting.

Resolution 2017-54: Authorizing Lease Agreement – On motion by Lutner, seconded by Morton, it was moved to adopt **Resolution #2017-54** authorizing entry into lease agreement with Evesham Township for office space at Sharp Road.

RECORDED VOTE: AYE: Waters, Tencza, Morton, Lutner
 NAY: None
 ABSTAIN: Czerniecki

MOTION CARRIED: 4-0-1

ENGINEER'S REPORT

Motion Authorizing Advertisement for Projects going out for bid – On motion by Tencza, seconded by Lutner, it was moved to authorize advertisement for the following projects going out for bid: Well No.4 Emergency Generator, Woodstream UV Replacement, South Maple Avenue Water Main Replacement and Knox Boulevard Water Main Replacement.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Update: South Side Water Storage Tank – Conducting an investigation into alternative sites for siting this tank as requested by the Pinelands Commission.

Update: ASR Well 13/14 Treatment Program – Nothing new to report.

Update: Elmwood/Woodstream Energy Improvements – Nothing new to report.

Update: Defense Drive Utility Replacements – Kline Construction has substantially completed work on this project. Full surface restoration will be performed in the spring.

Update: Locust Avenue Pumping Station Upgrade – Met with managers of the Nieuw Amsterdam Apartments to discuss formalizing easements required for this project. The legal descriptions for these easements are being prepared.

Update: Well 4 Emergency Generator – Expecting to bid this project in March 2017.

Update: Route 70 Water Main – Currently ensuring that the necessary easement is in place for this project.

Update: Route 70 Sewer Main – Currently ensuring that the necessary easement is in place for this project. Plans and legal description has been sent to General Counsel Drollas for property acquisitions.

Update: Woodstream UV Replacement – Expecting to bid this project in March 2017.

Update: Elmwood WWTP Resiliency Study – Nothing new to report.

Update: Wells 5 & 9 Redevelopment – A.C. Schultes has completed Well No. 9. They will now move on to Well No. 5.

Update: South Maple Avenue Water Main Replacement – Expecting to bid this project in March 2017.

Update: Knox Boulevard Water Main Replacement – Expecting to bid this project in March 2017.

Update: Knox Boulevard Sewer Main Rehabilitation – Project has been awarded.

Update: Elmwood Sludge Dewatering Centrifuge – Pilot study is almost complete.

Update: Heritage Village Sewer Main Rehabilitation – Phase I – Survey complete.

Update: Kings Grant WWTP Effluent Pump –

Resolution 2017-50: Award of Contract in excess of \$40,000 – On motion by Morton, seconded by Lutner, it was moved to adopt **Resolution #2017-50** awarding a contract to A.C. Schultes, Inc. in the amount of \$79,900 for the Kings Grant WWTP Effluent Pump Replacement.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Motion to approve S3/W3 for Bear Paddle Swim School – On motion by Morton, seconded by Tencza, it was moved to approve S3/W3 for Bear Paddle Swim School at 515 Route 73.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Motion to grant conditional approval for S3/W3 for 301 Route 70 West - Restaurants – On motion by Tencza, seconded by Morton, it was moved to conditionally approve S3/W3 for 301 Route 70 West – Restaurants.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

BOARD COMMENTS

Commissioner Czerniecki explained the lease agreement for the new location which includes square footage of garage space and storage areas. Calculations were adjusted with the Tax Assessor.

Commissioner Tencza welcomed Commissioner Druss and welcomed back Commissioner Lutner. He hopes for a good year.

Commissioner Druss is looking forward to making a contribution to the Authority. He also mentioned that he attends 10 to 20 Water Conferences per year and hopes to bring back ideas for the Authority.

Commissioner Lutner welcomed Commissioner Druss and looks forward to working with him.

Commissioner Morton looks forward to new changes. He also invited everyone to Marlton Day on Saturday, June 10, 2017 which is sponsored by the Marlton Business Association. The Authority will have a table at this event.

Chairman Waters welcomed Commissioner Druss and advised the Board that the next meeting will be held at 100 Sharp Road.

There was a motion to adjourn by Lutner, seconded by Morton. The meeting was adjourned at 7:59 P.M.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

The next regular meeting of the Evesham Municipal Utilities Authority is scheduled for April 5, 2017 at 7:30pm.

Christine Krimmel
 Administrative Support

APPROVED BY THE BOARD: _____