

EVESHAM MUNICIPAL UTILITIES AUTHORITY

Meeting Minutes from February 6, 2019

Authority Board, Professionals and Staff in Attendance:

Present: Chairman Walters, Secretary Lutner, Commissioners Tencza, Jamanow, Schmidt, Druss and Fiscaro

Also Present: Executive Director Rollins, Deputy Executive Director Lender, Deputy Executive Director Puszcz, Engineer Simpson, Bond Counsel Hastie, Board Secretary Krimmel

Members of the Public:

Mayor Jaclyn Veasy

Chairman Waters called the meeting to order at 7:30 P.M.

Opening Statement:

Secretary Lutner read the opening statement as follows:

Adequate public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Director of Finance, Deputy Executive Director of the Evesham Municipal Utilities Authority on February 8, 2018 in the following manner:

1. Posting written notice on the official bulletin board at the Evesham Municipal Utilities Authority
2. E-mailing written notice to the Burlington County Times, Courier Post, and Central Record
3. Posting written notice on the official Evesham MUA website
4. Filing written notice with the Clerks of Evesham and Medford

This statement shall be entered into the minutes of this meeting

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

January 2, 2019 – On motion by Tencza, seconded by Lutner, it was moved to approve the minutes of January 2, 2019.

RECORDED VOTE: AYE: Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: Schmidt

MOTION CARRIED: 4-0-1

PUBLIC COMMENT

Mayor Veasy thanked all of the Commissioners for their service.

REORGANIZATION

Executive Director Rollins conducted the nomination for election of Chairperson.

Chairman: On motion by Tencza, seconded by Jamanow, it was moved to nominate Mr. Edward Waters as Chairman for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Chairman Waters conducted the nominations for the remaining Board Positions.

Vice – Chairman: On motion by Lutner, seconded by Jamanow, it was moved to nominate Mr. George Tencza as Vice Chairman for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Secretary: On motion by Tencza, seconded by Jamanow, it was moved to nominate Mr. Albert Lutner as Secretary for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Assistant Secretary: On motion by Tencza, seconded by Lutner, it was moved to nominate Ms. Nancy Jamanow as Assistant Secretary for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Assistant Secretary: On motion by Tencza, seconded by Lutner, it was moved to nominate Mr. Michael Schmidt as Assistant Secretary for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

The members accepted their respective positions.

Motion to re-adopt Roberts Rules of Order - On motion by Tencza, seconded by Lutner, it was moved to re-adopt Roberts Rules of Order for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Motion that all rules and regulations heretofore made will continue for the following year unless changes are made – On motion by Lutner, seconded by Jamanow, it was moved that all rules and regulations heretofore made will continue for the following year unless changes are made.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Motion to approve official depository of the Authority – On motion by Jamanow, seconded by Lutner, it was moved to name and approve Beneficial Bank as the official depository of the Authority for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-13: Authorizing Actions to be performed on behalf of the Authority – On motion by Lutner, seconded by Tencza, it was moved to adopt **Resolution 2019-13** authorizing actions to be performed on behalf of the Authority for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-14: Appointment of Public Agency Compliance Officer (PACO) for 2019 – On motion by Lutner, seconded by Tencza, it was moved to adopt **Resolution 2019-14** appointing Laura Puszcz as Public Agency Compliance Officer (PACO) for the Authority for the upcoming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-15: Re-adoption of Anti- Harassment Policy for the Authority – On motion by Jamanow, seconded by Schmidt, it was moved to adopt **Resolution 2019-15** re-adopting the Anti-Harassment Policy for the Authority for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-16: Open Public Meetings Act – On motion by Jamanow, seconded by Lutner, it was moved to adopt **Resolution 2019-16** that advance notice of all meetings of the Authority will be in compliance with the Open Public Meetings Act for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

EXECUTIVE SESSION – Resolution 2019-44 – On motion by Tencza, seconded by Lutner, it was moved to enter into Executive Session at 7:45 p.m. for discussion of 2019 Professional Contracts.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

On motion by Lutner, seconded by Schmidt, it was moved to come out of Executive session at 8:20 p.m.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-17: Award of professional contract to Bowman & Company, LLP for the position of Auditor – On motion by Lutner, seconded by Jamanow, it was moved to adopt **Resolution 2019-17** awarding a professional contract to Bowman & Company, LLP for the position of Auditor for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-18: Award of professional contract to Richard A. Alaimo Associates for the position of Consulting Engineer – On motion by Tencza, seconded by Lutner, it was moved to adopt **Resolution 2019-18** awarding a professional contract to Richard A. Alaimo Associates for the position of Consulting Engineer for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-19: Award of professional contract to Assured Partners for the position of Dental Broker – On motion by Jamanow, seconded by Lutner, it was

moved to adopt **Resolution 2019-19** awarding a professional contract to Assured Partners for the position of Dental Broker for the coming year.

RECORDED VOTE: AYE: Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: Schmidt

MOTION CARRIED: 4-0-1

Resolution 2019-20: Award of professional contract to Buchart Horn for the position of Environmental Consultant– On motion by Lutner, seconded by Jamanow, it was moved to adopt **Resolution 2019-20** awarding a professional contract to Buchart Horn for the position of Environmental Consultant for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-21: Award of professional contract to Environmental Resolutions, Inc. for the position of Professional Geologist – On motion by Tencza, seconded by Lutner, it was moved to adopt **Resolution 2019-21** awarding a professional contract to Environmental Resolutions, Inc. for the position of Professional Geologist for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-22: Award of professional contract to T & M Associates for the position of Auxiliary Engineer – On motion by Jamanow, seconded by Lutner, it was moved to adopt **Resolution 2019-22** awarding a professional contract to T & M Associates for the position of Auxiliary Engineer for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-23: Award of professional contract to Capehart & Scatchard for the position of General Counsel – On motion by Lutner, seconded by Jamanow, it was

moved to adopt **Resolution 2019-23** awarding a professional contract to Capehart & Scatchard for the position of General Counsel for a 30 day period commencing on February 7, 2019. The designated attorney will be Evan H.C. Crook. The Board further directed staff to advertise for proposals for the General Counsel position.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-24: Award of professional contract to Florio, Perrucci, Steinhardt & Cappelli LLC for the position of Labor Counsel– On motion by Lutner, seconded by Jamanow, it was moved to adopt **Resolution 2019-24** awarding a professional contract to Florio, Perrucci, Steinhardt & Cappelli LLC for the position of Labor Counsel for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-25: Award of professional contract to Florio, Perrucci, Steinhardt & Cappelli LLC for the position of Special Counsel– On motion by Lutner, seconded by Jamanow, it was moved to adopt **Resolution 2019-25** awarding a professional contract to Florio, Perrucci, Steinhardt & Cappelli LLC for the position of Special Counsel for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-26: Award of professional contract to Capehart & Scatchard for the position of Bond Counsel – On motion by Lutner, seconded by Jamanow, it was moved to adopt **Resolution 2019-26** awarding a professional contract to Capehart & Scatchard for the position of Bond Counsel for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-27: Award of professional contract to Virtua at Work for the position of Occupational Physician– On motion by Lutner, seconded by Jamanow, it was moved to adopt **Resolution 2019-27** awarding a professional contract to Virtua at Work for the position of Occupational Physician for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-28: Award of professional contract to Hardenbergh Insurance Group for the position of Risk Management & Insurance Consultant– On motion by Lutner, seconded by Jamanow, it was moved to adopt **Resolution 2019-28** awarding a professional contract to Hardenbergh Insurance Group for the position of Risk Management & Insurance Consultant for the coming year.

RECORDED VOTE: AYE: Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: Schmidt

MOTION CARRIED: 4-0-1

Resolution 2019-29: Award of professional contract to All Covered for the position of Information Technology Consultant – On motion by Lutner, seconded by Jamanow, it was moved to adopt **Resolution 2019-29** awarding a professional contract to All Covered for the position of Information Technology Consultant for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-30: Award of professional contract to Steel in the Air for the position of Cellular Tower Lease Consultant– On motion by Lutner, seconded by Jamanow, it was moved to adopt **Resolution 2019-30** awarding a professional contract to Steel in the Air for the position of Cellular Tower Lease Consultant for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-31: Award of professional contract to Intellitec Solutions for the position of Microsoft Great Plains Software Consultant– On motion by Lutner, seconded by Jamanow, it was moved to adopt **Resolution 2019-31** awarding a professional contract to Intellitec Solutions for the position of Microsoft Great Plains Software Consultant for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-32: Award of professional contract to Morgan Stanley Wealth Management for the position of Investment Advisor – On motion by Lutner, seconded by Jamanow, it was moved to adopt **Resolution 2019-32** awarding a professional contract to Morgan Stanley Wealth Management for the position of Investment Advisor for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-33: Award of professional contract to Acacia Financial Group for the position of Financial Advisor– On motion by Lutner, seconded by Jamanow, it was moved to adopt **Resolution 2019-33** awarding a professional contract to Acacia Financial Group for the position of Financial Advisor for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-34: Award of professional contract to NW Financial Group, LLC for the position of Financial Advisor– On motion by Lutner, seconded by Jamanow, it was moved to adopt **Resolution 2019-34** awarding a professional contract to NW Financial Group, LLC for the position of Financial Advisor for the coming year.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

FINANCIAL**Resolution 2019-35: Payment of Bills**

On motion by Lutner, seconded by Tencza, it was moved to adopt **Resolution #2019-35** approving the payment of the January 2019 bills.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-36: Refunds, Credits & Cancellations – On motion by Jamanow, seconded by Lutner, it was moved to adopt **Resolution #2019-36** approving the January 2019 refunds, credits & cancellations.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-37: Authorizing appropriation to Evesham Township – On motion by Tencza, seconded by Lutner, it was moved to adopt **Resolution #2019-37** authorizing appropriation not to exceed 5% of the Authority's annual operating costs for FY 20 per Township request. Deputy Executive Director Puszcz explained that the township may request 5% of our annual operating budget and debt service principal payments.

RECORDED VOTE: AYE: Schmidt, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: Jamanow

MOTION CARRIED: 4-0-1

Resolution 2019-39: Award of Contract in excess of \$6,000 – On motion by Lutner, seconded by Jamanow, it was moved to adopt **Resolution #2019-39** awarding a contract to ADT/Protection One in the amount of \$13,492.00 to repair key pads, mag locks and alarms at Wells and Booster Sites this also includes a service agreement at \$412 per month for 12 months. Deputy Executive Director Lender explained this will repair and replace key pads in the Wells and Booster stations.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-40: Award of Contract in excess of \$40,000 – On motion by Lutner, seconded by Schmidt, it was moved to adopt **Resolution #2019-40** awarding a contract to Emerson Process Management Power & Water Solutions, Inc. in the amount of \$183,105.00 for Emerson's Open Enterprise Version 2.7 to Version 3.2 Upgrade pending General Counsel review and acceptance. Deputy Executive Director Lender explained that this is in the capital budget. The servers are the original installed in 1998. Deputy Executive Director Lender informed the Board that the sole bidder substantially amended the language within the bid package specifications so we have it under attorney review.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-41: Award Under State Contract in excess of \$6,000– On motion by Lutner, seconded by Schmidt, it was moved to adopt **Resolution #2019-41** awarding under State contract to Hainesport Enterprises, Inc. in the amount of \$16,105.93 to perform complete engine overhaul & new head in frame for vehicle #8 – Sterling Large Dump Truck. Deputy Executive Director Lender explained that the truck was shutting down on job sites. They found that the upper part of the motor needs to be replaced.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-42: Award of Contract in excess of \$6,000 – On motion by Lutner, seconded by Tencza, it was moved to adopt **Resolution #2019-42** awarding a contract to United Electric Supply in the amount of \$10,891.71 to replace the Woodstream Plant process blower motor.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

EXECUTIVE DIRECTOR'S REPORT

Executive Director Rollins informed the Board that since the last meeting, we had six water main breaks, one valve repair, four odor complaints and fifteen discolored water

reports which were related to the water main breaks. Five water main breaks were handled in-house and one by Henkel's & McCoy, who was called in since two of the water main breaks occurred on the same day. The last water main break, on January 30th, required the use of our large dump truck, which was inoperable. We reached out to Tom Kohl at Department of Public Works for assistance and within one hour, the Authority had use of the Township truck. We appreciate their support. Executive Director Rollins advised six water main breaks in one month is not unusual for this time of the year but there is a concern regarding the locations of the water main breaks. Two occurred on Greenbrook Drive within 100 feet from each other, one on Concord Road, one on Charter Oak, and one on Coventry Circle East. All of these streets have had numerous water main breaks at those locations.

Executive Director Rollins discussed the issues that this Board will need to address throughout the year. First and foremost is the budget, which includes preparation, Board approval, State Local Finance Board approval and final adoption. The Financial Model Development will continue to progress. We have completed the development and have moved forward to the testing and calibration. This model will assist us with the budget process as well as with capital improvement. More specifically it will assist with evaluating our current rate structure and provide a long term view of rates to forecast as effectively as possible so we can maintain rate stability over the long term. The capital improvements projects will continue to progress. New Jersey Infrastructure Bank funding is pending for Heritage Village water main replacement. The storage building project is to protect assets and modernize the tracking of parts and supplies at Elmwood Plant. We will need to address a long standing concern of ours, for safety ARC Flash survey. This was touched on in 2014 but due to the high cost for this study, it was placed on hold. However the longer we delay, the higher risk that someone could be injured. We need to do the right thing, in the right way. We will need to do this study over a period of time. Cyber security is another item that we need to continue to review. We were recently attacked by email and had it not been for the protections that we have, it could have caused a lot of damage. It is important that we prevent loss of data.

Executive Director Rollins advised the Board of the upcoming conferences. There are two in March. The AEA Conference is March 12-13, 2019. We will need to know if any Commissioners will be attending by February 22, 2019. The NJAWWA Conference is March 19-21, 2019 and deadline for registration is March 1, 2019. He requested that the Board inform him in writing on which conferences they plan to attend, to ensure a smooth, timely registration process.

ENGINEER'S REPORT

Review of Engineer's Status Report

Update: South Side Water Storage Tank – Nothing new to report.

Update: ASR Well 13 Treatment Program – The NJDEP has everything they need to certify the project for bidding.

Update: ASR Well 14 Screen Replacement – This project has been withdrawn from the NJIB funding application. We will proceed with completing the plans and specifications for bidding under local funding.

Update: Locust Avenue Pumping Station Upgrade – The revised legal description and plan of easements have been forwarded to the property owner. We await return of the executed agreement. Plans and specifications will be submitted to the NJDEP for review this month.

Update: Route 70 Water Main – Plans have been revised to reflect directional drilling of the new water main. The planning documents have been submitted to the NJDEP.

Update: Route 70 Sewer Main – Nothing new to report.

Update: Elmwood WWTP Resiliency Improvements – Nothing new to report.

Update: Knox Boulevard and Heritage Village Water Main Replacement – Awaiting NJDEP authorization to award.

Update: Elmwood Storage Building – Design has commenced on this project. The planning document has been submitted to the NJDEP.

Update: Elmwood Tertiary Filter Rehabilitation – Nothing new to report.

Update: Water System Asset Management Plan – We have met with your operational staff and are assembling the list of assets. We will have the plan completed in time for the April 2019 NJDEP deadline.

Update: Woodlake Drive Water Main – The survey has been completed and design is underway. The planning document for this project has been submitted.

Update: North Cropwell Road Sewer Main Rehabilitation – We have requested quotations for the lining of approximately 200 feet of sewer main and intend to recommend an award at the Authority's March meeting.

Resolution 2019-38: Releasing Performance Bonds – On motion by Lutner, seconded by Jamanow, it was moved to approve **Resolution #2019-38** releasing Performance Bonds to Millwood Builders, Incorporated

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2019-43: Releasing Performance Bonds – On motion by Lutner, seconded by Schmidt, it was moved to approve **Resolution #2019-43** releasing Performance Bonds to Winding Brook Subdivision

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Motion to approve S-2/W-2 for Evesham Senior Apartments – On motion by Lutner, seconded by Schmidt, it was moved to approve S-2/W-2 for Evesham Senior Apartments, LLC c/o The Walters Group, 16 Stow Road

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

BOARD COMMENTS

Commissioner Fisicaro thanked the staff for being the first township to help their school district on the drinking water copper and lead testing.

Commissioner Druss thanked everyone who attended the Florio event. It was a great success. He is a part of the New Jersey Water Works Asset Management Finance Plan and will advise the MUA of anything he learns.

Commissioner Schmidt thanked Mayor and Council for his appointment and looks forward to working with everyone.

Commissioner Jamanow wanted to recognize the staff for doing an excellent job preparing the Board for the meetings.

Commissioner Lutner also thanked the staff for doing a great job. He likes the spreadsheet that Consulting Engineer Simpson provided. He hopes that we can move forward on the current projects. He also mentioned that he feels that the Board members should rotate attending the conferences limited to two commissioners per national conference and report back what they learn.

Commissioner Tencza welcomed Commissioner Schmidt. He thanked the entire staff for their work and thanked the Board for their trust in making him Vice-Chairman.

Chairman Waters appreciates the Board's support for another term as Chairman. He advised Mayor Veasy that he looks forward to working with the Township and to

continue the partnership that we have. He welcomed Commissioner Schmidt and looks forward to working with him. He thanked the entire staff for their hard work.

There was a motion to adjourn by Tencza, seconded by Lutner. The meeting was adjourned at 9:29 P.M.

RECORDED VOTE: AYE: Schmidt, Jamanow, Lutner, Tencza, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

The next regular meeting of the Evesham Municipal Utilities Authority is scheduled for March 6, 2019 at 7:30pm.

Christine Krimmel
Executive Administrative Assistant

APPROVED BY THE BOARD: _____