

EVESHAM MUNICIPAL UTILITIES AUTHORITY

Meeting Minutes from November 1, 2017

Authority Board, Professionals and Staff in Attendance:

Present: Czerniecki, Morton, Druss, Tencza, Waters

Also Present: Deputy Executive Director Puszcz, Deputy Executive Director Lender, General Counsel Drollas, Engineer Simpson

Members of the Public:

None

Chairman Waters called the meeting to order at 7:30 P.M.

Opening Statement:

Secretary Tencza read the opening statement as follows:

Adequate public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Director of Finance, Deputy Executive Director of the Evesham Municipal Utilities Authority on February 2, 2017 in the following manner:

1. Posting written notice on the official bulletin board at the Evesham Municipal Utilities Authority
2. E-mailing written notice to the Burlington County Times, Courier Post, and Central Record
3. Posting written notice on the official Evesham MUA website
4. Filing written notice with the Clerks of Evesham and Medford

This statement shall be entered into the minutes of this meeting

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

Commissioner Druss noted that some errors were made on the October 11, 2017 minutes. Deputy Executive Director Puszcz advised the board that the errors will be corrected before the minutes are published.

October 11, 2017 – On motion by Tencza, seconded by Czerniecki, it was moved to approve the corrected minutes of October 11, 2017.

RECORDED VOTE: AYE: Druss, Tencza, Morton, Czerniecki, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

PUBLIC COMMENT

None

FINANCIAL

Resolution 2017-135: Payment of Bills

On motion by Morton, seconded by Tencza, it was moved to adopt **Resolution #2017-135** approving the payment of the October 2017 bills.

RECORDED VOTE: AYE: Druss, Tencza, Morton, Czerniecki, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2017-136: Refunds, Credits & Cancellations – On motion by Morton, seconded by Czerniecki, it was moved to adopt **Resolution #2017-136** approving the October 2017 refunds, credits & cancellations.

RECORDED VOTE: AYE: Druss, Tencza, Morton, Czerniecki, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2017-137: Authorizing entry into a joint funding agreement – On motion by Tencza, seconded by Druss, it was moved to adopt **Resolution #2017-137** authorizing entry into a joint funding agreement for Water Resources Investigation with the United States Geological Survey in the amount of \$7,180 for the operation and

maintenance of recorders on groundwater wells in the Mt. Laurel-Wenonah Aquifer System. Deputy Executive Director Puszcz explained that this is an annual agreement. The \$7,180 is our share of the cost to monitor the groundwater levels within the Mt. Laurel-Wenonah Aquifer system. Well 13 draws water from this aquifer.

RECORDED VOTE: AYE: Druss, Tencza, Morton, Czerniecki, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2017-138: Authorizing advertisement for 2018 Professional Contracts –

On motion by Czerniecki, seconded by Tencza, it was moved to adopt **Resolution #2017-138** authorizing advertisement for 2018 professional contracts. Chairman Waters explained that when we reorganize in February, we appoint all of our professional contracts for the upcoming year.

RECORDED VOTE: AYE: Druss, Tencza, Morton, Czerniecki, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2017-139: Authorizing advertisement for Laboratory Services–

On motion by Druss, seconded by Tencza, it was moved to adopt **Resolution #2017-139** authorizing advertisement for Laboratory Services. Deputy Executive Director Puszcz informed the Board that we currently have a contract for laboratory services; however, we have been experiencing some issues including the report of the anomaly with arsenic and selenium in Wells # 7 and 9, as advised by Executive Director Rollins in his report to the Board last month. We are requesting authorization to advertise to have other options if needed.

RECORDED VOTE: AYE: Druss, Tencza, Morton, Czerniecki, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

EXECUTIVE DIRECTOR’S REPORT

Deputy Executive Director Lender advised the Board that there was only one water main break in the month of October at 49 Hamilton Road. It was repaired in-house. There was one valve repair at 10 Greenbrook, also completed in-house.

Potential Violations

Deputy Executive Director Lender informed the Board that there were no violations in the past month.

Deputy Executive Director Lender advised the Board that the water strategy depicts one hundred and ninety six million gallons remaining in the ground from our PRM in the current calendar year.

ENGINEER'S REPORT

Review of Engineer's Status Report

Update: South Side Water Storage Tank – Nothing new to report.

Update: ASR Well 13/14 Treatment Program – Working with the DEP to revise the project description and cost estimates to include the Well 14 screen replacement.

Update: Defense Drive Utility Replacement – The lawn restoration has been re-seeded and will be monitored. Final payment will be recommended next month.

Update: Locust Avenue Pumping Station Upgrade – Revising the documents for submittal to the NJEIT program.

Update: Well 4 Emergency Generator – The generator has been installed. Construction will run through November.

Update: Route 70 Water Main – Currently waiting for easements.

Update: Route 70 Sewer Main – Currently waiting for easements.

Update: Woodstream UV Replacement – The new UV disinfection equipment has been completed. The punch list work still remains.

Update: Elmwood WWTP Resiliency Study – This study is complete.

Update: South Maple Avenue Water Main Replacement – The County road opening permit application has been filed and the contractor will schedule work once he receives the approval.

Update: Knox Boulevard Water Main Replacement – They anticipate receiving the BSDW permit for this project by the end of the year.

Update: Knox Boulevard and Heritage Village Sewer Main Rehabilitation – Nothing new to report.

Update: Elmwood Sludge Dewatering Centrifuge – Contractor has informed us that the temporary equipment should be available sometime this month.

Update: Heritage Village Water Main Rehabilitation – Phase I – Nothing new to report.

Update: Kings Grant WWTP Effluent Pump – All of the parts are in. The contractor expects to be out next week and it should be a one day project.

Motion to approve S1/W1 and S-3/W3 for Burns Honda – On motion by Czerniecki, seconded by Tencza, it was moved to approve S1/W1 and S3/W3 for Burns Honda, 325 Route 73 North

RECORDED VOTE: AYE: Tencza, Morton, Czerniecki, Waters
 NAY: None
 ABSTAIN: Druss

MOTION CARRIED: 4-0-1

Resolution 2017-140: Release Performance Guarantees – On motion by Morton, seconded by Tencza, it was moved to adopt **Resolution #2017-140** releasing Performance Guarantees for Hayverhill Subdivision

RECORDED VOTE: AYE: Druss, Tencza, Morton, Czerniecki, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

BOARD COMMENTS

Commissioner Druss informed the Board that he will be going to a few water conferences. He will bring back anything that he learns.

Commissioner Czerniecki wished everyone a Happy Thanksgiving.

There was a motion to adjourn by Tencza, seconded by Druss. The meeting was adjourned at 7:46 P.M.

RECORDED VOTE: AYE: Druss, Tencza, Morton, Czerniecki, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

The next regular meeting of the Evesham Municipal Utilities Authority is scheduled for December 6, 2017 at 7:30pm.

Christine Krimmel
Administrative Support

APPROVED BY THE BOARD: _____