

EVESHAM MUNICIPAL UTILITIES AUTHORITY

Meeting Minutes from June 7, 2017

Authority Board, Professionals and Staff in Attendance:

Present: Lutner, Druss, Waters

Also Present: Executive Director Rollins, Deputy Executive Director Puszcz, Deputy Executive Director Lender, Engineer Simpson, General Counsel Drollas, Board Secretary Rubin

Members of the Public:

None

Chairman Waters called the meeting to order at 7:40 P.M.

Opening Statement:

Assistant Secretary Lutner read the opening statement as follows:

Adequate public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Director of Finance, Deputy Executive Director of the Evesham Municipal Utilities Authority on February 2, 2017 in the following manner:

1. Posting written notice on the official bulletin board at the Evesham Municipal Utilities Authority
2. E-mailing written notice to the Burlington County Times, Courier Post, and Central
3. Posting written notice on the official Evesham MUA website
4. Filing written notice with the Clerks of Evesham and Medford

This statement shall be entered into the minutes of this meeting

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

May 3, 2017 – On motion by Lutner, seconded by Druss, it was moved to approve the minutes of May 3, 2017.

RECORDED VOTE: AYE: Lutner, Druss, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 3-0-0

PUBLIC COMMENT

None

Rate Hearing – Executive Director Rollins conducted a rate hearing in regards to adjustment to the service charge schedule in consideration of the rate schedule for rates outside municipal boundaries of Evesham Township.

On motion by Lutner, seconded by Druss, it was agreed to close the public portion of the rate hearing.

RECORDED VOTE: AYE: Lutner, Druss, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 3-0-0

Resolution 2017-82: Approval of Rate Schedule

On motion by Druss, seconded by Lutner, it was moved to adopt **Resolution #2017-82** approving the rate schedule for rates outside municipal boundaries of Evesham Township.

RECORDED VOTE: AYE: Lutner, Druss, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 3-0-0

Rate Hearing – Deputy Executive Director Puszcz and Executive Director Rollins conducted a rate hearing in regards to adjustment to the service charge schedule in consideration of sewer connection fees and water/sewer connection fees for outside municipal boundaries of Evesham Township.

On motion by Lutner, seconded by Druss, it was agreed to close the public portion of the rate hearing.

RECORDED VOTE: AYE: Lutner, Druss, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 3-0-0

Resolution 2017-83: Approval of Rate Schedule

On motion by Druss, seconded by Lutner, it was moved to adopt **Resolution #2017-83** approving the adjustments to the connection fee schedule for sewer connection fees and water/sewer connection fees for outside municipal boundaries of Evesham Township.

RECORDED VOTE: AYE: Lutner, Druss, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 3-0-0

FINANCIAL

Resolution 2017-75: Payment of Bills

On motion by Lutner, seconded by Druss, it was moved to adopt **Resolution #2017-75** approving the payment of the May 2017 bills.

RECORDED VOTE: AYE: Lutner, Druss, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 3-0-0

Resolution 2017-76: Refunds, Credits & Cancellations – On motion by Lutner, seconded by Druss, it was moved to adopt **Resolution #2017-76** approving the May 2017 refunds, credits & cancellations.

RECORDED VOTE: AYE: Lutner, Druss, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 3-0-0

Resolution 2017-77: Award of Emergency Contract in excess of \$6,000 – On motion by Lutner, seconded by Druss, it was moved to adopt **Resolution #2017-77** awarding an emergency contract to Henkels & McCoy in the amount of \$18,585.60 to repair a water main break at 200 Woodlake Drive on March 29, 2017. Deputy Executive Director

Lender explained that it was a saddle failure of a 3 inch pipe in the Woodlake section of Kings Grant. Henkels & McCoy was used because of Authority personnel working around the clock for hydrant flushing.

RECORDED VOTE: AYE: Lutner, Druss, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 3-0-0

Resolution 2017-78: Award of Emergency Contract in excess of \$6,000 – On motion by Lutner, seconded by Druss, it was moved to adopt **Resolution #2017-78** awarding an emergency contract to Henkels & McCoy in the amount of \$6,071.20 to repair a water main break at Wescott Road on March 31, 2017. Deputy Executive Director Lender explained that it was a valve that blew apart, due to the bolts being rotted. The road was repaired and the hydrant was replaced.

RECORDED VOTE: AYE: Lutner, Druss, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 3-0-0

Resolution 2017-79: Award of Emergency Contract in excess of \$6,000 – On motion by Lutner, seconded by Druss, it was moved to adopt **Resolution #2017-79** awarding an emergency contract to Henkels & McCoy in the amount of \$6,717.60 to repair a water main break at 22 Nottingham Road on March 31, 2017. Deputy Executive Director Lender explained that Henkels & McCoy was used because of the hydrant flushing. There was a hole in a 6 inch water main.

RECORDED VOTE: AYE: Lutner, Druss, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 3-0-0

Resolution 2017-80: Award of Emergency Contract in excess of \$6,000 – On motion by Lutner, seconded by Druss, it was moved to adopt **Resolution #2017-80** awarding an emergency contract to Henkels & McCoy in the amount of \$7,973.10 to repair a water main break at 28-30 Tenby Lane on April 20, 2017. Deputy Executive Director Lender explained that it was a hole in the water main. He informed the board that a total of 16 water main breaks occurred from January through May, but only 4 had to be contracted out.

RECORDED VOTE: AYE: Lutner, Druss, Waters

NAY: None
ABSTAIN: None

MOTION CARRIED: 3-0-0

Resolution 2017-81: Award of Contract in excess of \$6,000 – On motion by Lutner, seconded by Druss, it was moved to adopt **Resolution #2017-81** awarding a contract to Whel-Tech, Inc. in the amount of \$8,465.00 for Golf Course Pond RTU and Elmwood Treatment with analog output card. Deputy Executive Director Lender explained that this is the controller that resides at the pond at the golf course. The controller went bad and needed to be replaced.

RECORDED VOTE: AYE: Lutner, Druss, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 3-0-0

Resolution 2017-85: Authorizing Advertisement – On motion by Lutner, seconded by Druss, it was moved to adopt **Resolution #2017-85** authorizing advertising for proposals for Auxiliary Engineer. Executive Director Rollins explained that an Auxiliary Engineer is a position that we have had in our professional staff for years, however we did not have one last year and did not award this contract at our February reorganization meeting. This engineer is used when a conflict occurs between our Consulting Engineer and a developer or if we desire a second opinion.

RECORDED VOTE: AYE: Lutner, Druss, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 3-0-0

Resolution 2017-86: Award of Contract in excess of \$6,000 – On motion by Lutner, seconded by Druss, it was moved to adopt **Resolution #2017-86** awarding a contract to Mobile Dredging & Video Pipe, Inc. in the amount of \$7,940.00 for Grit Removal at Woodstream Plant #2 RA zone. Deputy Executive Director Lender explained that this will remove the grit before it reaches the aerators and damages the equipment.

RECORDED VOTE: AYE: Lutner, Druss, Waters
NAY: None
ABSTAIN: None

MOTION CARRIED: 3-0-0

EXECUTIVE DIRECTOR'S REPORT

Potential Violations

Executive Director Rollins advised the Board that it has been nice and quiet with the exception for one water main break that occurred on Woodlake Drive on May 6th. We made the repairs ourselves. It is the second water main break on this pipe and the third water main break on Woodlake Drive in the past year. He has requested that Mike Mullen look into some potential for design projects to help address the frequencies of the water main breaks in this area.

This Saturday (June 10th) is Marlton Business Association Day. The MUA will have a table to focus on providing our residents with dye tablets to check their toilets for leaks and discuss water conservation related to irrigation use.

ENGINEER'S REPORT

Review of Engineer's Status Report

Update: South Side Water Storage Tank – Met with the property owner's representative and presented conceptual site plans for three alternatives to construct the water tower on the lot that the owner is considering to allow for this purpose. They will work with environmental groups and residents to get their feedback and have them involved in this project.

Update: ASR Well 13/14 Treatment Program – Preparing the design and expect to resubmit them to the DEP for the (Environmental Infrastructure) Trust Fund in August.

Update: Defense Drive Utility Replacements – Punch list is being developed.

Update: Locust Avenue Pumping Station Upgrade – Even though the final easements are not secured, Nancy Jamanow, (Director of Community Development) presented the capital improvement to the planning board. The planning board agreed with one provision to move a fence back away from the building.

Update: Well 4 Emergency Generator – Reviewing the shop drawings for this project. The contractor will make the change order after the generator is manufactured. Should be completed sometime at the end of September beginning of October.

Update: Route 70 Water Main – Nothing new to report.

Update: Route 70 Sewer Main – Nothing new to report.

Update: Woodstream UV Replacement – Shop drawings came in today. It will be a few months before it is installed.

Update: Elmwood WWTP Resiliency Study – Nothing new to report.

Update: Wells 5 & 9 Redevelopment – Nothing new to report.

Update: South Maple Avenue Water Main Replacement –

Resolution 2017-87: Award of Contract in excess of \$40,000 – On motion by Lutner, seconded by Druss, it was moved to adopt **Resolution #2017-87** awarding a contract to 3 G Construction, Inc. in the amount of \$356,846. Commissioner Lutner requested some background information. Engineer Simpson explained that we are replacing the existing 4 inch main with an 8 inch main on Maple Avenue from Main Street to Arrowwood Court (almost to Route 73).

RECORDED VOTE: AYE: Lutner, Druss, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 3-0-0

Update: Knox Boulevard Water Main Replacement – This needs a BSDW permit since the replacement length exceeds 3,000 feet. The project will include all of Knox Blvd and two sections of East Main Street.

Update: Knox Boulevard and Heritage Village Sewer Main Rehabilitation – Progressing nicely. The contractor continues to be out there.

Update: Elmwood Sludge Dewatering Centrifuge –

Resolution 2017-88: Award of Contract in excess of \$40,000 – On motion by Lutner, seconded by Druss, it was moved to adopt **Resolution #2017-88** awarding a contract to Eagle Construction Services in the amount of \$1,137,514. Engineer Simpson informed the board that we received very competitive bids and got a good price. Commissioner Druss questioned the savings and benefits. Executive Director Rollins confirmed lower operation cost, lower energy consumption, lower chemical cost, lower disposal cost, and it saves water.

RECORDED VOTE: AYE: Lutner, Druss, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 3-0-0

Update: Heritage Village Water Main Rehabilitation – Phase I – Plans are being prepared.

Update: Kings Grant WWTP Effluent Pump – Engineer Simpson explained that they approved the shop drawing and are waiting for the pump to be manufactured so it can be installed.

Resolution 2017-84: Releasing Cash Bonds – On motion by Lutner, seconded by Druss, it was moved to adopt **Resolution #2017-84** releasing Cash Bonds to Wawa-Route 70 in the amount of \$48,817.50. Chairman Waters questioned if everything was complete, Engineer Simpson confirmed that it was complete.

RECORDED VOTE: AYE: Lutner, Druss, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 3-0-0

Motion to approve S1/W1 to Marlton Plaza Associates I, c/o Brixmor Property Group, Inc. – On motion by Lutner, seconded by Druss, it was moved to approve S1/W21 to Marlton Plaza Associates I, c/o Brixmor Property Group, Inc. for Marlton Crossing, 101 South Route 73

RECORDED VOTE: AYE: Lutner, Druss, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 3-0-0

Motion to approve S3/W3 to Marlton Plaza Associates I, c/o Brixmor Property Group, Inc. – On motion by Lutner, seconded by Druss, it was moved to approve S3/W3 to Marlton Plaza Associates I, c/o Brixmor Property Group, Inc. for Marlton Crossing, 101 South Route 73

RECORDED VOTE: AYE: Lutner, Druss, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 3-0-0

Motion to approve S3/W3 to Crisp Kitchen – On motion by Morton, seconded by Lutner, it was moved to approve S3/W3 to Crisp Kitchen for The View at Marlton, Suite A

RECORDED VOTE: AYE: Lutner, Druss, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 3-0-0

BOARD COMMENTS

Commissioner Druss traveled last week and spoke at the Akron Global Water Alliance. He learned about different technologies; chemical optimization and real time detection of containments bacteria. He also spoke to a few other cities about Capital Improvements. He found it very interesting.

Commissioner Lutner mentioned that we have a big work load and he appreciates the management team. He hopes they continue on.

Chairman Waters had the pleasure to honor two long time employees with a plaque. Deputy Executive Director Robert Lender for 35 years of service and Nancy Carlino for 40 years of service. He also mentioned the great job that the staff did with the rate hearing. He appreciates all of their hard work.

There was a motion to adjourn by Druss, seconded by Lutner. The meeting was adjourned at 8:46 P.M.

RECORDED VOTE: AYE: Lutner, Druss, Waters
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 3-0-0

The next regular meeting of the Evesham Municipal Utilities Authority is scheduled for June 28, 2017 at 7:30pm.

Christine Krimmel
 Administrative Support

APPROVED BY THE BOARD: _____