

EVESHAM MUNICIPAL UTILITIES AUTHORITY**Meeting Minutes from May 3, 2017****Authority Board, Professionals and Staff in Attendance:**

Present: Waters, Tencza, Czerniecki, Morton, Lutner, Druss

Also Present: Executive Director Rollins, Deputy Executive Director Puszcz, Engineer Simpson, General Counsel Drollas, Board Secretary Rubin

Members of the Public:

None

Chairman Waters called the meeting to order at 7:40 P.M.

Opening Statement:

Secretary Tencza read the opening statement as follows:

Adequate public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Director of Finance, Deputy Executive Director of the Evesham Municipal Utilities Authority on February 2, 2017 in the following manner:

1. Posting written notice on the official bulletin board at the Evesham Municipal Utilities Authority
2. E-mailing written notice to the Burlington County Times, Courier Post, and Central
3. Posting written notice on the official Evesham MUA website
4. Filing written notice with the Clerks of Evesham and Medford

This statement shall be entered into the minutes of this meeting

PLEDGE OF ALLEGIANCE**APPROVAL OF MINUTES**

April 5, 2017 – On motion by Morton, seconded by Tencza, it was moved to approve the minutes of April 5, 2017.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

PUBLIC COMMENT

None

FINANCIAL

Resolution 2017-68: Adoption of FY 18 Water/Sewer Budget – On motion by Morton, seconded by Tencza, it was moved to adopt **Resolution #2017-68** adopting the FY18 Water/Sewer Budget.

RECORDED VOTE: AYE: Waters, Tencza, Morton, Lutner
 NAY: None
 ABSTAIN: Czerniecki

MOTION CARRIED: 4-0-1

Capital Improvement Plan Presentation

Executive Director Rollins and Deputy Executive Director Puszcz conducted a presentation of the Capital Improvement Plan. The slide show was comprised of both current and planned projects.

Resolution 2017-65: Payment of Bills

On motion by Tencza, seconded by Lutner, it was moved to adopt **Resolution #2017-65** approving the payment of the April 2017 bills.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2017-66: Refunds, Credits & Cancellations – On motion by Morton, seconded by Czerniecki, it was moved to adopt **Resolution #2017-66** approving the April 2017 refunds, credits & cancellations.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2017-67: Award of Contract in excess of \$6,000 – On motion by Czerniecki, seconded by Lutner, it was moved to adopt **Resolution #2017-67** awarding a contract to Excelsior Blower Systems, Inc. in the amount of \$11,184.35 for DuroFlow 70 Series Positive Displacement Blower. Commissioner Lutner inquired where it was located. Executive Director Rollins advised that it is Woodstream Plant and that it is replacing one of the original blowers. There are two blowers. They are going to rebuild the one they are replacing to use for the other blower.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2017-69: Award of Contract in excess of \$40,000 – On motion by Morton, seconded by Tencza, it was moved to adopt **Resolution #2017-69** awarding a contract to Adirondack Energy Conservation, LLC in the amount of \$74,661 for Energy Optimizing Equipment at Elmwood and Woodstream Plants. Commissioner Lutner asked for a brief description of the equipment. Executive Director Rollins explained that it is the same equipment that they observed being installed in Kings Grant in 2013. At Kings Grant the vendor promised an 8% reduction in energy and in actuality it was a 13% energy reduction. Commissioner Druss inquired about the return on investment at Woodstream and Elmwood. Executive Director Rollins advised roughly 5 years at Woodstream and 7 years at Elmwood.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2017-70: Award of professional contract to Acacia Financial Group, Inc. for Financial Advisor – On motion by Lutner, seconded by Czerniecki, it was moved to adopt **Resolution #2017-70** awarding a professional contract for Financial Advisor to Acacia Financial Group, Inc.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2017-73: Award of Emergency Contract in excess of \$6,000 – On motion by Morton, seconded by Lutner, it was moved to adopt **Resolution #2017-73** awarding an emergency contract to Rodney Hunt in the amount of \$7,060 for replacement parts to repair Orbal #2 sluice gate at Elmwood Plant. This gate controls water flow.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2017-74: Authorizing Advertisement – On motion by Czerniecki, seconded by Lutner, it was moved to adopt **Resolution #2017-74** authorizing advertising for five replacement pumps: two for Elmwood Internal Recirculation and three for Pump Station #1 at Woodstream. Authority personnel will install all five pumps. Commissioner Morton inquired if we are advertising as a single lot. Executive Director Rollins confirmed that it will be one advertisement for all 5 pumps. Commissioner Tencza inquired if it will be replacing original equipment. Executive Director Rollins advised the ones at Woodstream are originals. One of the recirculation pumps at Elmwood was rebuilt.

RECORDED VOTE: AYE: Waters, Tencza, Morton, Czerniecki, Lutner
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

EXECUTIVE DIRECTOR'S REPORT

Potential Violations

Executive Director Rollins advised the Board that we informed the DEP of our dysfunction on the sluice gate at Elmwood Plant. We advised them of our plan to repair it.

There were 2 water main breaks this month. Both occurred on April 20, 2017. The first one between 28 & 30 Tenby Lane and the other at 96 Woodlake Drive. This is the second water main break on Woodlake Drive in the past 30 days. Commissioner Tencza inquired if they were caused from hydrant flushing. Executive Director Rollins advised that neither break is associated with hydrant flushing. Commissioner Tencza inquired if they were fixed in-house. Executive Director Rollins advised that Woodlake Drive was done in-house and Tenby Lane was repaired by Henkel & McCoy.

ENGINEER'S REPORT

Review of Engineer's Status Report

Update: South Side Water Storage Tank – Met with property owner's representative and presented site plans for two alternatives to construct the water tower on the lot that the owner is considering to allow for this purpose.

Update: ASR Well 13/14 Treatment Program – Nothing new to report.

Motion to approve proposal – On motion by Tencza, seconded by Czerniecki, it was moved to approve a proposal from Richard A. Alaimo Associates in the amount of \$65,000 for additional services.

RECORDED VOTE: AYE: Waters, Tencza, Morton, Czerniecki, Lutner
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Update: Elmwood/Woodstream Energy Improvements – Nothing new to report.

Update: Defense Drive Utility Replacements – Kline Construction has performed restorations. A punch list is being developed.

Update: Locust Avenue Pumping Station Upgrade – Nothing new to report.

Motion to approve proposal – On motion by Lutner, seconded by Morton, it was moved to approve a proposal from Richard A. Alaimo Associates in the amount of \$25,000 for additional services.

RECORDED VOTE: AYE: Waters, Tencza, Morton, Czerniecki, Lutner
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Update: Well 4 Emergency Generator –

Resolution 2017-71: Award of Contract in excess of \$40,000 – On motion by Czerniecki, seconded by Tencza, it was moved to adopt **Resolution #2017-71** awarding a contract to Ranco Construction, Inc. in the amount of \$312,700 for Well 4 Emergency Generator.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner

NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Update: Route 70 Water Main – Currently ensuring the necessary easements are in place.

Update: Route 70 Sewer Main – Currently ensuring the necessary easements are in place.

Update: Woodstream UV Replacement –

Resolution 2017-72: Award of Contract in excess of \$40,000 – On motion by Morton, seconded by Lutner, it was moved to adopt **Resolution #2017-72** awarding a contract to Clyde N. Lattimer & Son Construction Co., Inc. in the amount \$324,000 for Woodstream UV Replacement.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Update: Elmwood WWTP Resiliency Study – Nothing new to report.

Update: Wells 5 & 9 Redevelopment – Still waiting for Pump #5 to be repaired and to be put back into place.

Update: South Maple Avenue Water Main Replacement – Nothing new to report.

Update: Knox Boulevard Water Main Replacement – Nothing new to report.

Update: Knox Boulevard Sewer Main Rehabilitation – Contractor is lining the mains. This should be complete by the end of the month.

Update: Elmwood Sludge Dewatering Centrifuge – Advertising for bids.

Update: Heritage Village Water Main Rehabilitation – Phase I – Survey has completed the field work and plans are being prepared. Bids will be conducted later this year.

Update: Heritage Village Sewer Main Rehabilitation – Phase I – Allstate Power Vac has cleaned the mains and is conducting the lining. This should be done by the end of the month.

Update: Kings Grant WWTP Effluent Pump –

Motion to approve proposal – On motion by Czerniecki, seconded by Lutner, it was moved to approve a proposal from Richard A. Alaimo Associates in the amount of \$5,000 for additional services.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Motion to approve S3/W3 to Newbridge, LLC – On motion by Morton, seconded by Lutner, it was moved to approve S3/W3 to Newbridge, LLC for Willow Ridge Plaza.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Motion to approve S3/W3 to Fresnius Medical Care – On motion by Morton, seconded by Lutner, it was moved to approve S3/W3 to Fresnius Medical Care for 957 Route 73 South

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Motion to approve S2/W2 to Genesis Property Management, LLC – On motion by Morton, seconded by Tencza, it was moved to approve S2/W2 to Genesis Property Management, LLC for 110 Route 70 West

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Motion to approve S3/W3 to Cedar Properties – On motion by Morton, seconded by Lutner, it was moved to approve S3/W3 to Cedar Properties for 930 Route 70 West

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner

NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

BOARD COMMENTS

Commissioner Lutner inquired about the Route 70 Water/Sewer Main work regarding which side they are working on. Engineer Simpson responded that they are working mainly on the eastbound lanes but some work on the westbound lanes. Commissioner Lutner advised that he enjoyed the conference.

Commissioner Druss stated the AEA Conference was very interesting and he learned on a variety of topics. It was nice to share practices with other municipalities.

Commissioner Czerniecki advised he will not be attending the June 7th meeting.

Commissioner Morton advised that he enjoyed the conference.

Commissioner Tencza stated that it was a great conference.

Chairman Waters informed the Board that letters were sent out to the employees that helped with the main office move, expressing appreciation for their efforts.

There was a motion to adjourn by Lutner, seconded by Tencza. The meeting was adjourned at 8:36 P.M.

RECORDED VOTE: AYE: Waters, Tencza, Czerniecki, Morton, Lutner
NAY: None
ABSTAIN: None

MOTION CARRIED: 5-0-0

The next regular meeting of the Evesham Municipal Utilities Authority is scheduled for June 7, 2017 at 7:30pm.

Christine Krimmel
Administrative Support

APPROVED BY THE BOARD: _____