

EVESHAM MUNICIPAL UTILITIES AUTHORITY

Meeting Minutes from August 3, 2016

Authority Board, Professionals and Staff in Attendance:

Present: Fisicaro, Morton, Tencza, Czerniecki
Absent: Waters

Also Present:, Executive Director Rollins, Deputy Executive Director Lender, Assistant Executive Director of Business Puszcz, Engineer Simpson, General Council Drollas and Board Secretary Rubin

Members of the Public:

Councilman Bob Di Enna – 8 Eustace Terrace

Chairman Fisicaro called the meeting to order at 7:30 P.M.

Opening Statement:

Secretary Morton read the opening statement as follows:

Adequate public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Assistant Executive Director of Business of the Evesham Municipal Utilities Authority in the following manner:

1. Posting written notice on the official bulletin board at the Evesham Municipal Utilities Authority, Evesham Township Building, 984 Tuckerton Road, Marlton, NJ on February 5, 2016.
2. E-mailing written notice to the Burlington County Times, Courier Post, and Central Record on February 5, 2016.
3. Posting written notice on the official Evesham MUA website on February 5, 2016.
4. Filing written notice with the Clerks of Evesham and Medford on February 5, 2016.

This statement shall be entered into the minutes of this meeting.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

July 6, 2016 – On motion by Tencza, seconded by Czerniecki, it was moved to approve the minutes of July 6, 2016.

RECORDED VOTE: AYE: Morton, Tencza, Czerniecki, Fisicaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

PUBLIC COMMENT – Councilman Bob Di Enna complimented the Authority on their involvement with National Night Out.

FINANCIAL

Resolution 2016-75: Payment of Bills

There was a review and discussion of the bills. On motion by Morton, seconded by Tencza, it was moved to adopt **Resolution #2016-75** approving the payment of the July 2016 bills.

RECORDED VOTE: AYE: Morton, Tencza, Czerniecki, Fisicaro.
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

Resolution 2016-76: Refunds, Credits & Cancellations – On motion by Morton, seconded by Tencza, it was moved to adopt **Resolution #2016-76** approving the July 2016 refunds, credits & cancellations.

RECORDED VOTE: AYE: Morton, Tencza, Czerniecki, Fisicaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

EXECUTIVE DIRECTOR'S REPORT

Potential Violations

On July 25, 2016, the occurrence of 2 inches of rainfall within a 24 hour period caused the surge tank at Woodstream Plant to become slightly overwhelmed. There was a very small spill. The Department of Environmental Protection was immediately contacted and advised of the situation.

ENGINEER'S REPORT

Update: South Side Water Storage Tank – Nothing new to report.

Update: Merchants Way Water Tank Painting – Project is complete.

Update: ASR Well 13/14 Treatment Program – Have started to review the required code revisions. These revisions have occurred within the two year timeframe since this project was last issued for bids.

Update: Elmwood/Woodstream Energy Improvements – Nothing new to report.

Update: Locust Avenue Pumping Station – Prepared preliminary designs, which have been submitted for review.

Update: Defense Drive Utility Relocation – The Authority has awarded this contract, but first the Authority needs to enter into an agreement with PSE&G to ensure we have the correct easements with the Township before we can give notice to the contractor to proceed.

Resolution 2016-78: Authorizing Entry into an Agreement with PSE&G

On a motion by Morton, seconded by Czerniecki, it was moved to adopt **Resolution #2016-78** authorizing entry into an agreement with PSE&G.

RECORDED VOTE: AYE: Morton, Tencza, Czerniecki, Fiscaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

Update: Elmwood Sludge Dewatering – There is a preliminary layout of the equipment. Authority personnel has provided input, so we will be proceeding with the design.

Update: Well 6 Redevelopment – Project is complete.

Update: Wells 5 & 9 Redevelopment – This project is ready to be advertised. Chairman Fisicaro inquired whether the Authority would have sufficient water capacity while Well 5 and 9 were being redeveloped. Deputy Executive Director Lender confirmed that there will be sufficient capacity and both wells will not undergo redevelopment at the same time. Engineer Simpson also confirmed there would be enough capacity in the other wells, especially since it will be the fall when they start this project.

Resolution 2016-77: Authorization to Advertise for Proposals for Wells 5 & 9 Redevelopment

On motion by Czerniecki, seconded by Tencza, it was moved to adopt **Resolution #2016-77** authorizing advertisement for proposals.

RECORDED VOTE: AYE: Morton, Tencza, Czerniecki, Fisicaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

Update: Hamilton Road Improvements – Project is complete. An application for payment has been submitted; however, we are holding retainage from payment in the event of any future ponding in the street. So far the contractor has been responsive with repairing any areas of ponding that were reported. Chairman Fisicaro stated he saw patching on the road. Deputy Executive Director responded there was a water service break after the paving was complete.

Update: Well 4 Emergency Generator – Various designs have been provided to Authority staff to review.

Update: Heritage Village Utility Study – Project is complete. We are now proceeding with a survey for the Heritage Village water main replacements and with specifications for the sewer main relining. This includes Knox Boulevard, Maple Avenue and various other streets in Heritage Village. The board inquired as to any impact on Main Street. Engineer Simpson replied there will be a water main replacement on Main Street between Maple Avenue and Cottage Street. There is a small shopping center that the 10 inch water main wraps around. We will tie the new main into the 10 inch main and run it from Main Street to where it intersects Route. 73. We will replace approximately 200 feet of water main on Main Street.

Update: Route 70 Water & Sewer Main Replacement – This project is progressing.

Update: Woodstream UV Disinfection Upgrade – We visited the equipment manufacturer of the preferred supplier. It is a very good operation. We will be visiting one more so we can decide on our two best alternatives.

Update: Elmwood WWTP Resiliency Study – Nothing new to report.

New: Kings Grant WWTP Effluent Pump – The smallest of the three pumps failed. It has needed serious repairs and needs to be replaced. A discussion ensued on how to build the pumps so they will last longer. Engineer Simpson explained because the pump is placed after the acid feed, we need to investigate an alternative means of construction. We have found a manufacturer of a hard composite material which is used at power plants, marine applications and is very durable. The other two pumps will keep production going, but getting the smaller one activated again will save on energy costs. As a comparison, Elmwood and Woodstream Plants do not have the acid running through them and this is why their pumps have lasted longer.

Motion to approve a proposal from Richard A. Alaimo Associates - On motion by Tencza, seconded by Czerniecki, it was moved to approve a proposal from Richard A. Alaimo Associates in the amount of \$19,000 to prepare specifications and provide oversight on bidding, award of construction contract and construction for the replacement of one effluent turbine pump at Kings Grant Plant. The specifications will be ready to advertise for bids in time for the September meeting.

RECORDED VOTE: AYE: Morton, Tencza, Czerniecki, Fiscaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

Approval of S-3/W-3 for Winding Brook Subdivision - On motion by Morton, seconded by Czerniecki, it was moved to approve the S-3/W-3 for Winding Brook Subdivision.

RECORDED VOTE: AYE: Morton, Tencza, Czerniecki, Fiscaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

BOARD COMMENTS

Chairman Fiscaro inquired if there was any further public comment.

Executive Director of Business Puszcz advised the auditors will begin the FY 16 audit early next week.

Deputy Executive Director Lender advised Engineer Simpson to review an idea the board had presented for lining the water main and run the hydraulic model with a smaller diameter to see the results. This will lower the diameter by an inch. This could represent a problem in some areas. Engineer Simpson said lining works great for sewers, but with water you need to build a temporary water main above ground first and connect to all the house services while you send "pigs" through the pipes to clean them and then re-line. This procedure could cause the water main to be out of service for a week or more in which we would be providing service to homes through the temporary pipe which would be laid over driveways or ramped. We can get quotes and do some comparisons, but it doesn't work as well with re-lining a water main as the sewer main. Deputy Executive Director inquired about a scenario of a long line that had no services and Engineer Simpson agreed that would be a perfect way to test it.

Board member Czerniecki informed the Board that Council approved a resolution for an agreement of sale along with bonding ordinances for the Lipinski property. Their model shows that with the sale of the existing Department of Public Works facility, the leasing of the Lipinski property back to three of its major tenants, along with carving out 8 acres for Township use, will basically pay for itself over the course of 23 years. Board member Czerniecki believes this is an opportunity for shared services. Secretary Tencza inquired about the use of the existing buildings. Board member Czerniecki responded the Township plans for use the lower floor for office space along with the two garages. As part of the sale they need do a 6,000 square feet addition to one of the garages.

Secretary Tencza thanked everyone for their involvement in National Night Out.

Secretary Morton stated National Night Out was a great event.

Executive Director Rollins announced that if anyone had any suggestions for the Authority's booth at Harvest Fest to please advise. The Harvest Fest will be held the last Saturday in September.

Secretary Tencza stated that he really likes the Authority's recently acquired tent. He noted all the information printed on the tent and that it really stands out.

Chairman Fisicaro requested a change in format to the minutes. He also stated that National Night Out was a great event and had positive comments about the Lipinski Building.

There was a motion to adjourn by Tencza, seconded by Morton. The meeting was adjourned at 7:54 P.M.

RECORDED VOTE: AYE: Tencza, Morton, Czerniecki, Fiscaro
NAY: None
ABSTAIN: None

MOTION CARRIED: 4-0-0

The next regular meeting of the Evesham Municipal Utilities Authority is scheduled for September 7, 2016 at 7:30pm.

Joan A. Ludlam
Secretary

APPROVED BY THE BOARD: _____