

EVESHAM MUNICIPAL UTILITIES AUTHORITY**Meeting Minutes from July 6, 2016****Authority Board, Professionals and Staff in Attendance:**

Present: Fisicaro, Morton, Waters, Tencza, Czerniecki

Also Present: Engineer Simpson, General Council Drollas, Executive Director Rollins, Deputy Executive Director Lender and Board Secretary Rubin

Members of the Public:

Phil Warren – 357 Holly Road
Councilman Bob Di Enna – 8 Eustace Terrace

Chairman Fisicaro called the meeting to order at 7:30 P.M.

Opening Statement:

Secretary Morton read the opening statement as follows:

Adequate public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Assistant Executive Director of Business of the Evesham Municipal Utilities Authority in the following manner:

1. Posting written notice on the official bulletin board at the Evesham Municipal Utilities Authority, Evesham Township Building, 984 Tuckerton Road, Marlton, NJ on February 5, 2016.
2. E-mailing written notice to the Burlington County Times, Courier Post, and Central Record on February 5, 2016.
3. Posting written notice on the official Evesham MUA website on February 5, 2016.
4. Filing written notice with the Clerks of Evesham and Medford on February 5, 2016.

This statement shall be entered into the minutes of this meeting.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

June 1, 2016 – On motion by Waters, seconded by Tencza, it was moved to approve the minutes of June 1, 2016.

RECORDED VOTE: AYE: Tencza, Morton, Waters, Czerniecki, Fiscaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

PUBLIC COMMENT – Resident Phil Warren inquired if King Grant’s water tower was back in service and received confirmation that it was in full operation as of last month.

FINANCIAL

Resolution 2016-64: Payment of Bills

There was a review and discussion of the bills. On motion by Tencza, seconded by Morton, it was moved to adopt **Resolution #2016-64** approving the payment of the June 2016 bills.

RECORDED VOTE: AYE: Tencza, Morton, Waters, Czerniecki, Fiscaro.
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2016-65: Refunds, Credits & Cancellations – On motion by Tencza, seconded by Morton, it was moved to adopt **Resolution #2016-65** approving the June 2016 refunds, credits & cancellations.

RECORDED VOTE: AYE: Tencza, Morton, Waters, Czerniecki, Fiscaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2016-67: Award of Emergency Contract in excess of \$6,000

On motion by Waters, seconded by Tencza, it was moved to adopt **Resolution #2016-67**, authorizing an award of emergency contract to Henkels & McCoy in the amount of \$16,930.44 to repair a water main break at 122 Carlton Avenue on April 7, 2016.

RECORDED VOTE: AYE: Tencza, Morton, Waters, Czerniecki, Fisicaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2016-68: Award of Emergency Contract in excess of \$6,000

On motion by Waters, seconded by Tencza, it was moved to adopt **Resolution #2016-68** authorizing an award of emergency contract to Henkels & McCoy in the amount of \$11,410.11 to repair a water main break at 131 Carlton Avenue on April 7, 2016. Deputy Executive Director Lender explained that there were three water main breaks in the same area. One was repaired by Authority personnel and the other two by Henkels & McCoy. The cause of the water main breaks was a malfunctioning fire hydrant.

RECORDED VOTE: AYE: Tencza, Morton, Waters, Czerniecki, Fisicaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2016-69: Award of Contract in excess of \$6,000

On motion by Waters, seconded by Tencza, it was moved to adopt **Resolution #2016-69** authorizing an award of a one year contract extension to Colortec Printing & Mailing in the amount of \$7,500 for folding, stuffing and pre-sorting the monthly bills.

RECORDED VOTE: AYE: Morton, Tencza, Waters, Czerniecki, Fisicaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2016-70: Award of Contract in excess of \$6,000

On motion by Tencza, seconded by Waters, it was moved to adopt **Resolution #2016-70** authorizing an award of a one year contract extension to Woolston Company, Inc. in the amount of \$9,120 for Non-Hazardous ID 27, Waste Transportation.

RECORDED VOTE: AYE: Tencza, Morton, Waters, Czerniecki, Fiscaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2016-71: Authorizing retention of Incite Energy, LLC to provide no cost energy procurement consulting services - On motion by Waters, seconded by Czerniecki, it was moved to adopt **Resolution #2016-71** authorizing the retention of Incite Energy, LLC to provide energy procurement consulting services at no cost to the Authority.

RECORDED VOTE: AYE: Tencza, Morton, Waters, Czerniecki, Fiscaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

EXECUTIVE DIRECTOR'S REPORT

Elmwood violated its Nitrate limitation of 2.0 average in June. The average was 3.95 which is 25% better than it was last month. The state has been apprised of our on-going compliance efforts and is working with us to provide an affirmative defense to our non-compliance.

The Annual Consumer Confidence Report has been published. Copies were provided to Authority members. This is also available to our residents. The report explains where the water comes from, health risks of the contaminants, what testing the Authority has done, and the results of that testing, along with Mt. Laurel and the Delaware system of NJ American Water. The EPA has provided an electronic version of this 8 page brochure so now this is posted on our website as opposed to delivering it to all our residents.

Resolution 2016-73: Approval of entry into agreement with Woodstream Swim Club for Parking Arrangements at the Woodstream Plant for the 2016 Season

On motion by Tencza, seconded by Czerniecki, it was moved to adopt **Resolution #2016-73** approving an agreement with Woodstream Swim Club for parking at the Woodstream Plant for the 2016 Season.

RECORDED VOTE: AYE: Tencza, Morton, Waters, Czerniecki, Fiscaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

ENGINEER'S REPORT

Update: South Side Water Storage Tank – Continuing to look for properties. Some progress has been made.

Update: Merchants Way Water Tank Painting – Tank is back online.

Update: ASR Well 13/14 Treatment Program – Still coordinating with the DEP in bringing this project back to bid.

Update: Elmwood/Woodstream SCADA – Project is complete.

Resolution 2016-72: Approval of Change Order #4 for Elmwood/Woodstream SCADA

On motion by Morton, seconded by Waters, it was moved to adopt **Resolution #2016-72** approving Change Order #4 in a credit amount of (\$10,700.00) for field quantity adjustments.

RECORDED VOTE: AYE: Tencza, Morton, Waters, Czerniecki, Fiscaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Update: Elmwood/Woodstream Energy Improvements – Report on blowers at Woodstream will be complete by end of week.

Update: Locust Avenue Pumping Station – Proceeding with design.

Update: Defense Drive Utility Relocation – Took bids for a second time on June 30th. Bids came in almost \$50,000 less than the original bids. Kline Construction submitted the low bid. They do utility drilling work and are branching out into water and sewer utility drilling work, and have experience with phone, cable and gas line work. Chairman Fiscaro had questions regarding the easement between the two homes where the pipes are currently located. Engineer Simpson responded that the old pipes will be abandoned and grout filled and the new pipes will be threaded through an easement behind the homes.

Resolution 2016-74: Award of Contract in excess of \$40,000

On motion by Morton, seconded by Waters, it was moved to adopt **Resolution #2016-74** authorizing an award of contract to Kline Construction Co., Inc in the amount of \$199,980 for Defense Drive Utility Relocation.

RECORDED VOTE: AYE: Tencza, Morton, Waters, Czerniecki, Fisicaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Update: Elmwood Sludge Dewatering – Have started on centrifuge design. Manufacturer has been on-site and will be providing recommendations for the new equipment.

Update: Well 6 Redevelopment – Completed. Processing final pay estimate.

Update: Hamilton Road Improvements – Punch list is completed. Processing final pay estimate.

Update: Well 4 Emergency Generator – In design. There was a site visit last month to go over Authority requirements.

Update: Heritage Village Utility Study – Designing sewer and water mains. All jobs will be put out as one contract for more cost effective bids.

Update: Route 70 Water & Sewer Main Replacement – The area where the State will be milling & paving - almost all of the water mains are off the paved area. The water mains that are shallow are between Cropwell and Olga's Diner and the Authority will continue to move forward with that replacement.

Update: Woodstream UV Disinfection Upgrade – Working on design. A field visit where the equipment is manufactured has been scheduled.

Update: Elmwood WWTP Resiliency Study – Study is moving forward.

Motion to approve S-1/W-1 – On motion by Tencza, seconded by Waters it was moved to approve the S-1/W-1 for RB Marlton Investors, LLC for Sunbird Plaza (formerly Scaturro's Restaurant).

RECORDED VOTE: AYE: Tencza, Morton, Waters, Czerniecki, Fisicaro

NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Motion to approve S-2/W-2 – On motion by Morton, seconded by Waters it was moved to approve the S-2/W-2 for RB Marlton Investors, LLC for Sunbird Plaza.

RECORDED VOTE: AYE: Tencza, Morton, Waters, Czerniecki, Fisicaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

Resolution 2016-66: Release of Performance Guarantees for 900 Route 73 South (Dunkin Donuts) - On motion by Waters, seconded by Morton, it was moved to adopt **Resolution #2016-66** releasing the performance guarantees for 900 Route 73 South (Dunkin Donuts).

RECORDED VOTE: AYE: Tencza, Morton, Waters, Czerniecki, Fisicaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

BOARD COMMENTS –

Chairman Fisicaro invited any further public comment: Resident Phil Warren had questions on where the border is for the South Side Water Storage Tank. Chairman Fisicaro responded that it is in the Pinelands and Engineer Simpson further clarified that the best site for the water tower is controlled by the Pinelands.

Deputy Executive Director Lender asked Engineer Simpson if he was aware that the pump station for Dunkin Donuts is not functioning. Engineer Simpson responded that he will check on it.

Board member Czerniecki thanked Executive Director Rollins for the tour which he conducted of the Elmwood Plant. He also thanked Deputy Executive Director Lender and Executive Director Rollins for their in the Township's upcoming road program and accelerating inspections.

Secretary Tencza thanked Authority personnel for their help during the 4th of July parade with water, clean-up and providing generators.

Secretary Morton thanked Executive Director Rollins and Deputy Executive Director Lender for their help during Marlton Day.

Vice Chairman Waters thanked Executive Director Rollins and his staff for the wonderful job they did (at both events).

Chairman Fisicaro positively commented on the fiscal year 17 budget.

There was a motion to adjourn by Waters, seconded by Tencza. The meeting was adjourned at 7:56 P.M.

RECORDED VOTE: AYE: Tencza, Morton, Waters, Czerniecki, Fisicaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 5-0-0

The next regular meeting of the Evesham Municipal Utilities Authority is scheduled for August 3, 2016 at 7:30pm.

Joan A. Ludlam
Secretary

APPROVED BY THE BOARD: _____