

## **EVESHAM MUNICIPAL UTILITIES AUTHORITY**

### **Meeting Minutes from May 4, 2016**

Assistant Secretary Morton read the opening statement as follows:

Adequate public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Assistant Executive Director of Business of the Evesham Municipal Utilities Authority in the following manner:

1. Posting written notice on the official bulletin board at the Evesham Municipal Utilities Authority, Evesham Township Building, 984 Tuckerton Road, Marlton, NJ on February 5, 2016.
2. E-mailing written notice to the Burlington County Times, Courier Post, and Central Record on February 5, 2016.
3. Posting written notice on the official Evesham MUA website on February 5, 2016.
4. Filing written notice with the Clerks of Evesham and Medford on February 5, 2016.

This statement shall be entered into the minutes of this meeting.

#### **Roll Call**

Present: Fisicaro, Morton, Waters, Tencza, Czerniecki

Also Present: Engineer Simpson, General Council Drollas, Executive Director Rollins, Deputy Executive Director of Operations Lender, Assistant Executive Director of Business Puszcz, and Board Secretary Rubin

#### **Members of the Public:**

Councilman Bob Di Enna – 8 Eustace Terrace  
Ron Alwine – 7 Essex Ct

Chairman Fisicaro called the meeting to order at 7:30 P.M.

#### **PLEDGE OF ALLEGIANCE**

**APPOINTMENT OF BOARD SECRETARY** – Chairman Fiscaro conducted the nomination for Secretary. On motion by Tencza, seconded by Waters, it was moved to appoint Daniel Morton as Secretary.

RECORDED VOTE:        AYE: Tencza, Waters, Czerniecki, Fiscaro  
                               NAY: None  
                               ABSTAIN: None

MOTION CARRIED: 4-0-0

### **APPROVAL OF MINUTES**

**March 30, 2016** – On motion by Waters, seconded by Tencza, it was moved to approve the minutes of March 30, 2016.

RECORDED VOTE:        AYE: Tencza, Morton, Waters, Fiscaro  
                               NAY: None  
                               ABSTAIN: Czerniecki

MOTION CARRIED: 4-0-1

### **PUBLIC COMMENT**

### **FINANCIAL**

#### **Resolution 2016-46: Payment of Bills**

There was a review and discussion of the bills. On motion by Morton seconded by Tencza, it was moved to adopt **Resolution #2016-46** approving the payment of the April 2016 bills.

RECORDED VOTE:        AYE: Tencza, Morton, Waters, Czerniecki, Fiscaro  
                               NAY: None  
                               ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2016-47: Refunds, Credits & Cancellations** – On motion by Morton, seconded by Tencza, it was moved to adopt **Resolution #2016-47** approving the April 2016 refunds, credits & cancellations.

RECORDED VOTE:        AYE: Tencza, Morton, Waters, Czerniecki, Fiscaro  
                               NAY: None

ABSTAIN: None

MOTION CARRIED: 5-0-0

### **FY 17 BUDGET**

#### **Resolution 2016-49: FY 17 Budget**

The proposed fiscal year 2017 budget was presented by Assistant Executive Director of Business Puszcz. The presentation demonstrated the proposed operating budget, 5 year capital improvement budget and required support of the rate structure. It was noted that the proposed operating budget is actually a decrease from the current budget due to the elimination of open and vacated personnel positions. It was advised that the rate increase scheduled for July 1, 2016 can be rescinded. The rate studies will be continued to be performed regularly and due to the robust capital improvement budget, future rate studies may indicate a need to increase rates in the future. On motion by Morton seconded by Waters, it was moved to adopt **Resolution #2016-49** approving the introduction of the budget for the 2017 fiscal year.

RECORDED VOTE: AYE: Tencza, Morton, Waters, Fiscaro  
 NAY: None  
 ABSTAIN: Czerniecki

MOTION CARRIED: 4-0-1

#### **Resolution 2016-50: Authorization of late introduction of FY 17 budget to DCA**

On motion by Morton seconded by Waters, it was moved to adopt **Resolution #2016-50** authorizing the late introduction of the FY 17 budget.

RECORDED VOTE: AYE: Tencza, Morton, Waters, Czerniecki, Fiscaro  
 NAY: None  
 ABSTAIN: None

MOTION CARRIED: 5-0-0

#### **Resolution 2016-51: Award under State contract in excess of \$6,000**

On motion by Tencza seconded by Morton, it was moved to adopt **Resolution #2016-51** award under State contract to North East Technical Sales, Inc. in the amount of \$8,715.96 to purchase two flow meters for Elmwood RAS system.

RECORDED VOTE: AYE: Tencza, Morton, Waters, Czerniecki, Fiscaro  
 NAY: None  
 ABSTAIN: None

MOTION CARRIED: 5-0-0

## **EXECUTIVE DIRECTOR'S REPORT**

The Authority has a contract for energy conservation projects at Woodstream and Elmwood Plants. Due to technical difficulties, in both March and April Elmwood has exceeded its limitations for Nitrates by more than 100%. We have an affirmative defense in place with approval from the NJDEP. Executive Director Rollins stated he would be communicating with the NJDEP to extend the current defense plan or discuss other alternatives to complete the energy warranty testing.

There were three water main breaks during hydrant flushing on April 7, 2016. A boil water advisory was issued because we needed to replace sections of pipe. The entire process was completed within 24 hours.

A force main break between 808 and 810 Defense Drive occurred on April 30, 2016. This is the fourth time we have experienced a break between these homes. Under our capital improvement plan details have been worked out to correct this from happening. The design work is completed and is expected to be out to bid later this month.

Executive Director Rollins stated he has been in contact with the management at Inglis Gardens as they are having some water quality issues. Inglis Gardens has been added to our routine water testing schedule. There is an issue with a flusher that is at the end of their water system, which is owned by them. Executive Director Rollins will be meeting with the community to discuss water quality and how the Authority can help.

Executive Director Rollins provided a recap on water main breaks in 2016. We have experienced 13 breaks so far, which is on par with our standard experience.

**Update: Testing for lead in Marlton schools** – The Authority is assisting the Board of Education in testing the plumbing for lead in the Marlton schools. A press release was issued explaining the partnership and our plans moving forward. Executive Director Rollins explained the testing procedure and where we would be starting.

## **ENGINEER'S REPORT**

**Update: South Side Water Storage Tank** – Conducting an investigation into alternative sites for the tank as requested by Pinelands.

**Update: Merchants Way Water Tank Painting** – Complete. Waiting for contractor to confirm punch list work is done.

**Update: ASR Well 13/14 Treatment Program** – Reviewing plans and specifications. We will be discussing with NJEIT to see what we need to do to get it back into the trust fund program.

**Update: Elmwood/Woodstream SCADA** – Change order work is almost all done.

**Update: Elmwood/Woodstream Energy Improvements** – Nothing to report this month.

**Update: Locust Avenue Pumping Station** – Surveyor was out. There is enough information to proceed with the design.

**Update: Defense Drive Utility Relocation** – We should have bids before the next meeting.

**Update: Elmwood Sludge Dewatering** – We had pilot tests. Engineer Simpson stated he has met with staff to discuss the results of the tests. The staff requested that various equipment be tested. The staff and engineer concur on recommendations. The report is being finalized for presentation.

**Update: Well 6 Redevelopment** – Still having issues with effective chlorination. Engineers and staff are working with the contractor to remedy this.

**Update: Hamilton Road Improvements** – Completed. Waiting for a few items on punch list to be completed. The road was paved and looks good.

**Update: Well 4 Emergency Generator** – In design.

**Update: Route 70 Water & Sewer Main Replacement** – Surveyor has been out and plotting data that has been brought back. Proposed project is to replace the water mains and reline the sewer mains.

**Update: Woodstream UV Disinfection Upgrade** – Engineer Simpson will be starting the design next week.

**Update: Elmwood WWTP Resiliency Study** – Engineer Simpson will start on this later this month.

**Motion to approve W-1 and S-2/W-2 for Krysta Enterprises, LLC (Winding Brook Subdivision)** – Sharp Road, includes 60 townhomes and 6 condos. On motion by Waters, seconded by Tencza, it was moved to approve the W-1 and S-2/W-2 for Krysta Enterprises, LLC.

RECORDED VOTE: AYE: Tencza, Morton, Waters, Czerniecki, Fiscaro  
 NAY: None  
 ABSTAIN: None

MOTION CARRIED: 5-0-0

**Motion to approve S-1/W-1 and S-2/W-2 for Givnish Real Estates, LLC (Givnish Funeral Home)** – On motion by Waters, seconded by Tencza, it was moved to approve the S-1/W-1 and S-2/W-2 for Givnish Real Estates, LLC.

RECORDED VOTE: AYE: Tencza, Morton, Waters, Czerniecki, Fiscaro  
 NAY: None  
 ABSTAIN: None

MOTION CARRIED: 5-0-0

**Motion to approve S-2/W-2 and S-3/W-3 for Evesham Owner, LLC c/o RD Management, for Renaissance Square** – On motion by Morton, seconded by Waters, it was moved to approve the S-2/W-2 and S-3/W-3 for Evesham Owner, LLC c/o RD Management, for Renaissance Square.

RECORDED VOTE: AYE: Tencza, Morton, Waters, Czerniecki, Fiscaro  
 NAY: None  
 ABSTAIN: None

MOTION CARRIED: 5-0-0

**Motion to approve S-3/W-3 for Blaze Management T/A LaScala's Fire** – On motion by Waters, seconded by Morton, it was moved to approve the S-3/W-3 for Blaze Management T/A LaScala's Fire.

RECORDED VOTE: AYE: Tencza, Morton, Waters, Czerniecki, Fiscaro  
 NAY: None  
 ABSTAIN: None

MOTION CARRIED: 5-0-0

**Motion to approve S-3/W-3 for Elmwood Holdings, LLC for the Elmwood Village Office Center** – On motion by Tencza, seconded by Waters, it was moved to approve the S-3/W-3 for Elmwood Holdings, LLC for the Elmwood Village Office Center.

RECORDED VOTE: AYE: Tencza, Morton, Waters, Czerniecki, Fiscaro  
 NAY: None  
 ABSTAIN: None

MOTION CARRIED: 5-0-0

**Resolution 2016-48: Resolution releasing performance guarantees for Republic Bank (Route 70)** - On motion by Waters seconded by Tencza, it was moved to adopt **Resolution #2016-48** releasing the performance guarantees for Republic Bank (Route 70).

RECORDED VOTE:    AYE: Tencza, Morton, Waters, Czerniecki, Fiscaro  
                          NAY: None  
                          ABSTAIN: None

MOTION CARRIED: 5-0-0

**Board Comments**

Member Czerniecki expressed his appreciation of being welcomed to the Authority Board of Commissioners.

There was a motion to adjourn by Waters, seconded by Tencza. The meeting was adjourned at 8:12 P.M.

RECORDED VOTE:    AYE: Tencza, Morton, Waters, Czerniecki, Fiscaro  
                          NAY: None  
                          ABSTAIN: None

MOTION CARRIED: 5-0-0

The next regular meeting of the Evesham Municipal Utilities Authority is scheduled for June 1, 2016 at 7:30pm.

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Joan A. Ludlam  
Secretary

APPROVED BY THE BOARD: \_\_\_\_\_