

EVESHAM MUNICIPAL UTILITIES AUTHORITY

Meeting Minutes from March 2, 2016

Alternate Lutner read the opening statement as follows:

Adequate public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Assistant Executive Director of Business of the Evesham Municipal Utilities Authority in the following manner:

1. Posting written notice on the official bulletin board at the Evesham Municipal Utilities Authority, Evesham Township Building, 984 Tuckerton Road, Marlton, NJ on February 5, 2016.
2. E-mailing written notice to the Burlington County Times, Courier Post, and Central Record on February 5, 2016.
3. Posting written notice on the official Evesham MUA website on February 5, 2016.
4. Filing written notice with the Clerks of Evesham and Medford on February 5, 2016.

This statement shall be entered into the minutes of this meeting.

Roll Call

Present: Fisicaro, Morton, Tencza
Alternate: Lutner
Absent: Wessner, Waters, Hassall

Also Present: Engineer Simpson, Executive Director Rollins, Deputy Executive Director of Operations Lender, Assistant Executive Director of Business Puszcz, General Counsel Drollas, and Board Secretary Rubin

Members of the Public:

Councilman Bob DiEnna
P. Warren of 357 Holly Ln
C. Vandenberg – Environmental Stewart to EMUA
James Brennan – 27 Kevin Way

Chairman Fisicaro called the meeting to order at 7:30 P.M.

PLEDGE OF ALLEGIANCE

SWEARING IN OF BOARD MEMBER TO NEW TERM – PHILIP WESSNER:

Mr. Wessner did not appear at the meeting and was not sworn in for his new term.

APPROVAL OF MINUTES

February 3, 2016 – On motion by Tencza, seconded by Morton, it was moved to approve the minutes of February 3, 2016.

RECORDED VOTE: AYE: Tencza, Lutner, Fiscaro
 NAY: None
 ABSTAIN: Morton

MOTION CARRIED: 3-0-1

PUBLIC COMMENT

No public comment

FINANCIAL

Resolution 2016-36: Payment of Bills

There was a review and discussion of the bills. On motion by Tencza, seconded by Morton, it was moved to adopt **Resolution #2016-36** approving the payment of the February 2016 bills.

RECORDED VOTE: AYE: Morton, Tencza, Lutner, Fiscaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

Resolution 2016-37: Refunds, Credits & Cancellations – On motion by Tencza, seconded by Morton, it was moved to adopt **Resolution #2016-37** approving the February 2016 refunds, credits & cancellations.

RECORDED VOTE: AYE: Morton, Tencza, Lutner, Fiscaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

Resolution 2016-38: Award of Emergency Contract in excess of \$6,000 –On motion by Tencza, seconded by Morton, it was moved to adopt **Resolution 2016-38** awarding an emergency contract in excess of \$6,000 to Henkels & McCoy, Inc. in the amount of \$13,436.27 for the repair of the water main break at 227 N. Locust & 79 N. Locust Ave on January 11, 2016. Deputy Director Lender stated that Locust Avenue was shut down to traffic during the repair. We contracted with Henkels & McCoy due to the inclement weather, which had EMUA personnel tied up at other sites.

RECORDED VOTE: AYE: Morton, Tencza, Lutner, Fiscaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

Resolution 2016-39: Award of Contract in excess of \$40,000 – On motion by Tencza, seconded by Morton, it was moved to adopt **Resolution 2016-39** awarding a contract in excess of \$40,000 to Whel-Tech, Inc. in the amount of \$110,259.60 for Supply Mission Communication Pump Station SCADA Equipment or Equivalent for a 24 month contract. The bid price includes capital costs and 24 months of communication service for 22 pump stations. Deputy Director Lender provided board members with a spreadsheet, graph and report prepared by Operations Manager Croft depicting a 3 year return on investment with budgetary savings realized beginning with the fourth year. Deputy Director Lender also explained the attributes of the system. The supervisors will be able to pull data graphs and the expectations are the system will reduce phantom alarms by approximately 30%.

RECORDED VOTE: AYE: Morton, Tencza, Lutner, Fiscaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

Resolution 2016-40: Award of Contract in excess of \$17,500 - On motion by Tencza, seconded by Morton, it was moved to adopt **Resolution 2016-40** awarding a contract in excess of \$17,500 to Emerson, in the amount of \$29,445 for the Hopewell Booster Station Control Upgrade. Deputy Director Lender stated this will keep the EMUA consistent with the rest of our water system controls.

RECORDED VOTE: AYE: Morton, Tencza, Lutner, Fiscaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

Resolution 2016-41: Award under State Contract in excess of \$6,000 - On motion by Tencza, seconded by Morton, it was moved to adopt **Resolution 2016-41** awarding under state contract in excess of \$6,000 to Environmental Systems Research Institute, Inc. (ESRI) in the amount of \$8,818 for a one year renewal of ArcGIS Desktop licensing

RECORDED VOTE: AYE: Morton, Tencza, Lutner, Fiscaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

Resolution 2016-42: Award under State Contract in excess of \$6,000 - On motion by Tencza, seconded by Morton, it was moved to adopt **Resolution 2016-42** awarding under state contract in excess of \$6,000 to Xylem in the amount of \$10,200.08 to purchase 2 sludge blanket meter probes for the Elmwood clarifiers. Deputy Director Lender explained the importance of the sludge blanket meters and their functions.

RECORDED VOTE: AYE: Morton, Tencza, Lutner, Fiscaro
 NAY: None
 ABSTAIN: None

MOTION CARRIED: 4-0-0

ANNOUNCEMENT: Chairman Fiscaro announced that the EMUA was selected to receive a Wave award for Best Management Practices. The award will be presented in Atlantic City at the AEA conference on March 9, 2016.

EXECUTIVE DIRECTOR'S REPORT

Incident at Elmwood Plant – A pinhole crack in one of the older sludge valves caused approximately 5 gallons of sludge to be released. This was immediately reported to the DEP. The valve was replaced and is back in service.

Executive Director Rollins advised the Commissioners of the public officials liability training by the MEL Safety Institute. The Authority receives a \$250 reduction in our insurance premiums for each commissioner who participates. This training is available

on-line. Executive Director Rollins requested that any commissioner who has not yet completed the training to advise so we can coordinate on-line access for them.

The Authority received a safety award from the JIF (Joint Insurance Fund) for meeting safety criteria.

ENGINEER'S REPORT

Update: South Side Water Storage Tank – No progress this month. Waiting for the water allocation permit to be renewed and to schedule a meeting with Pinelands Commission.

Update: Merchants Way Water Tank Painting – Water Tank is back in service.

Update: ASR Well 13/14 Treatment Program – On hold until the water allocation permit issue is resolved.

Update: Elmwood/Woodstream SCADA – System is up and running. There is still some change order work being performed.

Update: Elmwood/Woodstream Energy Improvements –Working with the Authority to try and resolve those issues.

Update: Locust Avenue Pumping Station – Waiting for the survey, which should be available in about 3 weeks.

Update: Waterview Court Water Main Replacement – This project is complete.

Update: Defense Drive Utility Relocation – Plans/Inspection are done. Currently waiting for a response from PSE&G. We will be crossing into their path of right-of-way with the new alignment and we need their approval.

Update: Elmwood Sludge Dewatering – Goal is to finish this month.

Update: Well 6 Redevelopment – Waiting for the transducer to be replaced and then the well can be put back on line.

Update: Hamilton Road Improvements – A construction meeting is scheduled next week.

Update: Well 4 Emergency Generator – In design.

Update: 10 Year Capital Improvement Plan Study – Report was submitted last month.

New: Route 70 Water Main Replacement – Survey will be completed after Locust Ave. pump station. Engineer Simpson was just informed of some sewer main problems and will present a proposal for that work.

New: Heritage Village Study – Evaluating conditions of the water and sewer mains. Will report recommendations to replace and rehabilitate the pipes. This should be submitted within a couple of weeks.

Main Street Apartments - Proposing 24 apartments with 4,000 ft of retail on ground floor. Their proposal is to tie in with the water line at Cooper Avenue. They did not realize this is a 4 inch line. There was a fire test conducted on a 6 inch line, which was satisfactory.

MOTION – On motion by Morton, seconded by Tencza, it was moved to approve the W-1/S-1 with the condition on the W-1 that connection details are resolved for Main Street Apartments,

RECORDED VOTE: AYE: Morton, Tencza, Lutner, Fiscaro
NAY: None
ABSTAIN: None

MOTION CARRIED: 4-0-0

MOTION – On motion by Morton, seconded by Lutner, it was moved to approve the S-2/W-2 for Evesham Owner LLC for Renaissance Square.

RECORDED VOTE: AYE: Morton, Tencza, Lutner, Fiscaro
NAY: None
ABSTAIN: None

MOTION CARRIED: 4-0-0

MOTION – On motion by Lutner, seconded by Tencza, it was moved to approve the S-1/W-1 for Sandra Testa for Timber Ridge @ Elmwood Road, LLC (previously Ashford Commons).

RECORDED VOTE: AYE: Morton, Tencza, Lutner, Fiscaro
NAY: None
ABSTAIN: None

MOTION CARRIED: 4-0-0

MOTION – On motion by Tencza, seconded by Lutner, it was moved to approve the S-3/W-3 for Burns Buick GMC, Inc. for Burns Carwash, 600 Marlton Pike West.

RECORDED VOTE: AYE: Morton, Tencza, Lutner, Fiscaro
NAY: None
ABSTAIN: None

MOTION CARRIED: 4-0-0

MOTION – On motion by Tencza, seconded by Lutner, it was moved to approve the S-3/W-3 for Fieldstone Associates, LP for Barclay Chase at Marlton.

RECORDED VOTE: AYE: Morton, Tencza, Lutner, Fiscaro
NAY: None
ABSTAIN: None

MOTION CARRIED: 4-0-0

MOTION – On motion by Morton, seconded by Lutner, it was moved to approve the S-2/W-2 for Lazgor, LLC for Route 73 North.

RECORDED VOTE: AYE: Morton, Tencza, Lutner, Fiscaro
NAY: None
ABSTAIN: None

MOTION CARRIED: 4-0-0

Public Comment: Mr. Brennan of 27 Kevin Way stated a concern that he was unable to use his Veteran’s Property Tax deduction of \$250. He was informed by the State that the Township took this benefit away and he was inquiring why. Executive Director Rollins requested that Mr. Brennan provide his contact information and we would make inquiries to ascertain whom he needs to contact to rectify this issue.

There was a motion to adjourn by Morton, seconded by Tencza. The meeting was adjourned at 8:02 P.M.

RECORDED VOTE: AYE: Morton, Tencza, Lutner, Fiscaro
NAY: None

ABSTAIN: None

MOTION CARRIED: 4-0-0

The next regular meeting of the Evesham Municipal Utilities Authority is scheduled for April 6, 2016 at 7:30pm.

Joan A. Ludlam
Secretary

APPROVED BY THE BOARD: _____